



Memorandum

To: The Honorable Mayor and City Council
From: Jim Landon, City Manager
Date: June 17, 2016
Re: Week-In-Review



Dive-In Movie
Friday, June 17th, 8:30pm
Frieda Zamba Pool

Father's Day Invitation Lacrosse Tournament
Saturday, June 18 thru Sunday, June 19
Indian Trails Sports Complex



Small Business Update – Know the Rules
Tuesday, June 21, 6pm to 8pm
City Hall – Community Wing



Food Truck Tuesday
Tuesday, June 21, 5pm
Central Park in Town Center

World's Largest Swim Lesson
Friday, June 24, 10am
Frieda Zamba Pool





*3v3 Soccer Tournament
Saturday, June 25 thru Sunday, June 26, 8am to 6pm
Indian Trails Sports Complex*

*One Love Invitation – Girls Lacrosse Tournament
Saturday, June 25 thru Sunday, June 26, 8am to 6pm
Indian Trails Sports Complex*



*The “Pool” Awakens – Star Wars Pool Party
Saturday, June 25, 2pm to 4pm
Frieda Zamba Pool*

Next Week:

- *Tuesday, June 21st, City Council Business Mtg, 9am, City Hall – Community Wing, 160 Lake Avenue*
- *Wednesday, June 22nd, Planning & Land Development Regulation Board Workshop, 5:30pm, City Hall – Community Wing, 160 Lake Avenue*
- *Thursday, June 23rd, Beautification & Environmental Advisory Committee Mtg **{CANCELLED}***

Attachments

- Administration Department Update
- BAC Update
- Information Technology Department Update
- Public Works Department Update
- Community Development Department Update
- Fire Department Update
- Parks & Recreation Department Update
- Event Calendar
- Utility Department Update
- News Releases Sent: Workshops on proposed amendments to landscape code, Budget Presentation award



**Administrative Divisions Week in Review
Friday, June 17, 2016**

City Clerk

- Processed 7 public records requests.
- Prepared 1 agenda items.
- Prepared 3 proclamations.
- Prepared and posted 1 agenda to Web.
- Completed 6 Notary documents for citizens.

Communications & Marketing

- Brand Plus: updating letterhead, envelope and return address designs; discussed photo spot design & next steps; photo contest update; reported on meeting with Parks Team about branding of parks; conducted Q3 team review; discussed Seminole Woods gateway sign; and reviewed 2016/17 performance measures and made recommendations for next year.
- News releases sent: Workshops on proposed amendments to landscape code, Budget Presentation award
- Staffed Citizens Academy at WTP3
- Coordinated advertising
- Responded to media requests
- Our summer intern: working on marketing strategies for City internship program, began social media analytics research
- Attended FPRA training on social media
- Finalized design for ICWW Mascot
- Designed Frieda Zamba Pool ad & flier, Senior Games ads, Parks and Rec Month ad and flier,
- Designed concept for Photo Spot sign and 1990s and 2000s history panel artwork
- Finalized budget for 2017 Birds of a Feather Fest and sent “Save the Date” email blast for 2017 Birds of a Feather Fest
- Posted to Facebook & Twitter

Purchasing and Contracts Management

Purchasing & Bidding:

- ITB-CD-CME-16-09 Seminole Woods Boulevard Reclaimed Water Main

Contracts:

- Palm Coast Arts Foundation, 3rd Amendment to Lease Agreement to construct new restrooms on the premises signed 05/26/16.
- CDW-G, Engagement letter authorizing piggyback of the National IPA Contract #130733 (6/10/16-8/15/17) and the NJPA Contract #100614 (6/10/16-11/30/18) for computer related hardware and software.
- Bunnell Auto Supply Company, Piggyback NJPA for Fleet Parts and Services, 06/10/16-04/12/17.



The Palm Coast Business Assistance Center
Services Provided by the SBDC at UCF

Located at City Hall
160 Lake Avenue
Palm Coast, Florida 32164
(386) 986-2499
www.PalmCoastBAC.com

WEEK IN REVIEW

JUNE 12 - JUNE 16, 2016

HIGHLIGHTS

- Economic Development Partners (Palm Coast and the Flagler Beaches TDC, Flagler County Department of Economic Opportunity, Flagler County Chamber of Commerce, and the Palm Coast BAC) presented this week at City Council
- Palm Coast BAC staff presented to the Employee Academy this week
- Palm Coast BAC staff participated in Lunch & Learn series at the Chamber entitled Customer Service Essentials
- Provided Buxton demographic data for a local broker/developer to market their site to national retailers

BUSINESS CONSULTING

- This Week - 8 Consulting Sessions, 32 Consulting Hours
- Total for Month - 16 Consulting Sessions, 66.5 Consulting Hours

PALM COAST BAC IMPACT

- Economic Impact This Fiscal Year - \$1,099,000
- Economic Impact To Date - \$27 Million
- Return on Investment - \$86 per Tax Dollar Invested

NEW PALM COAST COMMERCIAL BUSINESSES

- None This Week

NEW PALM COAST HOME BASED BUSINESSES

- Resort Pros Cleaning & Maintenance – Janitorial Service
- Petra Concrete Contracting LLC – Concrete Contractor
- Aztian Construction Inc – Painter/Wall Covering



INFORMATION TECHNOLOGY

TO : Jim Landon, City Manager
FROM : Steve Viscardi, IT Director
DATE : 6/17/2016
RE : Week In Review

Department/Division Support

ENTERPRISE

- Operations Division completed numerous Track-its.
- Provided technical support for the following meetings:
 - Council Workshop
 - Animal Control Hearing
 - Red Light Hearing
- Operations Division began testing of the Emergency notification feed.
- Operations Division reviewed CodeRED interface and capabilities.
- Applications Division launched a "comments" page for people to be able to submit their comments on proposed LDC Chapter 11 changes. <http://www.palmcoastgov.com/government/community-development/lde-comments>.
- Applications Division continued testing of OnBase 16, resolving one issue we ran into. We also created an installer for deployment when the time comes.
- Applications Division assisted a vendor in setting up a reverse proxy to access their web services externally from our network.

COMMUNITY DEVELOPMENT

- GIS set up a GPS unit for adopt a median inventory.

CITY CLERK

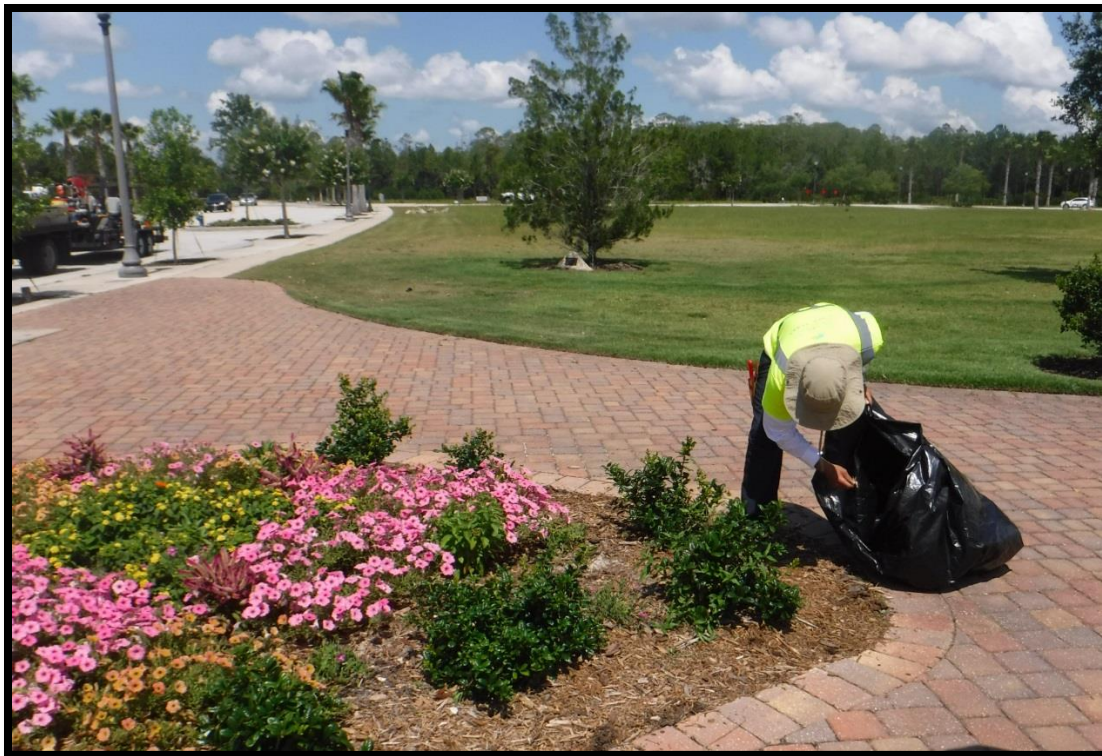
- GIS digitized the legal boundaries of several docks, to update the land rights inventory.

Public Works



Nestor Abreu ~ Director

Activities for the Week of June 17, 2016



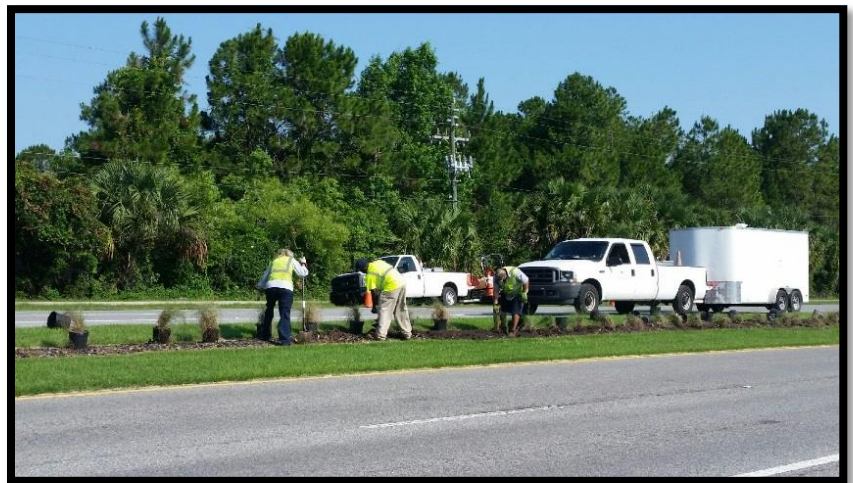
Weeding Flower Beds - Central Park

Parks & Medians Maintenance

- Inspected 44,895 linear feet of park hiking trails and 368 signs
- Inspected 41 irrigation zones, cleaned, replaced, adjusted spray heads, and repaired line breaks, along City medians
- Painted 11 lacrosse fields at Indian Trails Middle School & Sports Complex
- Painted 2 lacrosse fields at Ralph Carter Park for Father's Day Lacrosse Tournament with 175 teams
- Inspected 28 irrigation zones, cleaned, replaced, and adjusted spray heads in City parks
- Performed safety inspections on playground equipment, parks, and trails at 22 locations
- Performed weeding and cutting back of median beds
- Performed plantings on Belle Terre Parkway medians
- Performed pruning of trees at Community Center
- All mulched playgrounds (6) were leveled
- Maintained all center medians on Belle Terre Parkway, Palm Coast Parkway, SR-100, and Old Kings Road
- All City parks (12) were mowed and maintained
- Grounds were maintained at 250 well sites and lift stations
- Maintained the grounds at: 5-Fire Stations; 3-Water Treatment Plants; and 1-Wastewater Treatment Plant
- Mowed 16 sports fields, three times each, for a total of 56 acre
- Raked and prepared for play, ten courts at the Palm Coast Tennis Center



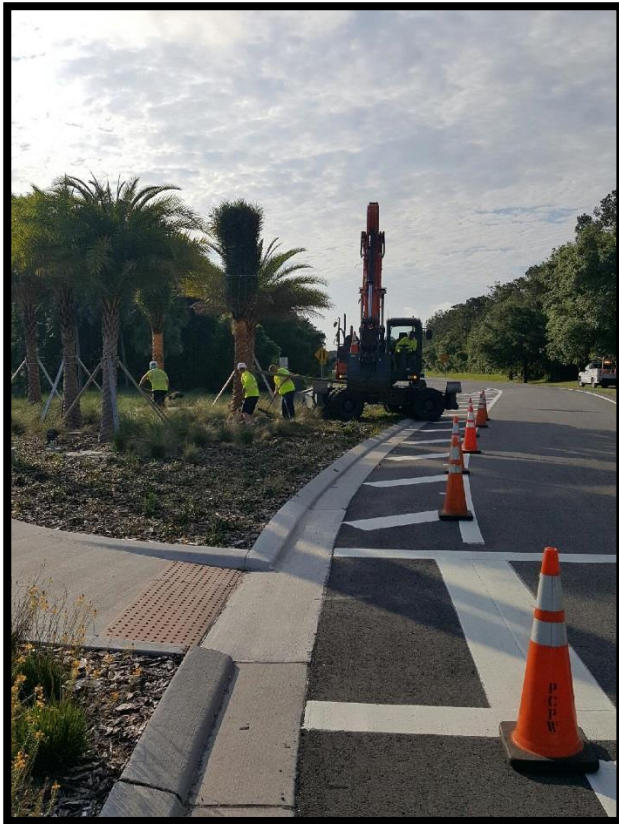
Pruning Trees - Community Center



Belle Terre Pkwy Median Plantings

Streets Maintenance & Special Projects

- Performed site distance trimming in the “F” and “L” neighborhoods
- Mowing the rights-of-ways in all neighborhoods, Palm Harbor Pkwy, Easthampton Blvd, Pine Lakes Pkwy and Seminole Woods Pkwy
- Mechanically swept and cleared debris from 25 lane miles of curb and gutter on main arterial roadways
- Repaired 40 linear feet of sidewalk on Clubhouse Dr.
- Performed traffic signal repairs at Cypress Edge South and Fire Station 23
- Inspected and reported 9 street light outages to Florida Power & Light for repair
- Performed traffic control for Father’s Day Lacrosse Tournament and Portuguese events
- Performed fire mitigation on City-owned parcel on Fulton Place
- Responded to 2 after hours response calls
- Performed right of way restoration along Fernmill Drive
- Palm Harbor Extension Irrigation Project – Planted 33 trees and 850 plants
- Utility Administration sign in progress with coquina and granite completed this week
- 2016 Street Resurfacing Project – 1.2 miles completed this week. YTD = 8.7 miles



Tree Planting - Palm Harbor Ext. Project



Tile Setting - Utility Administration Sign

Stormwater Maintenance

- Graded and stabilized 4,547 linear feet of residential swales
- Cleaned 101 culvert pipes for a total of 2,626 linear feet
- Repaired four washouts: 19 Ryken Ln., Pine Lakes N, 30 Robinson Dr., and 14 Rycroft Ln.
- Replaced 180 linear feet of drainage pipe at 18 Rolling Fern and 41 Ryecliffe Drive
- Maintained 30,700 linear feet of drainage ditches in the “U” neighborhood
- Performed ditch herbicide spraying 10,800 linear feet



Drainage Ditch Herbicide Spraying

Fleet and Facilities Maintenance

- Performed 5 fire fleet vehicle/equipment repairs
- Performed 3 road call for repairs
- Performed preventative maintenance on 8 vehicles/equipment
- Repaired 14 City vehicles, heavy equipment, and trailers
- Repaired 45 pieces of small and hand-held equipment
- Completed 128 facility maintenance requests



Mower Belt Replacement

Community Development Department

PROVIDE GUIDANCE FOR WELL-PLANNED GROWTH AND
DEVELOPMENT FOR THE PROTECTION OF THE CITY'S
NATURAL RESOURCES, PUBLIC HEALTH, SAFETY, AND WELFARE.



Week-in-Review- June 17, 2016- Stephen Flanagan, Director

PERMITTING ACTIVITY

The following is an update of permit and development application activity in Palm Coast from June 9, 2016 through June 15, 2016:

- Total number of permits issued: 218
- Since January 2009, \$920,496,822 construction dollars have been invested in Palm Coast.

Commercial Permits Issued			
399 Grand Landing Pkwy	Amenity Center	DHP Construction LLC	\$609,000.00
Residential Permits Issued			
13 Crandon Ct	Single Family Residence	Amaral Custom Homes	\$290,000.00
9 Conley Ct	Single Family Residence	Amaral Custom Homes	\$290,000.00
64 Sloganeer Tr.	Single Family Residence	Adams Homes of NW Florida	\$108,600.00
50 Rymshaw Dr.	Single Family Residence	Adams Homes of NW Florida	\$149,300.00
11 Collingwood Ln	Single Family Residence	Keystone Homes	\$435,000.00
20 Fellowship Dr.	Single Family Residence	Adams Homes of NW Florida	\$147,150.00
3 Seathorn Path	Single Family Residence	Adams Homes of NW Florida	\$175,050.00
17 Smollett Pl	Single Family Residence	Adams Homes of NW Florida	\$149,300.00

160 Lake Avenue, Suite 136, Palm Coast, FL 32164

Planning (386)986-3736 Building (386)986-3780 Code Enforcement (386) 986-3764

Construction Management & Engineering (386)986-3794

80 Whispering Pine Dr.	Single Family Residence	Skyway Builders, Inc.	\$236,500.00
18 Woodward Ln	Alteration	Centerpoint Contracting, Inc.	\$90,000.00

PLANNING

Development Order issued for Florida Power & Light (FP&L) Service Center

A Development Order was issued for a new Florida Power & Light service center located on the north side of S.R. 100 and west of I-95. This service center will also function as a first response center as the new 25,436 square foot, two-story service building will be designed to withstand winds of 225 miles per hour. During times of emergency, the service center will act as the regional command center and quarters for storm riders while restoring electrical services.



Development Order Issued for Vista Par Condos Modification

The applicant for Vista Par Condos modified existing plans to include a construction staging plan.

Development Order Issued for Palm Coast Art Foundation Modification

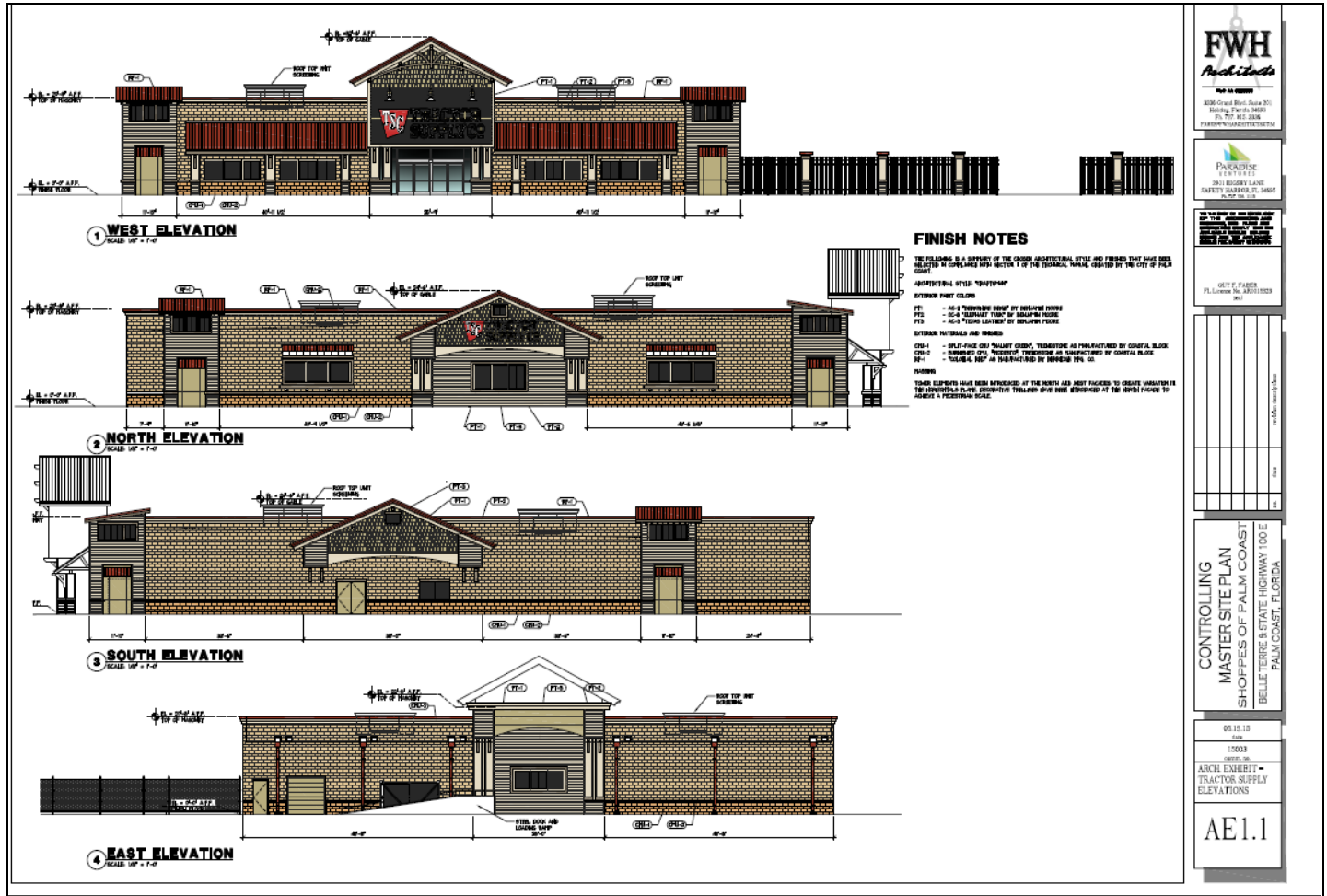
The applicant for Palm Coast Art Foundation modified plans to include the performance stage.

Development Order Issued For Linear Accelerator Addition To Florida Hospital Flagler

The City of Palm Coast has issued a Development Order for a 1,975 SF linear accelerator addition to the existing Florida Hospital Flagler campus. The approval also fulfills part of the original Master Development Plan (MPD) for Florida Hospital. This is the second Hospital expansion and MPD addition this year. The 32 bed hospital addition was approved in March of 2016. The linear accelerator addition will allow for the installation of state-of-the-art equipment and other advanced treatments and specialized care enhancing care opportunities for Florida residents.

Development Order issued for Tractor Supply Company Retail Store

A Development Order was issued for a new Tractor Supply Company retail store located within the Shoppes of Palm Coast in the SE quadrant of Belle Terre Boulevard and S.R. 100. More specifically, the 18,800 square foot retail building will front on the east side of Belle Terre Boulevard, about 300 feet south of S.R. 100.

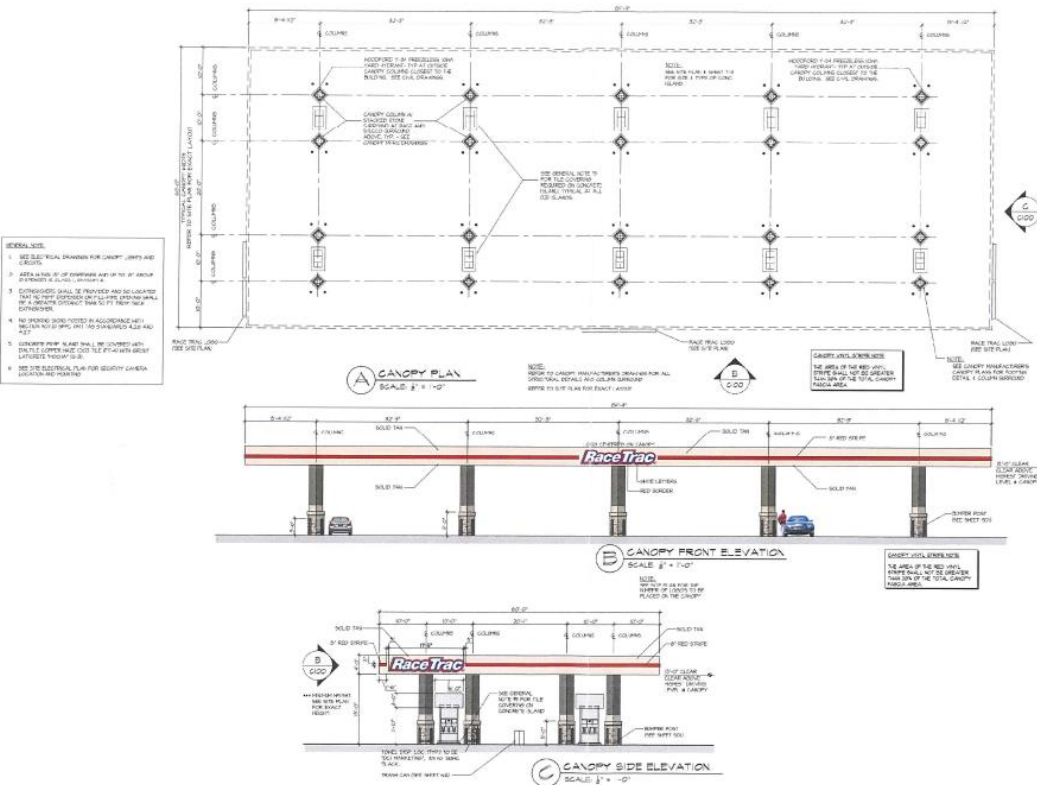


Modification to Approved Plans Submitted for Race Trac

They modified the approved plans to relocate a manhole cover and an underground utility line.



RaceTrac
 RaceTrac Petroleum, Inc
 3225 Cumberland Blvd, Suite 100
 Atlanta, Georgia 30339



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 3225 Cumberland Blvd, Suite 100
 Atlanta, Georgia 30339

Interns Assisting With Various Landscape and Environmental Projects

This week both of our interns went out to Waterfront Park on Friday to survey for Gopher Tortoise Burrows. They used a GPS unit to take points of where the burrows were located and then took those points and added them to a layer for a GIS map. This map will be used to apply for a Waif Tortoise Permit with the Florida Fish & Wildlife Conservation as well as other data collected from the site. The interns also had a meeting with Mr. Landon, the City Manager, to talk about their internship experience thus far with the City of Palm Coast. Our Planning intern has been working on a Thermal Comfort survey for all employees to satisfy another LEED certification requirement. She has also been working on the Annual Monitoring Report for the Long Creek Nature Preserve, surveying for invasive species and the overall quality of the preserve. On Wednesday and Thursday both of our interns went out and started surveying the medians that have been adopted by citizens. They were surveying to see if the medians were being taken care of and what type of vegetation was growing in the medians.



Figure 8b-Gopher Tortoise Plan

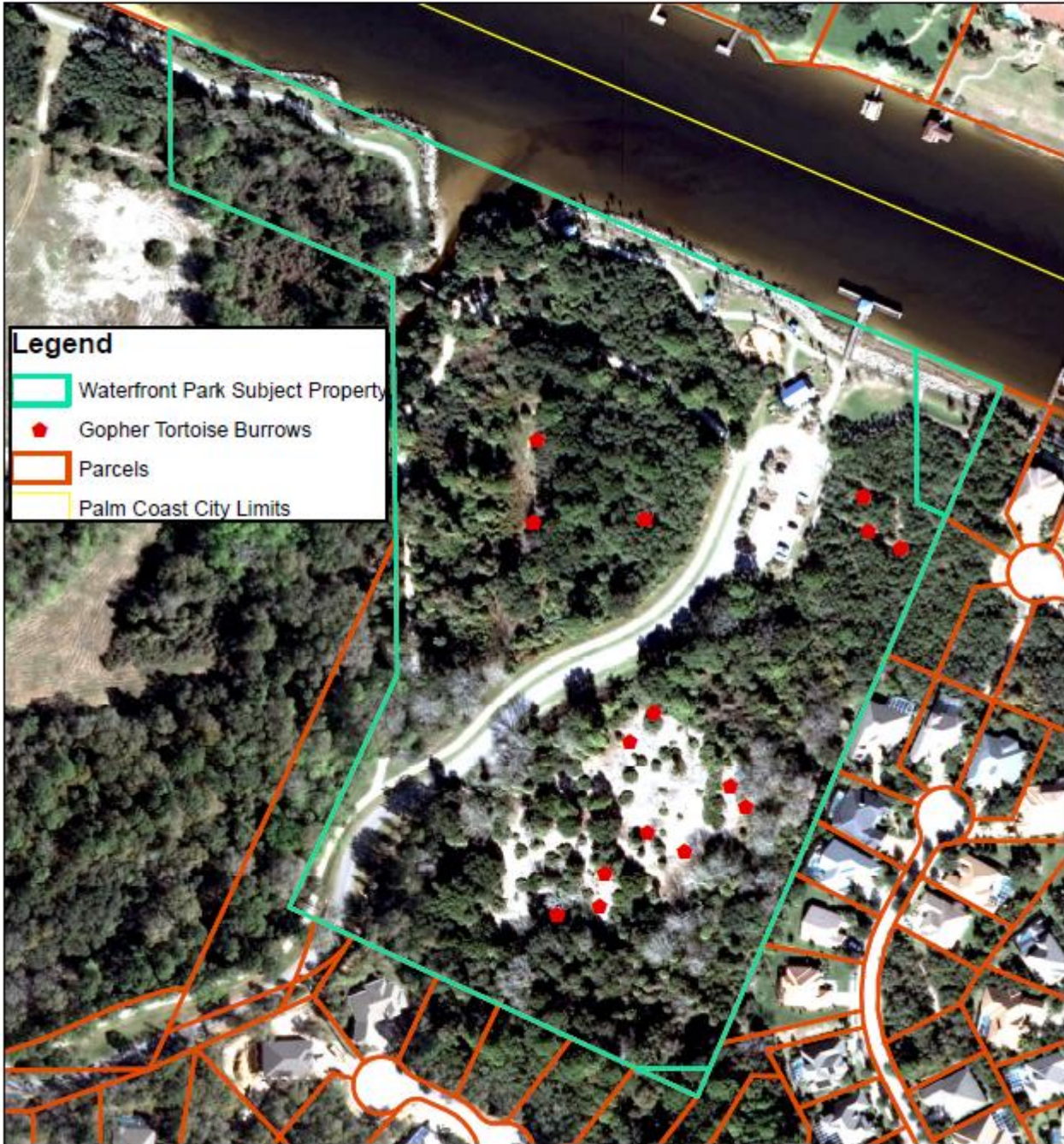
2014 True Color Aerial

Courtesy of the Community Development Department



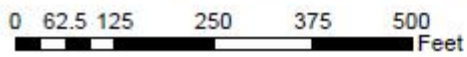
The depicted burrow location(s) are based on pacing measurements and limited visual observations. With the use of a global positioning system (GPS) device, the burrow locations may be established with a 2 to 3-meter error.

Waterfront Park Palm Coast, Florida



Legend

- Waterfront Park Subject Property
- Gopher Tortoise Burrows
- Parcels
- Palm Coast City Limits



CONSTRUCTION MANAGEMENT & ENGINEERING

The following is an update since last week for projects in the City from June 9, 2016 through June 15, 2016

Projects Under Construction		
Holland Park -Florida Park Drive	71%	Park roadway subbase 95% and limerock base at 90%. South Playground portal entry stone veneer completed. 80% Lower foundation for Playground rock wall poured. Steel being installed for remainder of lower rock wall foundation. Concrete pads poured for some benches, water fountains, and trash receptacles. Paver sidewalk work continues. Site pole lighting almost complete.
Projects In Development		
Aspen Dental	16%	Contactor preparing for building slab June 12, 2016.
Dollar General - Old Kings Road N	30%	A wet-tap was made on June 15, 2016 for the installation of new pipe and hydrant.
Super Wash - Cypress Point Pkwy	5%	June 15, 2016 site clearing continues, fill dirt being brought in and surveyors are laying out site.
Shoppes of Palm Coast - SR 100 & Belle Terre	12%	June 14, 2016 crews were preparing for the 1st 10 X 6" wet tap. June 15, 2016 wet tap was performed just north of the proposed new driveway to site.
Airport Entrance - Belle Terre	5%	Directional drill bore under Belle Terre Parkway 8" sewer force main was made June 14, 2016.
Chase Bank @ Island Walk	10%	June 12, 2016 contractor has poured building footers and the 1st rough plumbing and electrical are being installed.



Lower Foundation for Playground Rock Wall



Airport Entrance 8' Force Main Directional



154 Cats

88 Dogs

1 Guinea Pig

1 Rabbit

Animals ready for homes

The Flagler Humane Society would like to remind pet owners to make sure that they research the laws that are required for owning their particular pet. Domestic animals are required to be restrained while off their owner's properties and must be kept up to date on all vaccinations annually. Exotic pets have caging requirements that must be met in order to keep them in a legal manner. We encourage pet owners to take the extra step to make sure that they are always in compliance with local ordinances and state laws. For more information, pet owners can find the local ordinances at www.municode.com.

Donation Opportunities: The *Flagler Humane Society Thrift Store* always accepts donations. They cannot take in any computers/printers or large appliances at this time. Call 386-597-2839 and leave a message.

FHS is conducting our *Annual Shoe Drive*. We welcome any used shoes – in any condition. Check out the FHS website for more information on drop off locations if you are unable to bring them to the shelter.

"*Doghouse Donation Boxes*" are found at all the fire stations in Flagler County. You can drop off donations anytime at your nearest fire station. FHS appreciates all donations, especially those from our Wish List (available at flaglerhumane.org/wish-list). You can also purchase items via the Amazon.com link on the FHS website and ship them directly to the shelter.

Outreach Adoption Events: Don't forget that FHS have volunteers and adoptable pets at the Farmer's Market in Flagler Beach every Friday and at PetSmart in Palm Coast every Saturday and Sunday. If you are interested in volunteering at these events, please contact Katie at kshare@flaglerhumane.org.

Adoption Specials: June is the month to appreciate our fathers. What better way to appreciate them is to reward them with a furry friend! Check out the FHS website for the June Adoption Special where most of the adoptable pets are only \$10 to adopt.

Upcoming Fundraisers/Events: Check the FHS website for any upcoming events.

Public Announcements: The Flagler Humane Society has a variety of *Subsidized Spay & Neuter Programs* for members of the community that need to have their pets or community pets sterilized. Please call FHS at 386-445-1814, email info@flaglerhumane.org for questions.

FHS has a *Wellness Clinic* for minor veterinary issues. Call 386-445-1814 for Appointments. *Low Cost Vaccination Clinics* will still be held on the 1st and 3rd Saturdays of every month from 1pm-3pm. No appointments are necessary for the Low Cost Vaccination Clinics.

FHS also offers a "*Pet Food Pantry*" for those that are in need of assistance. Please call for more information.

To keep up with Flagler Humane Society happenings – visit us on the FHS Facebook/Twitter, our website at www.flaglerhumane.org, or via email at info@flaglerhumane.org.

Pet of the Week



BO

Bo is a 5 year old neutered male hound mix. He is a sweet boy that loves car rides and one on one attention. He would prefer to be the only pet in the home but he promises to make up for the lack of other pets. He loves treats and has an impressive list of commands that he responds to. Come and meet this awesome guy today!

Adoption specialist:

Katrina Geigley
adopt@flaglerhumane.org

Outreach Manager:

Katie Share
kshare@flaglerhumane.org



Fire Department

To: Jim Landon, City Manager
From: M. C. Beadle, Chief
Date: June 16, 2016
Re: Week in Review

In the past week, the department responded to 181 calls. There was one commercial structure fire, two single family dwelling fires and four wildfire/brush fire related calls. A total of 115 EMS calls was logged and the balance was miscellaneous in nature. The drought index is at 143 out of a possible 800 and the fire danger is low.

Demolition is underway at Station 22. Renovations are expected to take 6-8 weeks.

The storm on Wednesday generated multiple simultaneous structure fires with one in the R section that was a result of a lightning strike. Weather was also the contributing factor to several serious automobile crashes yesterday, one on I95 and another on US 1.

Eric Robinson was honored by the Sons of the American Revolution for his efforts with the very successful CPR Program. He was awarded the EMT of the year.

Chief Beadle was the guest speaker for the Palm Coast Rotary Club installation dinner on June 15, 2016.

Members of the staff, along with members of the IT Department, attended the County Communications User Group meeting which has been formed to work on the upgrade of the CAD system.



Parks & Recreation

To: Jim Landon, City Manager
From: Luanne Santangelo, Parks and Recreation Director
Date: June 10, 2016
Re: Week in Review

UPCOMING EVENTS:

Movies in the Park – Friday, June 10, 8:45 p.m. featuring “Minions” Bring blankets, lawn chairs and snacks, and invite friends and family for this free family activity. Movies are presented by Palm Coast Parks & Recreation in Central Park in Town Center, 975 Central Ave., Palm Coast. More info: [386-986-2323](tel:386-986-2323) or www.palmcoastgov.com/movies.



Father's Day Invitational Lacrosse Tournament – The 12th Annual Father's Day Invitational has partnered with the City of Palm Coast, The Army National Guard and LAX.COM. This tournament, held on Saturday and Sunday, June 18 & 19, will take place on the top quality fields of Indian Trails Sports Complex and Wadsworth Park, on the beach. Last year, over 130 teams were in attendance! This is Florida's largest Summer Tournament.

World's Largest Swimming Lesson – Thursday, June 24, 10 a.m. (registration at 9:30 a.m.) Come to the City of Palm Coast's Frieda Zamba Swimming Pool, 339 Parkview Drive, Palm Coast, as we join water parks, pools and other aquatic facilities around the globe for a simultaneous swimming lesson in an attempt to break the Guinness World Record. Free. More information: www.worldslargestswimminglesson.org or [386-986-4741](tel:386-986-4741).



◆Adults & Seniors

Game Day Social

Now held two days per week, our Game Day Social commences **every Tuesday and Thursday** from 12:30-4pm at the Palm Coast Community Center. This relaxed social atmosphere allows participants to meet new friends while enjoying the friendly competition of dominos, cards, or the game of their choice. Participants are encouraged to bring their own games to share with others. Light refreshments served.

Pickleball

Join us at Belle Terre Park on **Wednesdays** (from 6-8pm) and **Fridays** (from 11a-1p) to enjoy one of the fastest growing sports in North America. Pickleball is a sport for all ages. Played with small racquets and whiffle balls, this game is perfect for all ages. Equipment is available for rent and will be provided on the days and times above.

Wood Carvers

The art of woodcarving has a history that spans centuries. At its core, woodcarving transforms a piece of wood into a masterfully crafted work of art. Join this group of gifted carvers as they share their skill and know how in this informal teaching atmosphere. **Held every Tuesday** from 1-4pm at the Palm Coast Community Center, this woodcarving group is comprised of men and women at all levels and abilities. Visitors are welcome and encouraged to attend.

Northern Florida Wine & Vineyard Tour

The Dakotah Winery, a Central Florida spiritual, romantic experience grows its grapes on 20 acres. Then enjoy a lunch on your own at a local restaurant on our way to the Bluefield Estate Winery; where you can sample an array of blueberry wines. **Pre-Registration required by Monday August 29, 2016**

Day/Date: Friday, September 16, 2016
Time: Depart the Palm Coast Community Center: 8:30 am
Return to the Palm Coast Community Center at approx.: 6:00 pm
Location: Various in Northern Florida
Fee: \$38/person

◆Youth

SUMMER CAMP* *No Camp on Monday, July 4*

Kiss-N-Go Early Drop Off

Early drop off is available to children who are registered for Fun in the Sun full-day Summer Camp. Drop off your camper between 7:30-9 am. They will be supervised as they play board games or watch movies. At the start of the camp day (9:00 a.m.) our early risers will be escorted to their summer camp group to enjoy their camp experience.

Days/Dates: Monday-Friday, June 13 – July 29
Times: 7:30 am - 9:00 am
Location: Palm Coast Community Center
Grades: K - 8 (grade just completed)
Fee: \$10/week

Fun in the Sun Summer Camp

Your child's day will be filled with a variety of age appropriate fun-filled themed activities such as arts and crafts, stories, recreational games, nature hikes, weekly trips to the Frieda Zamba Swimming Pool, and special guest presentations. Campers registered for the Fun in the Sun Summer Camp are eligible for the free lunch program provided by the Flagler County School District (Flagler County is Not a Peanut Free School District). Field trips are scheduled weekly. Field trips are optional and require pre-registration and payment of applicable fee.

Days/Dates: Monday-Friday, June 13 – July 29
Times: 9 am - 4:30 pm
Location: Palm Coast Community Center
Grades: K - 8 (grade just completed)
Fee: \$75/week



After-Hours Camp Pick Up

Your kids will have plenty of time to wind down from a full day of camp activities from 4:30-6pm as they relax waiting for pick-up during our After-Hours Camp care program. Campers may watch movies or play quiet games indoors. Afterhours Pick Up is only available to children registered for Fun in the Sun full day camp.

Days/Dates: Monday-Friday, June 13 – July 29
Times: 4:30 pm – 6 pm
Location: Palm Coast Community Center
Grades: K - 8 (grade just completed)
Fee: \$10/week

CSI Camp

Join the Crime Scene Investigation (CSI) team as we “investigate” the techniques used to identify and process the clues of a crime. Attendees will learn vehicle processing, fingerprinting, and get a glimpse into forensics casting. The week will include a tour of the county courthouse.

Days/Dates: Monday-Friday, June 27-July 1
Times: 8:30 am - 11:30 am
Location: Frieda Zamba Swimming Pool- Classroom
Grades: 3 - 5 (grade just completed)
Fee: \$60/week

Fire Fighter Kids Camp

Campers will visit a fire station and use regulation fire equipment. They will learn firefighting techniques, the concept of CPR and first aid, home and fire safety and how to properly use a fire extinguisher. Bring a bathing suit and towel on Wednesday and prepare to get wet.

Days/Dates: Monday-Friday, July 11-July 15
Times: 8:30 am - 11:30 am
Location: Frieda Zamba Swimming Pool – Classroom
Grades: 3 - 5 (grade just completed)
Fee: \$60/week (Enter Code - FIRECMP16 to receive \$5 off on line registration)

Stay-N-Play Camp

Stay and play with us after your fun day at one of the City's Specialty Camps! Campers will play games, swim, enjoy the on-site playground, and more. Parents may pick up their child at any time, **but no later than**

5:30 pm.

Day/Dates: Monday-Friday, June 27-July 1, July 11-15 and July 25 - 29
Times: 11:30 am - 5:30 pm
Location: Frieda Zamba Pool – Classroom
Grades: K-8
Fee: \$50

Junior Lifeguard Camp

The Junior Lifeguard Camp offers step-by-step lifeguarding skill development. Learn Water safety, Lifeguard Rescues, and First Aid CPR/AED in a 1 week camp. Class attendees will receive a CPR mask, Red Cross whistle and T-shirt. Sign up online for \$5 off Registration Fee.

Day/Dates: Monday-Friday, July 25- July 29
Times: 8:30 am - 12:30 pm
Location: Frieda Zamba Swimming Pool
Ages: 11-14 years
Fee: \$90 (Enter Code - LIFECAMP16 to receive \$5 off on line registration)

Golf Camp

Learn the game of golf during these fun filled days of short game, full swing, putting, golf etiquette, sportsmanship, and friendly competition. Open to all skill levels. Lunch, snacks, & drinks included. Family discounts available. Pre-registration required.

Days/Dates: Monday-Friday, June 13-17
Monday-Friday, July 11-15
Monday-Friday, August 1-5
Times: 9 am - 2 pm
Location: Palm Harbor Golf Course
Ages: 8-15
Fee: \$175 per week per participant

Tennis Camp

Learn the game of tennis. Campers will focus on stroke fundamentals, hand-eye coordination, balance, footwork and match play. Open to all abilities. Campers will need to provide the following: water bottle, towel, hat, lunch, snacks, & drinks. Family discount is available. Pre-registration required.

Days/Dates: Monday-Friday, June 13-17
Monday-Friday, July 11-15
Monday-Friday, August 1-5
Times: 9 am - 1 pm
Location: Palm Coast Tennis Center
Ages: 6-13
Fee: \$125 per week OR \$35 per day (optional ½ day for juniors 6-8 year's old/9:00am-11:30am, \$89)

◆Aquatics

Parent and Child Aquatics – Level 1 (Ages 6 months to 4 years)

\$30

The purpose of Parent and Child Aquatics Level 1 is to teach safe behaviors around the water and develop swimming readiness by leading parents and their children in water exploration activities with the objective of having fun and becoming comfortable in and around the water. Parents must accompany child in the water for each class.

Parent and Child Aquatics – Level 2 (Ages 6 Months to 4 years)

\$30

The purpose of Parent and Child Aquatics Level 2 is to enhance and build upon the skills learned in Level 1 and prepare the child for advancement into Pre-School Aquatics-Level 1.

Preschool Aquatics – Level 1 (Ages 4-5 years)

\$45

Participants will be introduced to the basic skills needed to achieve a minimum level of water competency. Skills introduced include, but not limited to the following:

- How to safely enter and exit the pool
- Floating on front and back
- Treading of water
- Swimming on front and back

Preschool Aquatics – Level 2 (Ages 4-5 years)

\$45

For participants who can successfully demonstrate the skills of Preschool Aquatics Level 1. Participants will build upon those skills and knowledge of water competency in order to advance to Learn to Swim Level 1.

Learn to Swim - Level 1 (Ages 6 & up)

\$45

This class is for children 6 years of age and older. Participants will learn basic water skills and safety. Level 1 training includes:

- How to safely enter and exit the pool
- Floating on front/back
- Treading of water
- Swimming on front and back
- Retrieve submerged objects
- Roll from front to back

Learn to Swim - Level 2 (Ages 6 & up)

\$45

Participants of Level 2 must have successfully completed the skills required for Learn to Swim-Level 1 or be able to demonstrate the skills required of Learn to Swim-Level 1. Level 2 participants build upon the skills and knowledge learned in Level 1. Level 2 training includes:

- Fully submerge and hold breath
- Front and back glide
- Rotary breathing
- Swim on front and back for 5 body lengths
- Treading with arm and hand actions
- Change direction while swimming

Level 3 (Ages 6 & up)

\$45

This class builds on the skills learned in Learn to Swim-Level 2 through additional guided practice. Participants of Level 3 must have successfully completed the skills required for Level 2 or be able to demonstrate the skills required of Level 2. Level 3 is a faster paced instructional level and for those who are confident in the water. Emphasis is on refining stroke technique. Level 3 training includes:

- Rotary breathing
- Survival float
- Streamlined and dolphin kick
- Freestyle stroke for 15 yards
- Breast stroke kick for 15 yards
- Elementary backstroke 15 yards

Adult/Teens

\$45

This adult/teen classes are designed to teach the basic skills to achieve a minimum level of water competency. In this course, participants strive for skill and stroke performance.

SWIM LESSON SCHEDULE:

- ❖ Pre-registration, including payment of applicable fee, is required prior to the start of each session
- ❖ Registration accepted while space is available. Registration accepted on a first come, first registered basis.
- ❖ Minimum class size of 4 participants

Session I

Monday through Thursday, June 13- June 23

Parent and Child Level 1	8:00 a.m. - 8:30 a.m.
Parent and Child Level 2	8:00 a.m. - 8:30 a.m.
Preschool Level 1	8:45 a.m. – 9:15 a.m.
Preschool Level 2	8:45 a.m.-9:15 a.m.
Learn to Swim Level 1	9:30 a.m. - 10:00 a.m.
OR	10:00 a.m.-10:30 a.m.
Learn to Swim Level 2	9:30 a.m.-10:00 a.m.
Learn to Swim Level 3	10:00 a.m. – 10:30 a.m.

Session II

Saturdays, June 18 – July 16*

Adult/Teen	11:00 a.m.- 12:00 p.m.
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* No lesson Saturday, July 2

Session III

Monday through Thursday, July 11 – July 21

Parent and Child Level 1	8:00 a.m. - 8:30 a.m.
Parent and Child Level 2	8:00 a.m. - 8:30 a.m.
Preschool Level 1	8:45 a.m. – 9:15 a.m.
Preschool Level 2	8:45 a.m.-9:15 a.m.
Learn to Swim Level 1	9:30 a.m. - 10:00 a.m.
OR	10:00 a.m.-10:30 a.m.
Learn to Swim Level 2	9:30 a.m.-10:00 a.m.
Learn to Swim Level 3	10:00 a.m. – 10:30 a.m.

Private/Semi Private Swim Lessons

- Private instruction by Red Cross certified swim instructor. Instruction tailored to the skill level of the participant, from beginner to advanced level.
- Semi-private lessons are available for two students of similar skill level per instructor.

Date/Time: Appointment only

Location: Frieda Zamba Swimming Pool

Fee: Private: \$20/30-minute lesson
Semi-Private: \$25/30-minute lesson/per student



Event Calendar for 6/17/2016 through 7/31/2016

6/17/2016 8:30 PM

Dive In Movies featuring "The SpongeBob Movie"

Frieda Zamba Pool

6/18/2016 9:00 AM

University Women of Flagler breakfast meeting

Hilton Garden Inn

6/18/2016 10:00 AM

Crabbing Basics

Gamble Rogers Memorial State Recreational Area at Flagler Beach

6/18/2016 10:00 AM

Palm Coast Elks Lodge #2709 Animal Adopt A Thon

Palm Coast Elks Lodge #2709

6/20/2016 8:15 PM

Moon Rise at the Beach

Gamble Rogers Memorial State Recreational Area

6/21/2016 5:00 PM

Food Truck Tuesday

Central Park in Town Center

6/21/2016 6:00 PM

Small Business Update - Know the Rules

City Hall

6/23/2016 6:00 PM

How to select the right business or franchise for you

UCF Building, Daytona State College



Event Calendar for 6/17/2016 through 7/31/2016

6/23/2016 6:00 PM

Cue Note Candidate Night

Cue Note Billiards Room

6/24/2016 10:00 AM

World's Largest Swim Lesson

Frieda Zamba Pool

6/25/2016 8:00 AM

3V3 Soccer Tournament

Indian Trails Sports Complex

6/25/2016 8:00 AM

One Love Invitation Girls Lacrosse

Indian Trails Sports Complex

6/25/2016 2:00 PM

The "Pool" Awakens - Star Wars Party

Frieda Zamba Pool

6/25/2016 3:00 PM

Gamble Acoustic Jam

Gamble Rogers Memorial State Recreational Area at Flagler Beach

6/26/2016 4:30 PM

Longfellow's Whale Tales

Frieda Zamba Pool

7/1/2016 12:00 AM

Saltwater Fishing Clinics at Washington Oaks Gardens State Park

Washington Oaks Gardens State Park



Event Calendar for 6/17/2016 through 7/31/2016

7/3/2016 5:00 PM

Fireworks in the Park

Central Park in Town Center

7/3/2016 9:00 PM

Fireworks in the Park

Central Park in Town Center

7/4/2016 8:00 AM

By the Dawn's Early Light Independence Day Ceremony

Heroes Memorial Park

7/4/2016 1:00 PM

Choral Arts Society July 4th Concert

St Thomas Episcopal Church

7/7/2016 7:00 PM

Superheroes Volleyball

Buddy Taylor Middle School

7/8/2016 8:00 AM

Greens For Teens Summer Championship

Palm Harbor Golf Club

7/8/2016 8:45 PM

Movies In The Park featuring "Goosebumps"

Central Park in Town Center

7/9/2016 8:00 AM

Adult Flag Football Tournament

Indian Trails Sports Complex



Event Calendar for 6/17/2016 through 7/31/2016

7/11/2016 12:00 PM

Vacation Bible School

Church on the Rock

7/16/2016 10:00 AM

Skate Safe Day

Ralph Carter Park

7/16/2016 2:00 PM

Everything Beach Ball Day

Frieda Zamba Pool

7/17/2016 4:30 PM

Longfellow's Whale Tales

Frieda Zamba Pool

7/19/2016 5:00 PM

Food Truck Tuesday

Central Park in Town Center

7/20/2016 9:00 AM

Flagler County Sexual Assault Response Team (SART)

Florida Hospital Flagler - Room D

7/20/2016 6:00 PM

Sexual Assault Support Group

Family Life Center

7/21/2016 12:00 AM

Get Published Series

Co-Work office



Event Calendar for 6/17/2016 through 7/31/2016

7/22/2016 8:30 PM

Dive In Movies featuring "PAN"

Frieda Zamba Pool

7/23/2016 8:00 AM

Tour de Palm Coast

Palm Coast Linear Park

7/28/2016 12:00 AM

Saltwater Fishing Clinics at Washington Oaks Gardens State Park

Washington Oaks Gardens State Park

7/30/2016 1:00 PM

Superheroes Swim

Frieda Zamba Pool



To: Jim Landon, City Manager
From: Richard Adams, Utility Director
Date: June 16, 2016
Re: Week in Review

- On Monday, along with Public Works, the Utility Department conducted its segment of the Employee Academy followed by the Citizen's Academy Monday evening.
- The temporary use of free chlorine as the primary disinfectant will continue through July 8th. During this time customers may notice an increase in the taste and odor of chlorine in their drinking water.
- The average water demand for this week was 7.867 million gallons per day; the average wastewater flow was 6.200 million gallons per day.
- This week there were 234 disconnects for non-payment.
- There were a total of 28 calls after hours.
- Crews installed 10 new domestic water meters and 3 new PEP tanks and replaced 1 existing PEP tank.
- Staff initiated night time shut down and installed new bypass connection at Pump Station 'A' (Clubhouse) for pending station rehab scheduled for next week.
- Repaired malfunctioning fire hydrants on Ulysses Trail affecting 10 customers for 5 hours and on Lemay Place affecting 13 customers for 4 hours. Also removed driveway and culvert on 11 Crompton Place to repair a water line break.
- Wastewater crews inspected via CCTV, 17,816 feet of gravity sewer, inspected 65 manholes and cleaned 3 pump stations with Vac Truck. Installed 5 new pep pump/electric assemblies, replaced 25 pep pumps, 31 floats, and 5 cleanout caps.
- Water distribution crews replaced 1 service line (retrofit), repaired 2 service lines, and tested/repaired 103 backflow preventers.
- The upgrade of Pump Station 60-1 (Slocum Path) was completed this week with final work on irrigation and installation of landscaping. The upgrade included new driveway, fencing, landscaping and irrigation.





NEWS RELEASE – City of Palm Coast

Contact: Cindi Lane, Communications & Marketing Manager

386-986-3708; cell 386-214-4729

June 16, 2016

City of Palm Coast plans workshops on proposed amendments to tree, landscape code

Palm Coast – The City of Palm Coast’s Planning, Land Development and Regulation Board (PLDRB) will hold a series of public workshops beginning Wednesday, June 22, to seek input on proposed changes to the City’s Tree Protection and Landscape Code.

The Tree Protection and Landscape Code, which is Chapter 11 of the Uniform Land Development Code (ULDC) includes provisions for tree preservation, tree protection, Tree replacement, landscaping, buffers, irrigation and enforcement. The code was adopted in 2008, and the City is now updating it.

The first two public workshops will be held as joint meetings of the City’s PLDRB and Beautification and Environmental Advisory Committee (BEAC) at 5:30 p.m. Wednesday, June 22, and 5:30 p.m. Wednesday, June 29. Both meetings will be held in the Community Wing of City Hall, 160 Lake Ave., Palm Coast, and are open to the public. The public will have the opportunity to provide input.

“Palm Coast is known for its beautiful trees and landscaping, and we want to make sure that is preserved while also balancing that with the needs of commercial and residential property owners,” said Palm Coast Planning Manager Ray Tyner.

“In studying the current requirements, and listening to stakeholder concerns, we believe it is time to re-evaluate our landscape code,” Tyner said. “But before we make any changes, we want residents, local organizations and business owners to have the opportunity to provide feedback. That’s why we’re planning these public workshops, along with providing a link on the City’s website for comments.”

The proposed revisions can be reviewed on the City website at www.palmcoastgov.com. The website has a portal for public comment that will document all comments and be part of the public involvement process for this effort.

For additional information, contact Irene Schaefer, Planning Clerk, at 386-986-3749 or lschaefer@palmcoastgov.com.



NEWS RELEASE – City of Palm Coast

Contact: Cindi Lane, Communications & Marketing Manager
386-986-3708; cell 386-214-4729

June 15, 2016

City of Palm Coast Finance Department receives national budget award

Palm Coast – For the 13th consecutive year, the City of Palm Coast has received the Government Finance Officers Association's Distinguished Budget Presentation Award for its annual budget.

The award reflects the commitment of the Palm Coast City Council and Finance Department staff to meeting the highest principles of governmental budgeting. To receive the budget award, the City was required to satisfy nationally recognized guidelines for effective budget presentation. These guidelines are designed to assess how well an entity's budget serves as:

- a policy document
- a financial plan
- an operations guide
- a communications device

Budget documents must be rated "proficient" in all four categories, and the 14 mandatory criteria within those categories, to receive the award. The City received outstanding ratings in the areas of Strategic Goals & Strategies, Financial Structure, Policy and Process, Revenues, Long-range Financial Planning, Capital Projects, Unit Goals, and Objectives and Performance Measures.

The budget book can be reviewed online at www.palmcoastgov.com (search for "budget").

The City budget is updated and adopted annually using a year-round process that starts with strategic action planning by the Palm Coast City Council, ties performance measures to budget priorities, and supports the City's adopted goals and overall vision. The budget addresses day-to-day operations, as well as long-term capital improvements and strategies.

"To prepare the City's annual budget, our Finance Department guides a strategic, year-long process that takes the goals and direction determined by the City Council and puts them into a plan that provides the highest level of service possible for the citizens of Palm Coast," said City Manager Jim Landon. "We work very hard on our budget process, and we're honored to be recognized by the Government Finance Officers Association again this year. I want to thank and congratulate Finance Director Christopher Quinn, Budget & Financial Analyst Lina Williams and the rest of the Finance Department staff for their hard work and excellence."

Award recipients have pioneered efforts to improve the quality of budgeting and provide an excellent example for other governments throughout North America, GFOA officials said. For budgets beginning in 2015, 1,550 agencies received the award.

The GFOA is a nonprofit professional association serving more than 18,700 government finance professionals throughout North America. The association's Distinguished Budget Presentation Awards Program is the only national awards program in governmental budgeting.