

REGULAR MEETING OF THE FLAGLER BEACH CITY COMMISSION THURSDAY, JULY 14 , 2016 AT 5:30 P.M.  
AND TO BE CONTINUED UNTIL ITEMS ARE COMPLETE. CITY COMMISSION CHAMBERS, 105 S. SECOND  
STREET, FLAGLER BEACH, FLORIDA 32136

AMENDED AGENDA

1. Call the meeting to order.
2. Pledge of Allegiance followed by a moment of silence to honor our Veterans, Members of the Armed Forces and First Responders.
3. Proclamations and Awards.
  - A. Certificates of Appreciation for assistance and design of the turtle awareness cards.
4. Deletions and Changes to the Agenda.
5. Comments regarding items not on the agenda. Citizens are encouraged to speak. However, comments should be limited to three minutes.

CONSENT AGENDA

6. Approve the Minutes of the Regular Meeting of June 23, 2016.
7. Approve a Use Agreement between Vern Shank and ~~Chris Lash~~ and the City of Flagler Beach for the Pier Small Storage Space – Penny Overstreet, City Clerk
8. Approve a Janitorial Service Agreement between Atlas Janitorial Service, Inc. and the City of Flagler Beach – Liz Mathis, Human Resource Officer.
9. Approve a License Agreement between Brighthouse Networks, LLC and the City of Flagler Beach for the installation of a camera, mount, protective housing, transmission cabling and electrical connection on the Pier to provide remote weather imagery of conditions in the area – Larry Newsom, City Manager.
10. Approve a Funding Agreement between the River To Sea Transportation Planning Organization (R2CTPO) and the City of Flagler Beach , for the FY 2016-2017 in an amount not to exceed \$456.00 – Penny Overstreet, City Clerk.
11. Approve the creation of a Part-time position in the Public Works Department as well as the job description – Liz Mathis, Human Resource Officer.
12. Re-Appoint Steve Fishbein to the Investment Committee – Penny Overstreet, City Clerk.

GENERAL BUSINESS

13. Consider a request for a Special Event “Surfers for Autism” proposed for August 20, 2016, applicant is seeking financial compensation for city services – Applicant Don Ryan, Surfers for Autism, Inc. – Staff assigned Penny Overstreet.
14. Consider a formal decision regarding kid zone vendor for First Friday’s, applicant Chris Murphy, Flagler Bounce.

15. Consider a request for the City of Flagler Beach to consolidate the November 11, 2016, Veterans Day celebration to one area wide program presented at the Flagler County Airport, applicant Raymond Parker.
16. Discussion and direction related to the 2017 Regional Legislative Priority request from Flagler County for the Northeast Florida Regional Council (NEFRC) – Larry Newsom, City Manager.
17. Review the June 2016 financial budget report – Kathleen Doyle, Finance Director.

#### COMMISSION COMMENTS

18. Commission comments, including reports from meetings attended.

#### STAFF REPORTS

19. Staff Reports.
20. Adjournment.

RECORD REQUIRED TO APPEAL: In accordance with Florida Statute 286.0105 if you should decide to appeal any decision the Commission makes about any matter at this meeting, you will need a record of the proceedings. You are responsible for providing this record. You may hire a court reporter to make a verbatim transcript, or you may buy a CD of the meeting for \$3.00 at the City Clerk's office. Copies of CDs are only made upon request. The City is not responsible for any mechanical failure of the recording equipment. In accordance with the Americans with Disabilities Act, persons needing assistance to participate in any of these proceedings should contact the City Clerk at (386) 517-2000 ext 233 at least 72 hours prior to the meeting. The City Commission reserves the right to request that all written material be on file with the City Clerk when the agenda item is submitted.

#6

### MINUTES

PRESENT: Mayor Linda Provencher, Chair Jane Mealy, Vice-Chairman Marshall D. Shupe, Commissioners Rick Belhumeur, Kim M. Carney, and Joy McGrew, City Attorney D. Andrew Smith, III, City Manager Larry M. Newsom, and City Clerk Penny Overstreet.

1. CALL THE MEETING TO ORDER: Chair Mealy called the meeting to order at 5:30 p.m.
2. PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENCE TO HONOR OUR VETERANS, MEMBERS OF THE ARMED FORCES AND FIRST RESPONDERS: Mayor Provencher led the pledge to the flag.
3. PROCLAMATIONS AND AWARDS:
  - A. CERTIFICATE OF APPRECIATION TO THE DAYTONA BEACH BICYCLE CLUB FOR THE DONATION FROM THE "BERNEY" COPELAND JR. MEMORIAL FUND OF 120 BICYCLE HELMETS TO THE FLAGLER BEACH POLICE DEPARTMENT: Captain Doughney presented the certificate to representatives of the club. Captain Doughney thanked the group for their donation and invited residents who are in need of a helmet to come see him.
  - B. PRESENTATION TO THE CITY "PURPLE HEART PLAQUE" – COLONEL JACK HOWELL: Colonel Howell presented a plaque recognizing Flagler Beach as a Purple Heart City. Colonel Howell additionally presented a flag, requesting it be flown on August 7<sup>th</sup> Purple Heart Day. Colonel Howell asked the city to contact the Purple Heart Foundation to obtain a small sign for placement in Veterans Park. The Commission thanked Colonel Howell for the designation.
  - C. 3<sup>RD</sup> QUARTER EMPLOYEE SERVICE AWARDS: Mayor Provencher presented certificates to the employees recognized this quarter.
  - D. PROCLAMATION RECOGNIZING THE CHARACTER AND GENEROSITY OF JAMES F. SHEEHAN: Mayor Provencher presented the proclamation to James Sheehan. Barry Maloney, President Worcester State University and Thomas McNamara, Vice President of University Advancement read a proclamation honoring Mr. Sheehan with an Honorary Doctrine.
4. DELETIONS AND CHANGES TO THE AGENDA: None.
5. COMMENTS REGARDING ITEMS NOT ON THE AGENDA. CITIZENS ARE ENCOURAGED TO SPEAK. HOWEVER, COMMENTS SHOULD BE LIMITED TO THREE MINUTES: Paul Eik commenting that his comments at the last meeting were not meant to degrade our Police Department.

### CONSENT AGENDA

6. Approve the Minutes of the Regular Meeting of June 9, 2016.

7. APPROVE A WORK ASSIGNMENT FOR THE INSPECTION SERVICES NECESSARY FOR THE ON AND OFF SITE UTILITY CONSTRUCTION FOR THE SEASIDE LANDINGS DEVELOPMENT. Amount not to exceed \$28,440 – Staff assigned Robert Smith, Public Works Director:
8. APPROVE THE FIREWORKS DISPLAY CONTRACT BETWEEN FIREWORKS BY SANTORE AND THE CITY OF FLAGLER BEACH, IN AN AMOUNT NOT TO EXCEED \$21,000 – STAFF ASSIGNED LARRY NEWSOM, CITY MANAGER:
9. APPROVE A LICENSE AGREEMENT BETWEEN BRIGHTHOUSE NETWORKS, LLC AND THE CITY OF FLAGLER BEACH FOR THE INSTALLATION OF A CAMERA, MOUNT, PROTECTIVE HOUSING, TRANSMISSION CABLING AND ELECTRICAL CONNECTION ON THE PIER TO PROVIDE REMOTE WEATHER IMAGERY OF CONDITIONS IN THE AREA – LARRY NEWSOM, CITY MANAGER:
10. APPROVE CHANGE ORDER NO. 1 FROM MCMAHAN CONSTRUCTION COMPANY, INC. FOR THE 2015 IMPROVEMENTS TO THE WASTE WATER TREATMENT PLANT PROJECT. THIS CHANGE ORDER REFLECTS AN INCREASE OF \$851 TO THE ORIGINAL CONTRACT PRICE. – STAFF ASSIGNED ROBERT SMITH, PUBLIC WORKS DIRECTOR:
11. AWARD THE SOUTH CENTRAL AVENUE (3500 BLOCK) DRAINAGE IMPROVEMENT PROJECT TO S.E. CLINE CONSTRUCTION IN THE AMOUNT OF \$51,725.48 – STAFF ASSIGNED ROBERT SMITH, PUBLIC WORKS DIRECTOR:
12. APPROVE A MEMORANDUM OF UNDERSTANDING BETWEEN HHH MANAGEMENT, INC. AND CITY OF FLAGLER BEACH FOR PARKING DURING THE FOURTH OF JULY EVENT – STAFF ASSIGNED LARRY NEWSOM, CITY MANAGER:
- 12 a APPROVE THE 201/2017 EMPLOYEE ASSISTANCE PROGRAM (EAP) CONTRACT AND THE NEW RECRUIT EVALUATION PERSONALITY ASSESSMENT INVENTORY (PAI) AGREEMENT. ANNUAL FEE FOR EAP IS \$2,000 AND THE PAI IS AT A RATE OF \$250.00 PER EVALUATION – LIZ MATHIS, HUMAN RESOURCES:

Chair Mealy pulled Item No. 9 for discussion purposes. Chair Mealy reviewed the other consent agenda items. Chair Mealy opened public comments. No comments offered. Chair Mealy closed public comment. Motion by Commissioner Shupe that we approve item's six, seven, eight, ten, eleven, twelve and twelve a. Commissioner Belhumeur seconded the motion. The motion carried unanimously. Chair Mealy suggested an addition to the contract regarding Brighthouse having a release for any distinct imagery of persons they release/air. Discussion ensued, the Commission requested Attorney Smith draft the language for the contract. Motion by Commissioner Carney to table item nine until the second meeting. Commissioner Belhumeur seconded the motion. The motion carried unanimously.

#### GENERAL BUSINESS

13. CONSIDER APPOINTING KATHERINE PETRELLI TO THE SEAT FINANCIAL PLANNER/INVESTMENT ADVISOR TO THE INVESTMENT COMMITTEE – STAFF ASSIGNED PENNY OVERSTREET, CITY CLERK: Ms. Petrelli was present, reported she is new to the



community, and wanted to participate civically. Chair Mealy opened public comment. None offered. Chair Mealy closed public comments. Motion by Commissioner Belhumeur to appoint Catherine Petrelli to the seat of Financial Planner/Investment Advisor. Commissioner Shupe seconded the motion. The motion carried unanimously.

14. RESOLUTION 2016-29, A RESOLUTION BY THE CITY COMMISSION OF THE CITY OF FLAGLER BEACH, FLORIDA DECLARING CERTAIN PROPERTY TO BE SURPLUS, PROVIDING FOR CONFLICT AND AN EFFECTIVE DATE – STAFF ASSIGNED PENNY OVERSTREET, CITY CLERK: Attorney Smith read the title of the resolution into the record. Chair Mealy opened public comment. None offered. Chair Mealy closed public comment. Motion by Commissioner McGrew to approve Resolution 2016-29. Commissioner Shupe seconded the motion. The motion carried unanimously, after a roll call vote.
15. RESOLUTION 2016-30, A RESOLUTION BY THE CITY COMMISSION OF THE CITY OF FLAGLER BEACH, FLORIDA AMENDING RESOLUTION 2015-24 WHICH ADOPTED THE FY 15/16 BUDGET, TO REFLECT A BUDGET AMENDMENT FOR VARIOUS CITY ACTIVITIES; PROVIDING FOR CONFLICT AND AN EFFECTIVE DATE – STAFF ASSIGNED KATHLEEN DOYLE: Attorney Smith read the title of the resolution into record. Chair Mealy reviewed. Chair Mealy opened public comment. Paul Eik provided comment. Chair Mealy closed public comment. Motion by Commissioner Belhumeur to approve Resolution 2013-30. Commissioner Carney seconded the motion. The motion carried unanimously, after a roll call vote.
16. RESOLUTION 2016-31, A RESOLUTION BY THE CITY COMMISSION OF THE CITY OF FLAGLER BEACH, APPROVING A BUSINESS CREDIT CARD ACCOUNT WITH SUNTRUST BANK; PROVIDING FOR CONFLICT AND AN EFFECTIVE DATE – STAFF ASSIGNED KATHLEEN DOYLE, FINANCE DIRECTOR: Attorney Smith read the title of the resolution into the record. Chair Mealy requested the Finance Director obtain cards for the Commissioners for use when traveling to training. Chair Mealy opened public comment. None offered. Chair Mealy closed public comment. Motion by Commissioner Shupe to approve Resolution 2016-31. Commissioner Belhumeur seconded the motion. The motion carried unanimously, after a roll call vote.

The agenda moved to Item 18.

#### COMMISSION COMMENTS

17. COMMISSION COMMENTS, INCLUDING REPORTS FROM MEETINGS ATTENDED: The Elected Officials reported their attendance at meetings, gatherings, and events since the last regular meeting. Commissioner Belhumeur inquired on the status of the negotiations for the Montessori School lease. Attorney Smith reported his conversations with the lessee's Attorney Dennis Bayer a week prior. Attorney Bayer inquired to him if there was any flexibility on the deposit. Attorney Smith stated the city was open for negotiation. Attorney Bayer was to meet with his client and get back in touch with Attorney Smith, to date he has not heard back from Attorney Bayer. City Manager Newsom spoke of the potential public perception if the lessee waits until the lease expires without negotiation, forcing the city to evict. Attorney Smith advised the letter to the lessee clearly stated the Commissions minimum intent. Attorney Smith has not

initiated negotiations, due to the potential cost, the Commission stated their intent and it is now the lessee's decision to continue on as proposed, negotiate, or end the lease. Attorney Smith reported he has been advised the lessee is looking at other properties, and indicated at the workshop meeting her unwillingness to agree to an increase of more than a few hundred dollars. Discussion continued and included the lessee holding summer classes. Attorney Smith reported if the classes are not complete by the lease end date of August 15, 2016 the city would work with the lessee as to not disrupt the classes. Commissioner Shupe spoke of the recent distribution of the River to Sea Transportation Planning Organizations (TPO) priority project list. City Manager Newsom reported the feasibility study for the expansion of the "Sun Trail" would soon begin. The trail covers the State of Florida. This section in Flagler Beach would most likely utilize the existing sidewalk on A1A, and include accessibility improvements. Commissioner Carney referring to the TPO list, inquired about the SR A1A National and Scenic Historical Coastal Byway Beautification Phase 1 Project, listed as a "Tier B" (projects ready for funding.) Commissioner Carney requested a copy of the grant submittal as she felt it could potentially be included in the working beach management plan. Commissioner Carney inquired on the status of the Investment Committee and requested a meeting scheduled.

The agenda moved to item twenty.

#### PUBLIC HEARINGS

18. SE 16-06-02: REQUEST FOR A SPECIAL EXCEPTION USE TO CONSTRUCT A SINGLE FAMILY RESIDENCE IN THE TOURIST COMMERCIAL ZONING DISTRICT. THE PROPERTY IN QUESTION IS IDENTIFIED AS 1504 OCEAN SHORE BOULEVARD SOUTH, AKA FUQUAY SUBDIVISION BLOCK 1, LOT 2; PARCEL ID# 18-12-32-2750-00010-0020. APPLICANT: MR. & MRS. MICHAEL AND GAYLE CARVER. – STAFF ASSIGNED LARRY TORINO, PLANNER. Planner Torino reviewed the request. Chair Mealy reported the Planning and Architectural Review Board approved the request 5 to 0. Chair Mealy opened public comment. No comments offered. Chair Mealy closed public comment. Motion by Commissioner McGrew to approve the request for a special exception SPEG 16-06-02. Commissioner Shupe seconded the motion. The motion carried unanimously, after a roll call vote.
1. SE 16-06-01 REQUEST FOR A SPECIAL EXCEPTION USE TO PERMIT A FARMER'S MARKET IN THE GENERAL COMMERCIAL DISTRICT AS PROVIDED FOR IN ORDINANCE 2015-07. THE PROPERTY IS LOCATED AT 904 OCEAN SHORE BOULEVARD SOUTH AND 109 9<sup>TH</sup> STREET SOUTH, AKA GEORGE MOODY SUBDIVISION BLOCK 16, LOTS 1-2 AND GEORGE MOODY SUBDIVISION BLOCK 16, LOT 3; PARCEL ID# 12-12-31-4500-00160-0010 & 12-12-31-4500-00160-0030, PROPERTY OWNER COASTAL CLOUD PROPERTIES, LLC. APPLICANT: CREATIVE WORKS & EVENTS, LLC (TRAVIS AND KAYLA MOSES) – STAFF ASSIGNED LARRY TORINO, PLANNER: Commissioner Mealy reviewed request. Planner Torino reviewed a power point presentation regarding the request and the allowed uses. Discussion ensued regarding the ordinance that permits this use as a special exception, and how a special exception being specific to a property will stay with the property after the applicant stops the business. Discussion ensued regarding conditions for approval of the request and included; a detailed site plan, limiting to one day per week, noise concerns, parking and generators. Chair Mealy opened public comment.

Linda Hagman, Laura Hackett and Edward Lansdowne spoke in opposition to the request. Eric Cooley spoke in favor of the request. Chair Mealy closed public comments. The following are conditions the Commission mandate for approval of the special exception. Sales from vendors are limited to crafts/handmade items. Limited to once per week on Saturday, no earlier than 7:00 a.m. and no later than 5:00 p.m. Portable restroom with a minimum clean out of once per week. Vegetative screening for the portable restroom. Market operator to require vendors to park West of Central Avenue. No generators are permitted. No music amplified or acoustic is permitted. Operation of the market is to be consistent with the submitted site plan (attached). After six (6) months the applicant may reapply with a waiver of the application fee. Discussion ensued. The Clerk read back the conditions earlier stated. Motion by Commissioner Belhumeur to approve subject to the conditions read by the clerk. (Conditions detailed above.) Commissioner McGrew seconded the motion. The motion carried unanimously, after a roll call vote.

The meeting recessed at 7:30 p.m. The meeting reconvened at 7:47 p.m. and the agenda moved to item 17.

#### STAFF REPORTS

19. STAFF REPORTS: Attorney Smith reported the foreclosure sale related to the Culver case is scheduled for July 13, at 10:00 a.m. on the steps of the Flagler County Courthouse. Attorney Smith reported he was in attendance at the 110 Holly Ave. mediation today. City Manager Newsom reported he is scheduled to meet with the State Secretary of the Florida Department of Environmental Protection (FDEP). City Manager Newsom asked for Commissioner Carney to attend as she led the adoption of the Beach Management Plan. The Commission reached a consensus regarding Commissioner Carney meeting with the City Manager and the FDEP State Secretary on Tuesday July 19, 2016. Mr. Newsom reported the budget workshops will be held in August, and he has met with Nancy Carlton regarding the Strategic Planning Session
20. ADJOURNMENT: Commissioner McGrew motion to adjourn the meeting at 8:44 p.m. Commissioner Carney seconded the motion. The motion carried unanimously.

Attest:

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Penny Overstreet, City Clerk

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Jane Mealy, Chair



## FLAGLER BEACH CITY COMMISSION

### City Manager's Report

#### Item No. 7

**Meeting Date:** July 14, 2016

**Issue:** Approve a Use Agreement between Vern Shank and the City of Flagler Beach for the Pier Small Storage Space.

**From:** Penny Overstreet, City Clerk

**Organization:**

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**RECOMMENDATION:** Recommend approval.

**Recommendation Concerning** The Station is an asset to Flagler Beach. The Station frequently provides opportunity for city staff to air PSA's and promotions

**BACKGROUND:** This will be the fourth renewal of the use agreement to Flagler Beach Radio Surf 97.3. .

**BUDGETARY IMPACT:**

**LEGAL CONSIDERATIONS/SIGN-OFF:** I have sent a request to Mr. Shank asking he provide an updated copy of the certificate of insurance.

**PERSONNEL:**

**POLICY/REQUIREMENT FOR BOARD ACTION:** Motion to approve the use agreement and authorize Mayor to sign same.

**IMPLEMENTATION/COORDINATION:** Clerk's Office will obtain signatures and maintain electronic files.

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#### Attachments

- 2016/2017 Use Agreement

**USE AGREEMENT**  
**Flagler Beach Pier Small Storage Space**

This Use Agreement is made and entered into this \_\_\_\_ day of July 2016, by and between the City of Flagler Beach, a municipal Corporation (hereinafter the "City"), and the Vern Shank (hereinafter collectively the "Grantee") for the use of the small storage space located at the Flagler Beach Pier (hereinafter the "Premises"). WHEREAS, the City owns the Premises; and

WHEREAS, the Grantee have examined and found the condition of the Premises suitable for the purposes intended; and

WHEREAS, the Grantee understand that this Agreement applies only to the small storage space located at the Flagler Beach Pier and no portion of the surrounding premises;

NOW THEREFORE, in consideration of the mutual covenants contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties agree as follows:

**1. TERM**

The term of this Use Agreement shall begin on April 1 and shall continue for twelve (12) months unless terminated earlier as provided herein. The parties may renew this Use Agreement for additional twelve (12) month periods. If the Grantee desire to renew this Use Agreement, they shall provide written notice to the City of their intent to renew at least six (6) months prior to the expiration of the current term. If the parties agree to the renewal of this Agreement, the parties shall memorialize said renewal in writing. No renewal of this Agreement shall be effective unless agreed to in writing by both parties.

**2. PAYMENT**

As consideration for the use of the Premises, Grantee shall pay the City One Hundred Fifty Dollars (\$150.00) per month, which amount shall be due and payable on the first day of each month.

**3. TAXES**

Grantee shall be responsible for and shall pay all taxes levied against the Premises which are attributable to Tenant's use of the Premises, along with all sales and/or use taxes (if any) that may be due in connection with the payments provided for herein.

#### **4. UTILITIES**

City will pay all utility costs and perform all necessary maintenance and upkeep on the premises.

#### **5. INDEMNIFICATION AND INSURANCE**

(a) The Grantee agree to the fullest extent permitted by law to at all times indemnify, defend and hold the City harmless from and against any and all liability, loss, claim, suit, damage, charge or expense which the City may suffer, sustain, incur, or in any way be subjected to, on account of death of or injury to any person whomsoever and damage to or loss of or destruction of any property whatsoever, arising from, or in any way connected to the Grantees or its employees, customers, invitees or guests' use of the Premises, or occasioned wholly or in part by any act or commission of the Grantee, its employees, customers, invitees or guests. Should the City be made a party to any claim or litigation for death or injury to person or damage to or loss of property commenced by anyone against the City arising out of the Grantees or its employees, customers, invitees or guests', use of the Premises, the Grantee shall defend, indemnify and hold the City harmless and shall pay all costs, expenses and reasonable attorney's fees of the City's attorneys incurred or paid by the City in connection with such claim or litigation within thirty (30) days of receipt of any invoice pertaining thereto.

(b) The Grantee shall obtain a comprehensive, general liability insurance policy naming the City as an additional named insured with minimum coverage limits of \$1,000,000 per occurrence. Said policy shall not be cancelable without thirty days prior written notice to the City.

#### **6. USE OF THE PREMISES**

Pursuant to this Agreement, the Grantee shall be allowed to use the Premises as a remote radio studio as more particularly set forth in Exhibit "A," attached hereto and incorporated herein. The Grantee agree to conduct their business in a proper manner and neither to do nor suffer anything to be done to the detriment of said Premises nor to permit any waste, reasonable wear and tear excepted, nor to permit said Premises to be used for any illegal or immoral purpose.

#### **7. ASSIGNMENT**

This Agreement is non-assignable by either Party.

#### **8. TERMINATION**

Either Party may terminate the Agreement without cause upon giving the other party at least sixty (60) days' advance notice in writing of intent to terminate.

**9. ENTIRE AGREEMENT**

This Agreement constitutes the entire agreement between the parties and supersedes all prior oral or written agreements related to the Premises. No waiver, modifications, additions or addenda to this Agreement shall be valid unless in writing and signed by both the City and the Grantee.

**10. ATTORNEYS' FEES AND COURT COSTS;**

In the event that any party hereto shall bring an action or proceeding for an alleged breach of any provision of this Agreement, the prevailing party shall be entitled to recover, as part of such action or proceeding, reasonable attorneys' fees, paralegal fees, and court costs at both trial and appellate levels.

**11. CONTROLLING LAWS AND VENUE**

a. This Agreement is to be governed by the laws of the State of Florida.

b. Venue for any legal proceeding related to this Agreement shall be in the Seventh Judicial Circuit Court in and for Flagler County, Florida.

IN WITNESS WHEREOF, the Parties have executed this Use Agreement this \_\_\_\_\_ day of July, 2016.

ATTEST:

CITY OF FLAGLER BEACH

\_\_\_\_\_  
Penny Overstreet, City Clerk

\_\_\_\_\_  
Linda Provencher, Mayor

GRANTEE:

\_\_\_\_\_  
Vern Shank

Proposal for Flagler Beach City Commission  
Surf 97 Radio at Flagler Beach Pier

**Overview:** Vern Shank and Chris Lash, veteran radio people, are proposing to rent the small closet room located at the Flagler Beach Pier, used for storage now, as a remote studio for their new radio project Surf 97. Housed in the room would be a lap top, two micro phones, a small audio board, and a micro transmitter antenna (to be placed out of site, on the back side of the roof of the pier).

**Station:** The station, a legal, unlicensed FCC approved Part 15 station would serve the City of Flagler Beach only, transmitting for a distance of about 1 1/2 to 3 miles. Surf 97 will broadcast beach and island music, with an oldies touch, and will promote and highlight any and all events to be held at Flagler Beach, the parks, the pier etc. Surf 97 will also stream on the internet at [flaglerbeachradio.com](http://flaglerbeachradio.com) and via a phone app, reaching the world about our special town.

**Lease:** With the lease attached, we would propose to lease the Pier site for a period of one year at a cost of \$150.00 a month, plus unlimited free marketing for everything going on in the city during the same time period. This price would include the cost of electric for the room. We would be responsible for securing and paying for an internet connection into the room. The City of Flagler Beach will be named co-insured on a liability insurance policy from Vern's Pyramid Disc Jockey Company.

**Access:** Vern Shank and Chris Lash would need access to the room with a key for each of us, so live broadcasts can be done on a normal regular basis.





# FLAGLER BEACH CITY COMMISSION

## City Manager's Report

### Item No. 8

**Meeting Date:** July 14, 2016

**Issue:** Approve a Janitorial Service Agreement between Atlas Janitorial Service, Inc. and the City of Flagler Beach.

**From:** Liz Mathis, Human Resource Officer

**Organization:**

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**RECOMMENDATION:** Recommend approval.

**Recommendation Concerning**

**BACKGROUND:** To improve overall efficiency and seek savings, staff is recommending not filling the vacant custodian position and instead using an outside contractor to provide janitorial services.

**BUDGETARY IMPACT:** The annual cost of the contract, excluding any emergency or additional service, is 19% less than the cost of one full time custodian. The custodian position has been vacant since May. The remaining budgeted funds for that position will offset the cost of the maintenance contract for the remainder of 2015/16. A budget amendment will NOT be needed.

**LEGAL CONSIDERATIONS/SIGN-OFF:** After reviewing the contract, Attorney Smith advises, he has no concerns or issues.

**PERSONNEL:**

**POLICY/REQUIREMENT FOR BOARD ACTION:** Motion to approve and authorize the Mayor to sign.

**IMPLEMENTATION/COORDINATION:** Clerk will obtain signatures and retain electronic files; Human Resource Officer will meet with company officers to review expectations and to ensure background checks are complete. Public Works Director will ensure the schedule and quality of work as described in the agreement is adhered to.

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### Attachments

- Service Agreement

# Janitorial Service Agreement

This Janitorial Service Agreement (the "Agreement") is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2016, by and between the City of Flagler Beach, a municipal Corporation (hereinafter the "City"), and Atlas Janitorial Service, Inc. a Florida corporation.

**1. Parties.** The Parties to this agreement ("Agreement") are the City of Flagler Beach ("City") and Atlas Janitorial Service, Inc. ("Atlas").

**2. Scope of Work.** The City requires janitorial services at its City Hall building, Museum/Visitors Center, Police Department building, Library, two outdoor restrooms behind Library and Pier Bathrooms. Atlas shall provide the services for these buildings as specified below. These services shall be termed "work" herein.

- a) Provide timely, reliable, and cost effective service.
- b) Atlas shall furnish all labor, equipment, supervision, and transportation to perform Janitorial Services.
- c) All work shall be periodically inspected by a qualified janitorial maintenance supervisor for quality assurance. The City may inspect the work performed by Atlas at any time. In the event of work performance deficiencies, the City shall notify Atlas in writing of such deficiencies.
- d) All employees of Atlas must pass a criminal background check and Atlas employees working in the Police Department Building must furnish a complete set of finger prints. The City reserves the right to preclude any employee from assignment for any reason that it deems in its best interest.
- e) Atlas personnel shall be courteous, neat in appearance, and wear visible Atlas identification and or uniform.
- f) Atlas shall establish a weekly work schedule subject to the approval of the City. In no event shall work be performed before or after the schedule times without approval of the City. The City may, at any time, request a modification of the weekly work schedule.
- g) Atlas shall provide to the City a list of employees assigned to provide services pursuant to this Contract.
- h) Atlas or its employees shall not remove or consume property belonging to the City or City employees.
- i) Atlas shall not permit access to the buildings by anyone other than its employees.
- j) Atlas and its employees shall not remove maintenance, cleaning or paper supplies belonging to the City from City buildings. Atlas and its employees may not use City property, including telephones, for personal use unless given permission by an authorized City representative.
- k) Smoking shall not be permitted in City buildings.
- l) Atlas shall be issued necessary building key set(s). In no case shall Atlas make duplicates. Atlas and its employees shall ensure that all doors and windows giving access to City buildings are secured. All lights, except for night-lights, shall be turned off before leaving premises. Failure to

properly secure City buildings may result in a reduction of payment and/or collection of damages.

- m) Atlas shall report any damage or potential hazard involving facility property immediately to the City during normal business hours 8:00 AM to 5:00 PM. After normal business hours, reports shall be directed to XXXX phone number (XXX) XXX-XXXX.
- n) Incidents, altercations, or accidents involving facility visitors, Atlas employees, or City employees shall be reported to the City in a timely manner. The City, in its sole discretion, may require a written report for Atlas describing the incident or accident.
- o) Equipment and Supplies:
  - 1. The City will provide all restroom paper goods, including hand towels, toilet tissue, and trash liners, as well as hand soap. Atlas is responsible for inspection to ensure that the proper supplies are available.
  - 2. Atlas shall supply all cleaning supplies and chemicals for servicing the facilities.
- r) Cleaning Schedule:

5 times weekly (Monday thru Friday) City Hall, Police Department, Museum, and Library and Outdoor restrooms behind Library:

- 1. Garbage Receptacles- All trash receptacles shall be emptied completely and a clean, appropriately sized liner installed. Wastepaper and trash shall be removed to a main disposal area designated by the Contract Administrator.
- 2. Restrooms- Wipe down and disinfect bathroom facilities including; toilets urinals, countertops, sinks and stall partitions. Damp mop daily and sterilize bathroom floor once per week. Refill paper supplies and soap.
- 3. Carpets- Vacuum all carpeted areas, including lobby carpets. Portable objects (chairs, wastebaskets, etc.) are to be moved to provide for vacuuming (not to include objects over 50 lbs.)
- 4. Kitchen- Clean and disinfect kitchen area including, sink, counter tops and table tops. Wipe down appliances and wipe out microwave as needed.
- 5. Sweeping or Dust Mopping- All hard floors, including, tile, vinyl, and terrazzo shall be swept or dry mopped so as to leave the floor in a dirt/dust free state.
- 6. Damp Mopping- All floor surfaces shall be damp mopped to remove any and all spills.
- 7. Glass Doors- Main entrances, as well as exterior door glass at each entrance are to be clean and streak free.
- 8. Drinking Fountains- Fountains are to be clean and free of water spots, stains and smudges.
- 9. Dusting- All surfaces of chairs, bookcases, window sills, blinds and other miscellaneous furniture shall be dusted as needed. No desks will be included unless requested. No displays in museum will be included unless requested. Remove all cobwebs under furniture, in corners and doorways within reach daily, also check for webs on higher areas as needed.

Once per week (City Hall, Police Department, Museum and Library):

1. Clean hard floors with disinfectant.
2. Clean and sanitize all phones.

Once per month (City Hall, Police Department, Museum and Library):

1. Clean all exterior windows, or more, as needed, especially City Hall east facing windows and entrance Lobby and Library windows facing west.

Twice daily including weekends and holidays (Pier Bathrooms)

1. Wipe down and disinfect bathroom facilities including; toilets, urinals, countertops, sinks and stall partitions. Damp mop daily and sterilize bathroom floor once per week. Refill paper supplies and soap as needed.

s) **Miscellaneous duties:** In addition to the work specified above, the following additional duties shall be performed by Atlas:

1. Turning off lights when not in use.
2. Reporting fires, hazardous conditions and items in need of repair, including leaky faucets, toilet stoppages, dead lights, etc.
3. Turning in all lost and found items to the designated office.
4. Seeing that buildings/rooms are locked after cleaning.
5. Responsible for ensuring no flammable rags, solutions or products are left stored within City buildings.
6. Training and certification of workforce to provide the necessary services outlined above.

**3. Term of Agreement.** The effective date of this contract is \_\_\_\_\_. The City or Atlas may terminate this agreement without cause providing 30 days written notice. Work in progress will be paid on a prorated basis to the date ordered to stop. The billing amount shall increase annually in accordance with the consumer price index or three percent (3%) whichever is greater.

**4. Compensation.**

- a) **Total Compensation.** The City shall pay Atlas \$585.15 per week for scope of work set forth in paragraph 2, above. The City shall pay Atlas \$20.00 per hour for additional emergency cleaning services.
- b) **Method of payment.** Atlas shall submit a monthly invoice for compensation. The monthly invoice shall contain a detailed description of any additional services or emergency call outs performed during the month and the number of hours spent performing such work. All overdue balances shall bear the interest at the rate of 1.5% per month.

c) **Invoices.** Atlas shall submit invoices to the following address:

The City of Flagler Beach  
P.O. Box 70  
Flagler Beach, FL 32136  
Attention: Accounts Payable

**5. Representations.** Atlas represents and warrants that it has the requisite training, skill and experience necessary to provide work and is appropriately accredited and licensed by all applicable agencies and governmental entities.

**6. Changes in work.** The City shall have the right at any time during contract to increase or decrease the scope of work. Promptly after having been notified of a change, Atlas shall submit an itemized estimate of any costs and/or time increases or savings it foresees as a result of the change. No additions or changes to the work shall be made except upon written request of the City and the City shall not be liable to Atlas for any increased compensation without such written order.

**7. Insurance.** Atlas shall, during the performance of the contract, maintain Work's Compensation Insurance sufficient to secure benefits of the Florida Worker's Compensation Law for all Atlas employees.

Atlas shall maintain general liability insurance which covers property and bodily damage in the amount of \$2,000,000.00 per occurrence.

Atlas shall maintain automobile liability insurance for Atlas owned vehicles.

Atlas shall provide the City Certificates of Insurance naming the City as an additional insured and certificate holder. All binders, policies or certificates of insurance shall provide for at least 10 days' notice from insurers to the City of any cancellation or amendment to any of the insurance policies.

**8. Independent Contractor.** The parties intend and understand that Atlas shall be an independent contractor. The parties further intend and understand that the City shall neither be liable for, nor obligated to pay: sick leave, social security or other tax that may arise as an incident of employment, or any other benefit of employment.

Atlas shall pay all income and other taxes due. Both parties recognize that Atlas may perform professional work during the term for other parties and that the City is not the exclusive user of the services provided by Atlas.

**9. Holidays.** Atlas shall provide cleaning services to the pier restrooms on the following holidays: New Year's Day, Martin Luther King Jr. Day, Good Friday, Memorial Day, Independence Day, Labor Day, Veterans Day, Thanksgiving Day, Christmas Eve and Christmas Day. Atlas shall not be required to provide cleaning services to any other City facilities on the above stated holidays.

**10. Employees.** Upon request from the City, Atlas will remove from service any employee assigned to the City's premises who has engaged in improper conduct, including without limitation, a breach of the City's policies or failure to perform duties herein.

The City shall not employ any Atlas employee currently working for Atlas during his or her employment with Atlas or within ninety (90) days after his or her separation of employment from Atlas.

**11. Modification.** This Agreement constitutes the entire agreement between the parties. Except with the written consent of both parties, neither party may alter or modify this Agreement.

**12. Notices.** Notices, requests, demands or other communications regarding this Agreement shall be written and delivered or mailed to:

**The City of Flagler Beach  
PO Box 70  
Flagler Beach, FL 32136**

**Atlas Janitorial Service, Inc.  
PO Box 350450  
Palm Coast, FL 32135-0450**

**13. Severability.** If a competent court of law determines any section or portion of this agreement to be unlawful, such determination shall not affect the remaining terms and conditions of the Agreement.

CITY OF FLAGLER BEACH

ATLAS JANITORIAL SERVICE, INC.

Signature:

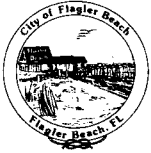
Signature:

\_\_\_\_\_  
Linda Provencher, Mayor

\_\_\_\_\_  
Title:  
  
\_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_



# FLAGLER BEACH CITY COMMISSION

## City Manager's Report

### Item No. 9

**Meeting Date: 07-14-2016**

**Issue:** Approve a License Agreement between Brighthouse Networks, LLC and the City of Flagler Beach for the installation of a camera, mount, protective housing, transmission cabling and electrical connection on the Pier to provide remote weather imagery of conditions in the area – Larry Newsom, City Manager

**From:** Larry Newsom, City Manager

**Organization:** COFB

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**RECOMMENDATION:** Recommend approval and authorize the Mayor to sign the amended contract.

**BACKGROUND:** This item was before you for consideration at the June 23, 2016 meeting. The Commission reached a consensus to have the City Attorney draft an addendum to reflect the Licensee having written waivers for the use of legible photographs of persons whose image has been captured and aired. Attorney Smith has drafted language to reflect the direction from the Commission. (Underline text in Section 5) Representatives have approached the City requesting placement of a weather camera on the Pier. Brighthouse Channel 13, will utilize the images retrieved from the camera, and reference the City and or Pier when airing images from this camera. The Licensee will install and maintain the camera and its necessary equipment. The City will provide the power to the camera.

**BUDGETARY IMPACT:** The impact to the utility bill from the camera will be minimal.

**LEGAL CONSIDERATIONS/SIGN-OFF:**

**PERSONNEL:**

**POLICY/REQUIREMENT FOR BOARD ACTION:**

**IMPLEMENTATION/COORDINATION:** Clerk with obtain signatures, maintain electronic file of contract, and remit copy to licensee.

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### Attachments

- Agreement

## LICENSE AGREEMENT

THIS LICENSE AGREEMENT ("Agreement"), entered into this June 1<sup>st</sup>, 2016, by and between Flagler Beach, a city government existing by and under the laws of the State of Florida ("Licensor"), whose address is 105 S 2<sup>nd</sup> St, Flagler Beach, Florida, and BRIGHT HOUSE NETWORKS, LLC, a Delaware limited liability company authorized to conduct business in the State of Florida ("Licensee"), whose address is 700 Carillon Parkway, Suite 9, St. Petersburg, Florida 33716.

WITNESSETH:

WHEREAS, Licensor owns and operates the Flagler Beach Pier located within Flagler County, Florida;

WHEREAS, the Licensee has requested the right to install a camera and mount, protective housing, transmission cabling, and electrical connection ("Licensee Equipment") on the Flagler Beach Pier roof necessary to provide remote weather imagery of conditions in the area; and

WHEREAS, the Licensor is willing to grant to the Licensee use of the Flagler Beach Pier subject to terms and conditions set forth below.

NOW THEREFORE, in consideration of one dollar and other good and valuable consideration, the receipt and adequacy of which is hereby acknowledged and the promises and covenants contained herein, the Parties agree as follows:

1. **LICENSE:** The Licensor hereby grants to Licensee, and Licensee hereby accepts from Licensor, an exclusive license to install and maintain the Licensee Equipment at the location and subject to the specifications shown on Exhibit A hereto, for the purpose of providing the public with visual weather observations of the surrounding area.
2. **TERM:** The Term of this Agreement ("Term") shall be for five (5) years, commencing on June 1<sup>st</sup>, 2016 and ending at midnight on May 31<sup>st</sup>, 2021, unless earlier terminated as provided herein. Thereafter, this License Agreement shall automatically renew for successive one (1) year periods until written notice of termination is provided by either party at least sixty (60) days prior to the end of the then current term. At the expiration or termination of this Agreement, Licensee shall remove the camera, mount, and Licensee Equipment (except any underground cable), and reasonably restore the facility to its original condition.
3. **ATTRIBUTION/SPONSORSHIP:** When visuals from the camera are used in Licensee's newscasts, the on-air shots will verbally reference the "Flagler Beach Pier"



camera. The parks name shall also appear on or near web images from the camera. Provided if Licensee procures a named Sponsor of the camera, the Sponsor's name shall appear on screen and also be mentioned verbally. Licensee shall have the right to retain all revenues from any paid sponsorships.

4. **RENT:** There shall be no rent charged for the use of the facilities.

5. **INSTALLATION.** Licensee shall pay all costs resulting from the camera installation and Licensee Equipment, including, but not limited to, installation of connectivity for transmissions from the camera, and power connections. However, the power needs of the camera will come from existing power lines that service the facilities at no charge to Licensee. Licensee shall install and operate the camera in a manner that minimizes the capture of clearly identifiable images of persons. Licensee shall not maintain or use any recordings of images captured by the camera except as necessary for Licensee's business operations.

6. **FEES AND TAXES:** Licensee shall pay all fees and taxes, if any, levied on the Pole or the Licensee's Equipment. It is understood that this shall include, but not be limited to, personal property, or real property taxes, if applicable.

7. **MAINTENANCE OBLIGATIONS:** Licensee shall be responsible for any and all maintenance related to the installation and use of the camera and Licensee Equipment at its sole cost and expense. The Licensee shall ensure that the camera and Licensee Equipment are maintained so as to meet all applicable requirements of any City, County, State and Federal Laws and regulations.

8. **RIGHT OF ENTRY:** The Licensee shall have the right, at all reasonable times, to enter, inspect and make such repairs or alterations to the camera or Licensee's Equipment as it may reasonably desire, subject to any reasonable security requirements.

9. **TERMINATION FOR CAUSE:** The Licensor may terminate this Agreement upon Licensee's default of any material obligation contained herein, after written notification by Licensor to Licensee and if such default remains uncured for a period of thirty (30) days after receipt of such written notification

10. **INDEMNIFICATION:** Licensee shall, at its expense, defend, hold harmless and indemnify Licensor, its officers, employees, agents, invitees, elected and appointed officials (collectively, "Indemnified Parties") from and against any and all claims, demands, liens, liabilities, penalties, fines, fees, judgments, losses and damages including, but not limited to, reasonable costs, expenses and attorneys' fees at trial and on appeal (collectively, "Claims") for damage to property or bodily or personal injuries, including death at any time resulting therefrom, sustained by any person or persons, which damage or injuries arise out of Licensee's use of the facilities.

11. **APPLICABLE LAW, VENUE AND JURISDICTION:** This Agreement shall be governed by and interpreted in accordance with the laws of the State of Florida. Venue for any action brought in state court shall be in Flagler County, Florida. Venue for any action brought in federal court shall be in the Middle District of Florida, Tampa Division. Each party waives any defense of improper or inconvenient venue as to either court and consents to personal jurisdiction in either court. Each party waives a trial by jury.

12. **NOTICES:** All notices (except the initial construction notification), requests, demands or other communications hereunder shall be in writing, and shall be deemed to have been duly given if delivered in person, or within seven (7) days after deposit in the United States Mail, postage paid, certified with return receipt requested, or otherwise actually delivered to:

Licensee  
Bright House Networks, LLC  
Attn: Alan Mason  
700 Carillon Parkway, Suite 9  
St. Petersburg, Florida 33716

Licensor  
City of Flagler Beach  
Attn: Larry Newsom  
105 S 2<sup>nd</sup> St  
Flagler Beach, Florida 32136

with a copy to:

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13. **HEADINGS:** The section headings are inserted herein for convenience and reference only, and in no way define, limit, or otherwise describe the scope or intent of any provisions herein.

14. **SEVERABILITY:** Should any section or part of any section of this Agreement be rendered void, invalid or unenforceable by any court of law for any reason, such determination shall not render void, invalid or unenforceable any other section or any part of any other section of this Agreement.

15. **ENTIRE AGREEMENT:** This Agreement, including Exhibit A, constitutes the entire agreement between the Licensor and Licensee as to the subject matter hereof. No change will be valid, unless made by supplemental written instrument, executed and approved by the Parties.

16. **ASSIGNMENT:** Licensee shall not have the right to assign, transfer, convey, sublet or otherwise transfer this License without the prior written consent of Licensor except Licensee may assign this License on written notice to Licensor in the event of a merger, combination or sale of all, or substantially all, of its assets or sale of its Bay News 9 business.

IN WITNESS WHEREOF, the parties to the License have set their hands and seals as of the date(s) specified hereinafter

LICENSEE: Bright House Networks, LLC

By: \_\_\_\_\_

Print: Alan Mason

As its: Vice President  
News and Local Programming

ATTEST:

\_\_\_\_\_

LICENSOR:

By: \_\_\_\_\_

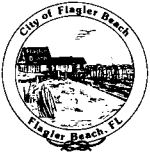
Name:

As its:

ATTEST:

\_\_\_\_\_

**EXHIBIT "A"**  
*(Location/Specifications)*



# FLAGLER BEACH CITY COMMISSION

## City Manager's Report

### Item No. 10

**Meeting Date:** July 14, 2016

**Issue:** Approve a Funding Agreement between the River To Sea Transportation Planning Organization (R2CTPO) and the City of Flagler Beach, for the FY 2016-2017 in an amount not to exceed \$456.00.

**From:** Penny Overstreet, City Clerk

**Organization:**

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**RECOMMENDATION:** recommend approval.

**Recommendation Concerning**

**BACKGROUND:** Annually the City is asked to approve the Funding agreement and remit the assessed amount. The amount is based on 10¢ per capita from the population estimate provided by the Bureau and Business Research, University of Florida.

**BUDGETARY IMPACT:** The monies are included in the 2015/2016 FY Budget.

**LEGAL CONSIDERATIONS/SIGN-OFF:**

**PERSONNEL:**

**POLICY/REQUIREMENT FOR BOARD ACTION:** Motion to approve and authorize the Mayor to sign same.

**IMPLEMENTATION/COORDINATION:** Clerk will obtain signatures and create Purchase Order for payment, and then send one of the two originals to the TPO.

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### Attachments

- FY 16/17 Funding Agreement

**MUNICIPALITY/  
TRANSPORTATION PLANNING ORGANIZATION  
FY 2016/2017 FUNDING AGREEMENT**

**THIS AGREEMENT**, is made and entered into this \_\_\_\_ day of \_\_\_\_\_ 2016, by and between the **CITY OF FLAGLER BEACH**, a municipal corporation organized and existing under the laws of the State of Florida (hereinafter "**CITY**"), and the **RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION** (hereinafter "**R2CTPO**").

**WITNESSETH**

**WHEREAS**, the River to Sea Transportation Planning Organization (R2CTPO) is the duly designated and constituted body responsible for carrying out the urban transportation planning and programming process for Volusia County and portions of Flagler County inclusive of the cities of Flagler Beach, Beverly Beach, and portions of Palm Coast and Bunnell; and

**WHEREAS**, Florida Statutes 339.175; 23 U.S.C 134; and 49 U.S.C. 5303 require that the urbanized area, as a condition to the receipt of federal capital or operating assistance, have a continuing, cooperative, and comprehensive transportation planning process that results in plans and programs consistent with the comprehensively planned development of the urbanized area; and

**WHEREAS**, metropolitan planning organizations are the lead transportation planning agencies in urban areas throughout the United States; and

**WHEREAS**, the Fast Act provides metropolitan planning organizations with the authority and responsibility for transportation planning and funding; and

**WHEREAS**, the quality of life and economic vitality of our community depend on coordinating transportation issues and developing complementary plans and policies; and

**WHEREAS**, the R2CTPO has the lead role in formulating regional transportation plans and programs and coordinating transportation issues among local entities and the Florida Department of Transportation (FDOT); and

**WHEREAS**, the CITY desires to enter into this Agreement with the R2CTPO to provide it with funding to support the functions necessary to achieve the R2CTPO's desired role in planning the transportation system;

**NOW, THEREFORE,** for and in consideration of the mutual covenants and agreements contained herein, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the CITY and the R2CTPO agree as follows:

1. **RECITALS.** The CITY and the R2CTPO hereby declare that the recitals set forth above are true and correct and incorporated herein.
2. **FISCAL YEAR 2015/16 FUNDING.** The CITY agrees to allocate **\$456.00** to the R2CTPO. Such funds shall be paid to the R2CTPO upon receipt of an invoice from the R2CTPO to the CITY. The payment shall be used for the R2CTPO fiscal year (FY) 2016/17 budget effective July 1, 2016. The funding provided to the R2CTPO by the CITY is equal to \$.10 per capita based on the 2015 BEBR estimates of population within each local governments jurisdiction as provided by the Bureau of Economic and Business Research, University of Florida.
3. **EFFECTIVE DATE AND TERMS.** The effective date of this Agreement is upon execution. The terms of this Agreement shall commence on the effective date and terminate on June 30, 2017.
4. **INTERPRETATION.** The headings contained in this Agreement are for reference purposes only and will not in any way affect the meaning or interpretation of this Agreement.
5. **MISCELLANEOUS**
  - a. This Agreement constitutes the entire Agreement between the parties with respect to the specific matters contained herein and supersedes all previous discussions, understandings and agreements, written or oral, between the parties hereto. Any amendments to or waivers of the provisions herein shall be made by the parties in writing. No other agreement, oral or otherwise, regarding the subject matter of this agreement shall be deemed to exist or to bind either party hereto.
  - b. If any sentence, phrase, paragraph, provision or portion of this agreement is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed an independent provision and such holding shall not affect the validity of the remaining portions hereto.
  - c. The parties hereby acknowledge that they have freely and voluntarily entered into this Agreement and that each party has been given the opportunity to receive the advice of independent legal counsel for all negotiations in connection with this Agreement.

6. **CONTROLLING LAWS**

- a. This Agreement and the provisions contained herein shall be construed, controlled and interpreted according to the laws of the State of Florida, and all duly adopted ordinances, regulations and policies of the CITY now in effect and those hereinafter adopted.
- b. The location for settlement of any and all lawsuits, claims, controversies or disputes, arising out of, or relating to, any part of this Agreement, or any breach thereof, shall be Volusia County, Florida.
- c. The parties to this Agreement agree to comply with all applicable federal, state and local laws, ordinances, rules and regulations pertaining to this Agreement.

7. **BINDING NATURE OF AGREEMENT.** This Agreement shall be binding only between the CITY and the R2CTPO, and inure to the benefit of the successors or assigns of the parties.

8. **NOTICES.** All notices, consents, approvals, waivers and deletions which any party shall be required or shall desire to make or give under this Agreement shall be in writing and shall be sufficient only when mailed by certified mail, first class postage affixed, addressed as follows:

**CITY:** City Manager  
City of Flagler Beach  
105 South 2nd Street  
Flagler, FL 32136

**R2CTPO:** Lois Bollenback, Executive Director  
River to Sea TPO  
2570 W. International Speedway Blvd., Suite 100  
Daytona Beach, FL 32114-8145

9. **AUDIT AND RECORD KEEPING PROCEDURES.** The R2CTPO shall maintain accurate public records of all services rendered in the performance of the agreement and shall provide access to such records in accordance with Florida Statutes, Section 119.07(1) (a), which states that the record can be inspected and copied by any person desiring to do so, at any reasonable time, under reasonable conditions and under supervision by the custodian of the public records. All records shall be maintained according to the State




of Florida, *General Records Schedule GS1-SL for State and Local Government Agencies*, issued by the Department of State, State Library and Archives of Florida, in accordance with the statutory provisions of Chapters 119 and 257, Florida Statutes. If any audit, litigation, claim, negotiation or other action involving the records has been started before the expiration of the retention period and disposition of the records, the records shall be retained until the completion of the action and resolution of all issues which arise from.

10. **PROVISIONS NOTWITHSTANDING.** Notwithstanding the provisions set forth above, nothing contained herein shall alter, amend or change those terms and conditions set forth in the bylaws of the River to Sea Transportation Planning Organization.

**IN WITNESS WHEREOF**, the parties have hereunto executed this Agreement as of the day and year first above written.

**RIVER TO SEA TPO**

  
\_\_\_\_\_  
Signature

Print Name: Lois Bollenback  
Title: River to Sea TPO Executive Director

**ATTEST:**

  
\_\_\_\_\_  
Signature

Print Name: Pamela Blankenship  
Title: River to Sea TPO Office Manager

(CORPORATE SEAL)

**CITY OF FLAGLER BEACH**

\_\_\_\_\_  
Signature

Print Name: \_\_\_\_\_  
Title: \_\_\_\_\_

**ATTEST:**

\_\_\_\_\_  
Signature

Print Name: \_\_\_\_\_  
Title: \_\_\_\_\_

(CORPORATE SEAL)



# FLAGLER BEACH CITY COMMISSION

## City Manager's Report

Item No. 11

**Meeting Date:** 7/14/2016

**Issue:** Create a Part-Time Public Works Position

**From:** Liz Mathis, Human Resource Officer

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**RECOMMENDATION:**

Approve creating a Part-Time position for the Public Works Department.

**BACKGROUND:**

Currently the Maintenance and T&D Departments have limited staff and this newly created position would give the departments some flexibility when working on special projects or getting ready for events.

**BUDGETARY IMPACT:** The 2016/17 budget will need to be amended to provide funding for this position.

**LEGAL CONSIDERATIONS/SIGN-OFF:**

**PERSONNEL:**

**POLICY/REQUIREMENT FOR BOARD ACTION:**

**IMPLEMENTATION/COORDINATION:**

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**Attachments**

1. Copy of Job Description

# City of Flagler Beach

**JOB TITLE:** PUBLIC WORKS PART-TIME WORKER

**DEPARTMENT:** Building Maintenance/ Public Works

**SUMMARY:** Under general supervision, performs a variety of semi-skilled and skilled work in the maintenance and repair tasks associated with City infrastructure development and public properties management. Employee functions at entry level and area of assignment may include, but is not limited to, streets and transportation, parks and recreation, utilities systems installation and maintenance, and public works operations. Performs related duties as assigned.

**ESSENTIAL FUNCTIONS:** (Essential functions, as defined under the Americans with Disabilities Act, may include the following tasks, knowledge, skills and other characteristics. This list is ILLUSTRATIVE ONLY and is not a comprehensive listing of all functions and tasks performed by incumbents of this class.)

**DUTIES AND RESPONSIBILITIES:** (which are not in any hierarchical order)

1. Performs construction, maintenance and repair work; works independently or as part of a work crew in installation, maintenance and repair activities in the management and care of City infrastructure and properties.
2. Performs maintenance and repairs on structures, facilities, equipment and other City property in one or more of the skilled and semi-skilled disciplines, e.g., plumbing, carpentry, flooring, and irrigation systems.
3. May operate a wide variety of light equipment and machinery, e.g., automobile, pick-up truck, fork lift, lawn mower.
4. Performs routine electrical repairs such as changing light bulbs or fluorescent lamps and assists in repairing ballasts and light fixtures.
5. May utilize a wide variety of manual, gas and electric powered hand tools, e.g., hammers, shovels, saws, rakes, screwdrivers, wrenches, chainsaws, leaf blowers, and weed eaters.
6. Assembles and moves furniture, sets up tables and chairs, stages etc. for daily meetings and special events.
7. Paints interior and exterior walls.
8. Responsible for ensuring all work and activities are performed safely and in accordance with City policies.
9. Performs other related duties as required and assigned.

**KNOWLEDGE, SKILLS AND ABILITIES:**

Ability to understand and follow written and oral instructions.

Ability to adhere to prescribed routines and practices.

Knowledge of a variety of building maintenance procedures and techniques.

Knowledge of machinery, equipment and tools necessary for the maintenance and repair of public buildings.

Skill in following safety practices and recognizing hazards.

Skill in using hand and power tools.

Ability to work flexible hours necessary for the efficient operation of the department.

Ability to establish and maintain effective working relationships with City staff and the public.

**PHYSICAL REQUIREMENTS AND WORK ENVIRONMENT:** Work involves moderate to heavy work in all types of weather. There is frequent need to stand, stoop, walk, kneel, crouch or crawl, and lift heavy objects (up to 50 pounds) and perform other similar actions during the course of the workday. The City of Flagler Beach promotes a drug/alcohol free work environment through the use of mandatory pre-employment, random and/or reasonable suspicion drug testing. This position will also require the use of City vehicles on City business. Individuals must be physically capable of operating the vehicles safely, and have an acceptable driving record.

Non-Exempt

**MINIMUM QUALIFICATIONS:** The equivalent of a High School diploma and one (1) year building maintenance experience including but not limited to the ability to perform basic electrical, plumbing, carpentry, air conditioning and sprinkler systems installation and/or repair. Possession of a valid Florida driver's license. Possession of a Commercial Driver's license, Class B, may be required depending upon assignment.

Non-Exempt



# FLAGLER BEACH CITY COMMISSION

## City Manager's Report

### Item No. 12

**Meeting Date:** July 14, 2016

**Issue:** Re-Appoint Steve Fishbein to the Investment Committee

**From:** Penny Overstreet, City Clerk

**Organization:**

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**RECOMMENDATION:** Re-appoint Mr. Fishbein to the Investment Committee to complete term of January 15, 2016 – January 14, 2018.

**Recommendation Concerning**

**BACKGROUND:** At the June 23, 2016 meeting Commissioner Carney requested the Investment Committee return to their quarterly meeting schedule. New Member Katherine Petrelli was appointed to the Committee in the seat of Investment Broker/Counselor at the 23<sup>rd</sup> meeting. Deputy Clerk Pagano contacted Mr. Fishbein and he is willing to serve another term on the Committee. If the Commission appoints Mr. Fishbein, Ms. Pagano will schedule a meeting.

**BUDGETARY IMPACT:**

**Sec. 2-189.6 of the Code of Ordinance requires** members of the investment committee must annually complete eight (8) hours of continuing education in subjects or courses of study related to investment practices and products. After speaking with Ms. Petrelli, she advised she is required to have this training to retain her broker license. Our Finance Director receives this training at her annual FGFOA Conference. The Commission has a choice; budget monies for this training for the Mayor, Commission, City Manager, Attorney and Banker seats, or amend the code to remove the requirement.

**LEGAL CONSIDERATIONS/SIGN-OFF:**

**PERSONNEL:**

**POLICY/REQUIREMENT FOR BOARD ACTION:** Motion to re-appoint Mr. Fishbein to the term January 15, 2016 – January 14, 2018.

**IMPLEMENTATION/COORDINATION:** Deputy Clerk Pagano will correspond with Mr. Fishbein for completion of paperwork, as well as scheduling of meetings.

**Attachments**

- Application
- Member List
- Section(s) 2-189.5 and 2-189.6 from the Code of Ordinance

**CITY OF FLAGLER BEACH**  
**ADVISORY BOARD AND COMMITTEE APPLICATION FORM**  
*(Please fill out form completely)*

Name: Stephen P Fishbein Date: 8 July 2016

Physical address: 1800 S Oceanshore Blvd Flagler Beach Fl 32136

Mailing address: 2027 Pompano Pkwy Orange Park Fl 32073

Home phone: 904-502-1317 Daytime phone: 904-502-1317

Fax: 866-768-8596 E-Mail: steve.fishbein@fairwaymc.com

Occupation: Loan Officer

Number of years of City residence: 9 Own: X Rent:       

Are you registered to vote in Flagler County? Yes        No X

Identify the board(s) or committee(s) to which you request appointment:

Investment Committee

Please describe your professional and/or volunteer experience or background which best qualifies you for selection to the board(s) or committee(s):

Loan Officer past 10 years with Various Banks and Mortgage companies, retired  
30 year Navy Veteran who managed multi-million dollar budgets with thousands of personel.

How many City Commission/board meetings have you attended in the last 2 years? 4

Have you ever served on a City advisory board or committee in the past?

Yes X No       

If yes, please describe: Investment Committee for past 7 or so years.

Steve Fishbein  
Signature

Please return this application to the City Clerk, P.O. Box 70, 105 S. 2<sup>nd</sup> Street, Flagler Beach, Florida 32136

## Investment Committee

---

Steve Fishbein  
101 S. 18<sup>th</sup> Street  
Flagler Beach, FL 32136  
904-502-1317  
[Steve.fishbein@yahoo.com](mailto:Steve.fishbein@yahoo.com)

January 15, 2016      January 14, 2018  
appointed to complete term  
(Banker)

Katherine Petrelli  
2141 N. Ocean Shore Blvd.  
Flagler Beach, FL 32136  
386-693-4142  
[kjpetrelli@gmail.com](mailto:kjpetrelli@gmail.com)

January 15, 2016      January 14, 2018  
appointed to complete term June 23, 2016  
(Investment Broker/Counselor)

VACANT

January 15, 2016      January 14, 2018  
(Attorney)

Linda Provencher  
105 S. 2<sup>nd</sup> Street  
Flagler Beach, FL 32136  
386-439-8815  
[lprovencher@cityofflaglerbeach.com](mailto:lprovencher@cityofflaglerbeach.com)

March 7, 2016      March 6, 2017  
(Mayor Representative)

Kim Carney  
105 S. 2<sup>nd</sup> Street  
Flagler Beach, FL 32136  
386-846-5493  
[kcarney@cityofflaglerbeach.com](mailto:kcarney@cityofflaglerbeach.com)

March 7, 2016      March 6, 2017  
(Commission Representative)

### EX-OFFICIO MEMBERS

Larry Newsom  
105 S. 2<sup>nd</sup> Street  
Flagler Beach, FL 32136  
386-517-2000 x222  
[lnewsom@cityofflaglerbeach.com](mailto:lnewsom@cityofflaglerbeach.com)

(City Manager)

Kathleen Doyle  
105 S. 2<sup>nd</sup> Street  
Flagler Beach, FL 32136  
386-517-2000 x229  
[kdoyle@cityofflaglerbeach.com](mailto:kdoyle@cityofflaglerbeach.com)

(Finance Director)

This board meets quarterly. Term of office is two years. Elected Officials are appointed annually at the Sine Die meeting. A quorum is three members. Resolution 2006-03 and Division 3 Investment Policy cover this board.

6/29/2016

Sec. 2-189.5. - Delegation of authority.

Responsibility for the administration of the investment program is hereby delegated to the city manager. The city manager shall be responsible for the implementation of internal controls and monitoring the activities of subordinate staff. The city shall have an investment committee appointed by resolution of the city commission.

(Ord. No. 2002-15, § XII, 6-27-02; Ord. No. 2006-01, § 4, 1-12-06)

Sec. 2-189.6. - Continuing education.

Members of the investment committee must annually complete eight (8) hours of continuing education in subjects or courses of study related to investment practices and products.

(Ord. No. 2002-15, § XIII, 6-27-02; Ord. No. 2006-01, § 5, 1-12-06)





# FLAGLER BEACH CITY COMMISSION

## City Manager's Report

### Item No. 13

**Meeting Date:** July 14, 2016

**Issue:** Consider a request for a special event "Surfers for Autism" proposed for August 20, 2016, applicant s seeking financial compensation for city services

**From:** Summary submitted by Penny Overstreet, City Clerk

**Organization:** Surfers for Autism, Inc., Applicant Don Ryan

---

**RECOMMENDATION:** Staff recommends approval of the event.

**Recommendation Concerning:** Sponsorship in the form of city services compensation: The Clerk drafted an estimated invoice based on the application and staff recommendations. Staff recommends the Commission if inclined to compensate, set at an amount not to exceed. The number of visitors to our beach and local restaurants during the summer months has increased significantly, eliminating the use of on-duty officer to monitor the attendees crossing A1A. The Police per IUPA Union contract are to be paid \$36.00 per hour (3 hour minimum) for Special Duty.

**BACKGROUND:** This will be the fifth year Flagler Beach has been the host city for this event. Past events in our city have been well structured and the only issue that has ever arisen was the use of volunteers for traffic control for assistance with attendees crossing A1A. The average ratio of adult caregiver to special needs child is four to one. Obviously, the children are priority one during this event. Many of the volunteers who assist with the event are in the medical or emergency services field.

**BUDGETARY IMPACT:** The budget includes overtime in various budgets, but does not specifically budget for events.

**LEGAL CONSIDERATIONS/SIGN-OFF:** Applicants has provide the city with a certificate of insurance with the city listed as additionally insured for the event.

**PERSONNEL:**

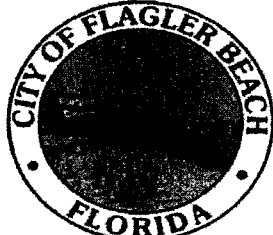
**POLICY/REQUIREMENT FOR BOARD ACTION:** Motion to approve event with road closure and if so inclined include in motion the dollar threshold for comp of city services. Advise applicant they will be required to pay for the special duty officer per the union agreement.

**IMPLEMENTATION/COORDINATION:** Clerk will notify business on S. 2<sup>nd</sup> street of road closure for event date. Staff will work with applicant to ensure coverage for the safety and welfare of residents and guests.

### Attachments

- Application
- Site plan
- Emails of staff recommendation's
- Estimate of city service fees

**City of Flagler Beach**  
SPECIAL EVENTS APPLICATION



105 South 2nd Street,  
Post Office Box 70  
Flagler Beach, Florida 32136  
Phone (386) 517-2000 Fax (386) 517-2008

**INSTRUCTIONS:**

Please print or type all information. The application must be filled out accurately and completely. Answer all questions. Do not leave an item blank. If an item does not apply, write N/A (not applicable). Incomplete applications will not be considered. All statements made on the application are subject to verification.

If you have a 5013 C exemption certificate please attach a copy to this application for the application fee waiver.

**OFFICE USE ONLY**  
DATE REC'D \_\_\_\_\_

FEE REC'D \$ \_\_\_\_\_

INITIALS: \_\_\_\_\_

APPROVED ☐

DISAPPROVED ☐

REASONS: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

PX \_\_\_\_\_

BY: \_\_\_\_\_

CITY SPONSOR: ☐ YES  
☐ NO

**Please type or print legibly**  
**Required Information**

Name of Event \_\_\_\_\_

Producer/Promoter: SURFERS FOR AUTISM, INC

Type of Organization: non-profit profit \_\_\_\_\_ charitable \_\_\_\_\_ government \_\_\_\_\_

Will the City be asked to sponsor or co-sponsor? Yes No

Contact Person: Don C Ryan

Address: 7899 SANTA FE TRAIL

City: BOCA RATON State: FL Zip: 33487

Work Phone: 561-445-7154 Home Phone: \_\_\_\_\_

Fax: \_\_\_\_\_ Mobile Phone: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

**Billing Information**

Is the party responsible for billing same as above?

If No, please provide the proper information below:

Yes No

Attention: \_\_\_\_\_

Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Work Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

### EVENT INFORMATION

Event Name: THE 7TH ANNUAL FIRST COAST BEACH FESTIVAL

Date(s) Requested: AUGUST 20 2016

Location: VETERANS PARK & BEACH N. SIDE OF PIER

Brief Description of Event: SURF/BEACH FESTIVAL FOR KIDS w/ EXCEPTIONALITIES

Site Plan Attached? ☒ Yes ☐ No  
If No, explain here:

Will admission fee be charged for event? ☐ Yes ☒ No

Event Time: Date 8/20 Start 9am End 4pm

Date \_\_\_\_\_ Start \_\_\_\_\_ End \_\_\_\_\_

Date \_\_\_\_\_ Start \_\_\_\_\_ End \_\_\_\_\_

Set Up: Date 8/20 Start 6am End 9am

Break Down: Date 8/20 Start 4pm End 6pm

Rain Date: Date NO Start \_\_\_\_\_ End \_\_\_\_\_

Total Number of Expected attendees/participants: 2500

Age Breakdown: ☐ 1-10 ☐ 11-18 ☐ 19-25 ☐ 26-40 ☐ Over 40

Have you held this event previously? ☐ No ☒ Yes

If Yes, Previous Date(s): PAST 10 YEARS

Location: 14 ANNUAL TOUR STOPS INTERNATIONALLY

Does this event differ from previous years? ☒ No ☐ Yes

If Yes, explain how: \_\_\_\_\_

### SIGNS/BANNERS

Will you require signs and banners at your event? ☒ No ☐ Yes  
If Yes, list # and dimensions of each:

Proposed locations: \_\_\_\_\_

## ENTERTAINMENT

Will there be entertainment? No Yes

If Yes, a complete detailed listing of names and times must be provided for all entertainment.

Will you be using a sound system? No Yes

If Yes,

Contractor: OUR SYSTEM Type System PA

Note: City ordinances require ....

Sound Times Date: 8/20 Start 8 am am/pm End 4 pm am/pm  
Date: \_\_\_\_\_ Start \_\_\_\_\_ am/pm End \_\_\_\_\_ am/pm

Will there be games or rides? No Yes

If Yes, list all: \_\_\_\_\_

(Including but not limited to: carnival ride, bounce house or other inflatable, rock wall, etc.)

## SPECIAL EFFECTS

Will there be special effects used? No Yes

If Yes, complete the rest of this section:

Type of Effects: Fireworks \_\_\_\_\_ Laser light show \_\_\_\_\_ Other \_\_\_\_\_

*\*Note: Flagler Beach Fire Department will issue a permit contingent upon separate insurance being provided for fireworks*

Time(s) of Special Effects Date: \_\_\_\_\_ Start \_\_\_\_\_ am/pm End \_\_\_\_\_ am/pm  
Date: \_\_\_\_\_ Start \_\_\_\_\_ am/pm End \_\_\_\_\_ am/pm

Location: \_\_\_\_\_

Effects Producer/Company: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

## PARADES

Parade permits for SR A1A or SR 100 are provided by FDOT. The City will apply for the permit but can not guarantee approval. A map of the route designating requested street closures must be attached.

Estimated number of parade units in each category:

\_\_\_\_ Bands \_\_\_\_ Floats \_\_\_\_ Cars \_\_\_\_ Marching units \_\_\_\_ Miscellaneous

Parade time Date: \_\_\_\_\_ Start \_\_\_\_\_ am/pm End \_\_\_\_\_ am/pm

Set-up time Date: \_\_\_\_\_ Start \_\_\_\_\_ am/pm End \_\_\_\_\_ am/pm

Break down Date: \_\_\_\_\_ Start \_\_\_\_\_ am/pm End \_\_\_\_\_ am/pm

Rain date Date: \_\_\_\_\_ Start \_\_\_\_\_ am/pm End \_\_\_\_\_ am/pm

## TRAFFIC

Will normal traffic patterns be altered by the event? No

If Yes, explain: STREET CLOSURE - S. 2ND ST. BETWEEN SR100 AND S CENTRAL AVE

Will public parking, streets, sidewalks, etc. be restricted or obstructed?

No Yes (If yes, designate on site sketch)

Does your plan include on-site parking? No Yes (If yes, designate on site sketch)

Does your plan include off-site parking? No Yes (If yes, designate on site sketch)

Will shuttles be used to transport? No Yes

## FACILITY REQUIREMENTS

Will you utilize temporary structures at event? No Yes

If yes, indicate # of each: 12 Stages 12 Tents 0 Scaffolding \_\_\_\_ Booths \_\_\_\_ Fences  
\_\_\_\_ Concession Stands \_\_\_\_ Miscellaneous

Location of these structures on site sketch required.

*Note: Special Permits are required for tents exceeding 200 sq.ft. Special Building permits are required for temporary structures 700 or more sq.ft in area and those that are four feet above grade.*

How many tents exceeding 200 sq.ft. will be used? 0 List tent location and size: \_\_\_\_\_

Will you need electric? No Yes

If yes, type of equipment: \_\_\_\_\_ # of Amps needed: \_\_\_\_\_

Will you employ an electrician? No Yes

If yes, provide name & phone number: \_\_\_\_\_

### PROPOSED RETAIL SALES

\* **Note:** All vendors are required to complete an Itinerant Merchants License application

Estimated total number of vendors: \_\_\_\_\_ Estimated # of each type of vending: \_\_\_\_\_ Crafts  
\_\_\_\_\_ Clothing \_\_\_\_\_ Food/Beverage \_\_\_\_\_ Jewelry \_\_\_\_\_ Misc (Describe in detail below.)  
\_\_\_\_\_  
\_\_\_\_\_

### Prepared Food and Alcoholic Beverages\Liquor Liability

Will food\beverage be prepared\sold at this event?   No   Yes (If yes, see below.)

*Note: Fire extinguishers are required and will be inspected by the Flagler Beach Fire Department, Department of Business & Professional Regulation or Department of Agriculture licenses are required and copies must be provided to the City, additional liability insurance required as set by Special Events Ordinance.*

Will alcoholic beverages be dispensed, provided or served? \_\_\_\_\_ No \_\_\_\_\_ Yes (If yes, see below.)  
*Note: Liquor Liability Coverage required.*

Name of Organization licensed to serve alcohol at this event: \_\_\_\_\_

This organization is \_\_\_\_\_ for profit \_\_\_\_\_ not for profit

### RESTROOM FACILITIES

Toilet Facilities available?\* \_\_\_\_\_ No \_\_\_\_\_ If Yes, how many: \_\_\_\_\_

Will you provide Port-o-lets?\* \_\_\_\_\_ No   /   If Yes, how many:   4   (Designate on site plan.)

*\*Note: ADA requires one handicapped restroom in each group of restrooms*

### AMERICANS WITH DISABILITIES ACT

*ADA requires with accessibility guidelines as adopted by the State of Florida are now in effect.*

### SANITATION

*Please review the Special Events Ordinance, and Resolution 2008-32 regarding fees for sanitary requirements.*

### POLICE SERVICES\CROWD CONTROL

*Please review the Special Events Ordinance for Police\Security requirements.*

### LIABILITY INSURANCE WILL BE REQUIRED

*See Special Events Ordinance for insurance\indemnity requirements*

**SIGNATURE(S)**

I understand this is an application only and does not obligate the City in any fashion to reserve any facility location or approve an event. I also understand that if application is approved, non-compliance with event ordinances and agreements within these pages, could impact future event terms or approvals.

Signature of Applicant  Date 6/14/16

Title of Applicant PRESIDENT

Affiliation FOUNDER

**CITY OFFICIALS**

To be signed after review of application by department heads  
or at Special Event Planning Meeting, if required.

Chief of Police \_\_\_\_\_ Date \_\_\_\_\_

Fire Chief \_\_\_\_\_ Date \_\_\_\_\_

Sanitation \_\_\_\_\_ Date \_\_\_\_\_

City Manager \_\_\_\_\_ Date \_\_\_\_\_

City Commission Chair \_\_\_\_\_ Date \_\_\_\_\_



# Consumer's Certificate of Exemption

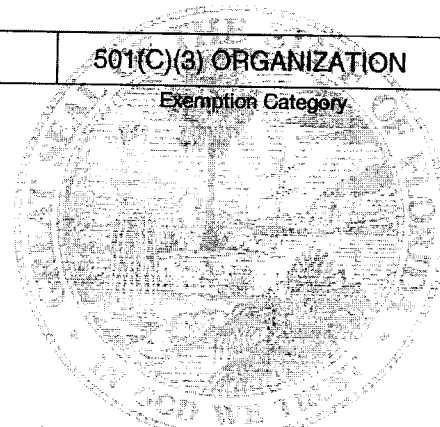
Issued Pursuant to Chapter 212, Florida Statutes

DR-14  
R. 04/11

85-8015352919C-6	04/30/2015	04/30/2020	501(C)(3) ORGANIZATION
Certificate Number	Effective Date	Expiration Date	Exemption Category

This certifies that

SURFERS FOR AUTISM INC  
7899 SANTA FE TRL  
BOCA RATON FL 33487-1529



is exempt from the payment of Florida sales and use tax on real property rented, transient rental property rented, tangible personal property purchased or rented, or services purchased.



## Important Information for Exempt Organizations

DR-14  
R. 04/11

1. You must provide all vendors and suppliers with an exemption certificate before making tax-exempt purchases. See Rule 12A-1.038, Florida Administrative Code (F.A.C.).
2. Your *Consumer's Certificate of Exemption* is to be used solely by your organization for your organization's customary nonprofit activities.
3. Purchases made by an individual on behalf of the organization are taxable, even if the individual will be reimbursed by the organization.
4. This exemption applies only to purchases your organization makes. The sale or lease to others of tangible personal property, sleeping accommodations, or other real property is taxable. Your organization must register, and collect and remit sales and use tax on such taxable transactions. Note: Churches are exempt from this requirement except when they are the lessor of real property (Rule 12A-1.070, F.A.C.).
5. It is a criminal offense to fraudulently present this certificate to evade the payment of sales tax. Under no circumstances should this certificate be used for the personal benefit of any individual. Violators will be liable for payment of the sales tax plus a penalty of 200% of the tax, and may be subject to conviction of a third-degree felony. Any violation will require the revocation of this certificate.
6. If you have questions regarding your exemption certificate, please contact the Exemption Unit of Account Management at 800-352-3671. From the available options, select "Registration of Taxes," then "Registration Information," and finally "Exemption Certificates and Nonprofit Entities." The mailing address is PO Box 6480, Tallahassee, FL 32314-6480.





# CERTIFICATE OF LIABILITY INSURANCE

SURFE-2

OP ID: DC

DATE (MM/DD/YYYY)

01/15/1920

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER  
RPS Bollinger Sports & Leisure  
PO Box 390  
Short Hills, NJ 07078-5000  
AJ Morgan

## CONTACT

NAME:

PHONE

(A/C, No, Ext):

E-MAIL

ADDRESS:

FAX

(A/C, No):

## INSURER(S) AFFORDING COVERAGE:

INSURER A: \*Markel Insurance Company

NAIC #

38970

INSURER B:

INSURER C:

INSURER D:

INSURER E:

INSURER F:

INSURED  
Surfers for Autism, Inc.  
Kim Ryan  
7899 Santa Fe Trail  
Boca Raton, FL 33487

## COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR RSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input checked="" type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Incl Participants GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		3602AH021772	01/01/2016	01/01/2017	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COM/OP AGG \$ 1,000,000 COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ EACH OCCURRENCE \$ AGGREGATE \$ PER STATUTE \$ OTH-ER \$ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					
	UMBRELLA LIAB EXCESS LIAB DED RETENTION \$					
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A				
A	Accident Insurance Full Excess		4102AH021771	01/01/2016	01/01/2017	Med Max: 25,000 Ded: \$250/Claim

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
Coverage is provided under this policy only for sponsored/supervised activities of the named insured for which a premium has been paid.

## CERTIFICATE HOLDER

City of Flagler Beach  
105 S. 2nd Street  
PO Box 70  
Flagler Beach, FL 32136

CITYOFF

## CANCELLATION

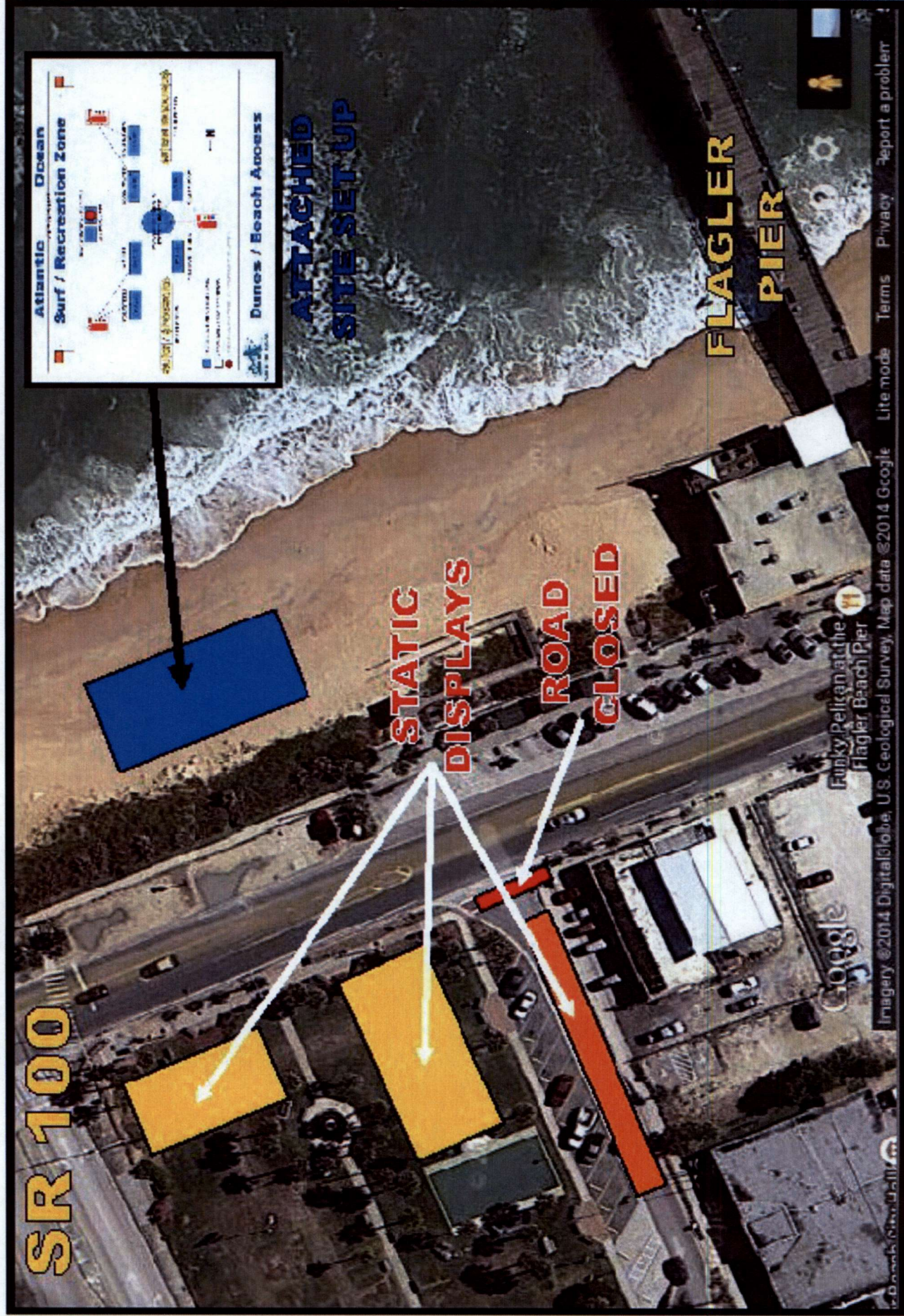
SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE





# Flagler Beach Site Plan





# Atlantic Ocean

HIGH TIDE LINE



**VOULNTEERS**  
10X10

**RAFFLE/MERCH**  
10X10

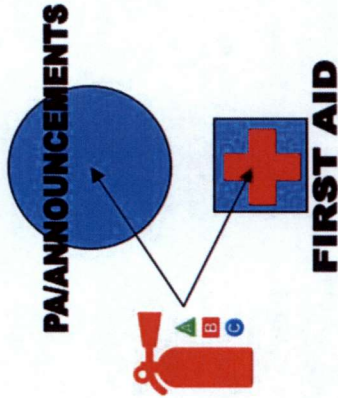
**REGISTRATION**  
10X10

**FOOD/WATER**  
10X10

**FUN & GAMES**  
10X10




**SURF / SPONSORS**

10 X 10 POP UPS



**AUTISM RESOURCES**

10 X 10 POP UPS

-  = SURFERS FOR AUTISM TENTS
-  = SPONSOR / RESOURCE TENTS
-  = MEDICAL PROVIDED BY SURFERS FOR AUTISM



**Dunes / Beach Access**  
REFERR TO KEY NOTES FOR ALL OPPERATIONS INFORMATION  
**EVENT SITE TENT LAYOUT**

## Penny Overstreet

---

**To:** Robert Pace  
**Subject:** RE: Special Event Surfers for Autism

---

**From:** Robert Pace  
**Sent:** Thursday, June 16, 2016 10:36 AM  
**To:** Penny Overstreet  
**Subject:** RE: Special Event Surfers for Autism

*Fire Services*

Yes, thank you..

---

**From:** Penny Overstreet  
**Sent:** Wednesday, June 15, 2016 10:19 AM  
**To:** Robert Pace  
**Subject:** RE: Special Event Surfers for Autism

So bill for two firefighters for Ladder 11?  
Penny

---

**From:** Robert Pace  
**Sent:** Tuesday, June 14, 2016 3:40 PM  
**To:** Penny Overstreet  
**Subject:** RE: Special Event Surfers for Autism

Penny,

I will be looking for volunteers as we have done in years past to assist with the event. I hope to have 3 to 4 firefighters in the water with the kids. In addition the crew on shift that day will be on site with Ladder 11. Look forward to talking to you soon.

Thanks,  
Bobby

---

**From:** Penny Overstreet  
**Sent:** Tuesday, June 14, 2016 12:57 PM  
**To:** Matthew Doughney; Robert Pace; Robert Smith; Tom Gillin  
**Cc:** Larry Newsom  
**Subject:** Special Event Surfers for Autism

The applicants will be going before the Commission in one of the July Meetings seeking sponsorship in the form of waiving fees from City. Not sure if the Commission will waive 100% or a dollar threshold. I have attached last year's invoice and their application for this year. Please review and provide to me your comments and recommendations. I will also need to have an estimate from you to provide to the Commission for them to make their decision. Thank you in advance,  
Penny

**Penny Overstreet CMC**  
City Clerk

## **Penny Overstreet**

---

**To:** Tom Gillin  
**Subject:** RE: FW: Special Event Surfers for Autism

---

**From:** Tom Gillin  
**Sent:** Thursday, June 16, 2016 3:32 PM  
**To:** Penny Overstreet  
**Subject:** FW: FW: Special Event Surfers for Autism

*Life guards*

**From:** David Petkovsek [<mailto:dspetkovsek@gmail.com>]  
**Sent:** Thursday, June 16, 2016 1:21 PM  
**To:** Tom Gillin  
**Cc:** Trevor Lowe; Andreas Stocker; lukasstocker27; Emily Petkovsek; Hannah  
**Subject:** Re: FW: Special Event Surfers for Autism

Tom,

We will schedule 4 additional guards that day specifically for that event if that works with you. We will definitely need the additional resources to handle this type of event.

This means the cost will be 7 hours x 4 guards x 11\$/hour = \$308 for the form.

-David

*not correct rate 70.*

On Thu, Jun 16, 2016 at 1:09 PM, Tom Gillin <[TGillin@cityofflaglerbeach.com](mailto:TGillin@cityofflaglerbeach.com)> wrote:

---

**From:** Penny Overstreet  
**Sent:** Tuesday, June 14, 2016 12:57 PM  
**To:** Matthew Doughney; Robert Pace; Robert Smith; Tom Gillin  
**Cc:** Larry Newsom  
**Subject:** Special Event Surfers for Autism

The applicants will be going before the Commission in one of the July Meetings seeking sponsorship in the form of waiving fees from City. Not sure if the Commission will waive 100% or a dollar threshold. I have attached last year's invoice and their application for this year. Please review and provide to me your comments and recommendations. I will also need to have an estimate from you to provide to the Commission for them to make their decision.

Thank you in advance,

**City of Flagler Beach  
Special Events Estimated Fee Invoice  
Surfers for Autism 2016**

Description of Fees	Ordinance Reference	Fee Amount	General Government Total \$70.00
<b>General Government</b>			
Event Permit Application Fee Refundable Deposit Amount. (If application is denied 50% of application fee is refundable.)	4(A),(B); 3 definitions	Minor Event \$50.00      Deposit \$200.00	Applicant is exempt submitted 501c3 certificate.
Pier Restroom & supply fee		Restroom Fee \$35.00 Supplies \$15.00	\$50.00
Electric Use Fee (Vets Park)		Electric Use Fee	\$20.00
<b>Police Department</b>		See attached for breakdown 2 fire fighters 6 hours each	Total \$390.72
Personnel			
<b>Sanitation</b>			Total \$147.11
Trash disposal	16(B)	(6) tipper carts (4) recycle carts Special Pick-up rate \$72.11	10 Tipper Carts \$75.00 1 Special Pick-up fee \$72.11
<b>Beach Services</b>		See attached for breakdown 1 lifeguards 6 hours each	Total \$405.36
Administration		Additional 30 % of total cost of personnel & equipment	1013.19 X .30= 303.95
			Total \$983.95
<b>Total Estimate for City Services</b>			<b>\$1,317.14</b>

<b>Police Department</b>	<b>Special Duty Officer 6 hours X 36.00 = \$216.00</b>	<b>Police Services \$216.00</b>
--------------------------	--	---------------------------------

**ADDITIONAL 216.00 TO BE PAID DIRECTLY TO OFFICER WORKING DETAIL AT END OF SHIFT \$216.00**

**Remit Payment to:  
City of Flagler Beach  
Attn: City Clerk  
P.O. Box 70  
Flagler Beach, Florida 32136**

## Full Time Employee Fire fighter

Enter Full Time Hourly Rate: 15.71

FICA/Med Care	1.20
Retirement	1.02
Life Insurance	0.05
Health Care	3.28

Workers Comp (select rate from next tab)	0.5310
Hourly WC	8.34
	13.89

**This is the total Hourly Cost for employee \$ 29.60**

1/2 Hourly Rate	7.86
FICA/Med Care	0.60

**This is the total Time and a Half Loaded Hourly Rate 38.06**

$$\begin{array}{r} 29.60 \\ \times 6 \\ \hline 177.60 \end{array}$$

## Full Time Employee Fire fighter

Enter Full Time Hourly Rate: 19.24

FICA/Med Care	1.47
Retirement	1.25
Life Insurance	0.06
Health Care	3.28

Workers Comp (select rate from next tab)	0.5310
Hourly WC	10.22
	16.28

**This is the total Hourly Cost for employee \$ 35.52**

1/2 Hourly Rate	9.62
FICA/Med Care	0.74

**This is the total Time and a Half Loaded Hourly Rate 45.88**

$$\begin{array}{r} 35.52 \\ \times 6 \\ \hline 213.12 \end{array}$$



# Part Time Employee

Enter Part Time Hourly Rate:

11.00

Life guards

FICA/Med Care 0.84

Retirement -

Life Insurance -

Health Care -

Workers Comp (select rate from next tab) 0.4590

Hourly WC 5.05

5.89

This is the total Hourly Cost for employee \$ 16.89 \*

1/2 Hourly Rate 5.50

FICA/Med Care 0.42

This is the total Time and a Half Loaded Hourly Rate 22.81

$$\begin{array}{r}
 16.89 \\
 \times 6 \\
 \hline
 101.34 \\
 \times 4 \\
 \hline
 405.36
 \end{array}$$



# City of Flagler Beach

# 14

## Agenda Application

INDIVIDUAL'S NAME: Chris Murphy

BUSINESS NAME: Flagler Bounce  
(If Applicable)

STREET ADDRESS: 2301 Stonebridge way  
(If within City of Flagler Beach)

MAILING ADDRESS: 2301 Stonebridge way  
(Please provide City & Zip Code)

PHONE NUMBER: 386-338-8878

SUBJECT MATTER TO BE DISCUSSED WITH THE COMMISSION:  
(This is the wording you would like on the agenda)

Kids Zone for First Friday Discussion.

### BACKGROUND INFORMATION REGARDING THE SUBJECT:

ON May 9<sup>th</sup> 2016 we had a meeting Regarding  
the 4<sup>th</sup> of July event. At that time during the meeting  
Charlie told the Commission that if they Choose her to  
Host the event She would surrender the first Friday's to me.  
as of 6-27-16 that has not been done.

(OVER)

# City of Flagler Beach

## Agenda Application Continued

### REQUESTED ACTION SOUGHT FROM THE COMMISSION:

I am requesting that the Commission make a formal decision  
on the Kids zone area at the First Friday event.

---

ATTACHMENTS: ON-line the video is not up of the  
Special meeting. That was held on May 9th 2016. Not sure if  
it's needed.

Please note the City Commission's Rules of Procedures require all supporting documents to be provided at the time the agenda application is submitted.  
Please refrain from handing out material at the Commission Meetings.

The maximum time allowed for each request is 10 minutes.

  
\_\_\_\_\_  
SIGNATURE OF APPLICANT

7/27/16  
\_\_\_\_\_  
DATE

**City of Flagler Beach**  
**Agenda Application**  
**(28-Jul-16, Meeting)**

#15

**INDIVIDUAL's NAME:** Raymond A. Parker

**BUSINESS NAME:** Flagler County Veterans Advisory Council (VAC)  
Military Officers Association of America (MOAA)

**STREET ADDRESS:** 1201 North Oceanshore Boulevard

**MAILING ADDRESS:** 1201 N. Oceanshore BLVD, Flagler Beach, FL 32136

**PHONE NUMBER:** Office, 386-439-6341 Cell, 305-775-4291

**SUBJECT MATTER TO BE DISCUSSED WITH THE COMMISSION:**

Support of and request for City of Flagler Beach decision to consolidate the November 11, 2016, Veterans Day celebration to one area-wide program presented at the Flagler County Airport, SR-100, Palm Coast, Florida.

**BACKGROUND INFORMATION REGARDING THE SUBJECT:**

In recent years the local cities of Bunnell, Flagler Beach and Palm Coast have celebrated Veterans Day primarily independently. Similarly, Flagler County conducted its own celebration. In 2016, through the efforts of the VAC, Flagler County and others, our county has the distinction of having The Vietnam Traveling Memorial Wall® displayed for free visits by veterans, their families, our citizenry and visitors to our area. Contract for the display was arranged through the county. Funding for transportation, setup, display and take-down was accomplished by donations from various organizations and others associated with the VAC. Oversight and coordination is being conducted by a steering committee comprising the VAC, Flagler County and airport management. Health, safety and welfare of visitors and all associated with the display program are coordinated through the steering committee. Extensive prior experience with display of The Vietnam Traveling Memorial Wall® across the U.S. serves as a guide for comprehensive, orderly and efficient presentation, including insurance, security and appropriate supervision of visitors to the display.

# **City of Flagler Beach**

## **Agenda Application Continued**

### **REQUESTED ACTION SOUGHT FROM THE COMMISSION:**

The Steering Committee for The Vietnam Traveling Memorial Wall® requests the City of Flagler Beach Commission to **support a consolidated** November 11, 2016, Veterans Day celebration to one area-wide program presented at the Flagler County Airport, SR-100, Palm Coast, Florida.

The Steering Committee requests the Commission to **decide in favor of a consolidated program** presented with The Vietnam Traveling Memorial Wall® as a backdrop for the 2016 celebration.

**ATTACHMENTS:** 1. Photo of typical setup of The Vietnam Traveling Memorial Wall®

2. Placement of display at the airport

3. Vietnam War Veteran pin (presented to verified veterans)

**Please note the City Commission's Rules of Procedures require all supporting documents to be provided at the time the agenda application is submitted. Please refrain from handing out material at the Commission Meetings.**

**The maximum time allowed for each request is 10 minutes.**



**July 1, 2016**

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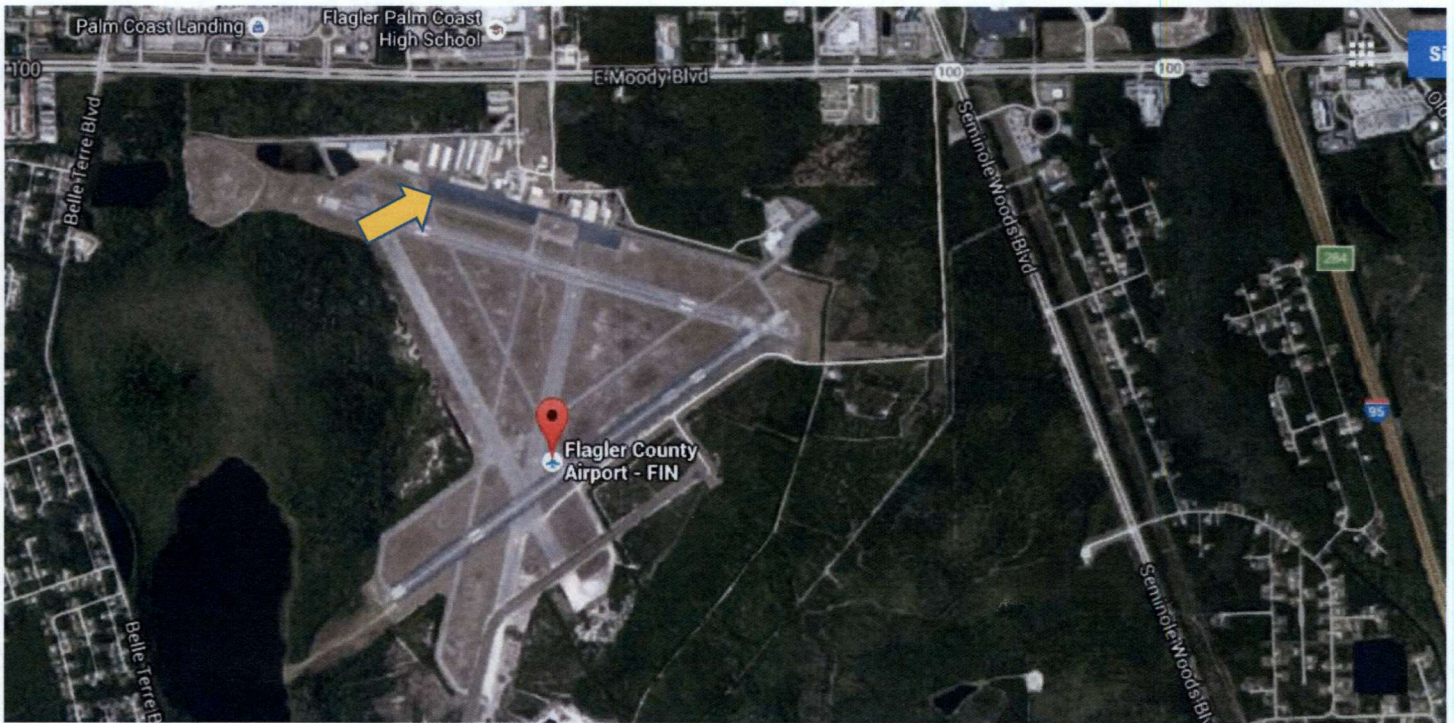
**SIGNATURE OF APPLICANT**

**DATE**





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# FLAGLER BEACH CITY COMMISSION

## City Manager's Report

### Item No. 16

**Meeting Date:** July 14, 2016

**Issue:** Discussion and direction related to the 2017 Regional Legislative Priority request from Flagler County for the Northeast Florida Regional Council (NEFRC).

**From:** Larry Newsom, City Manager

**Organization:**

---

**RECOMMENDATION:** Provide direction regarding to the suggested submittals.

**Recommendation Concerning**

**BACKGROUND:** Annually the Flagler County Administrator requests the local municipalities submit items for consideration for inclusion in the Northeast Florida Regional Council Legislative Priority list.

**BUDGETARY IMPACT:**

**LEGAL CONSIDERATIONS/SIGN-OFF:**

**PERSONNEL:**

**POLICY/REQUIREMENT FOR BOARD ACTION:**

**IMPLEMENTATION/COORDINATION:**

City Manager and Staff will be working with our local legislative bodies on additional items.

---

### Attachments

- Cover letter from Flagler County Administrator
- 2016 NEFRC Legislative Priorities
- Flagler Beach 2015 submission for 2016 priority list
- Flagler Beach 2016 submission for 2017 priority list

DRAFT 2, July 12, 2016

## **2017 LEGISLATIVE REQUEST LIST**

### **CITY OF FLAGLER BEACH FLORIDA**

#### **CONSIDERATION TO ENSURE NO UNFUNDED FINANCIAL MANDATES TO LOCAL MUNICIPALITIES:**

**Background:** Unexpected financial directives issued by legislators can have a negative impact on the budget of the state's 67 counties and 411 cities. Forcing local governments to pay for unfunded mandates takes money away from programs intended to support or improve the quality of life of its citizens. An alternative would be to enable local governments to engage in program-specific partnerships with state and / or federal agencies in order to provide a level of service above and beyond the basic necessities.

**Request:** No unfunded mandates, and more opportunities for program-specific partnerships.

#### **EXPANDED FUNDING FOR PROTECTION AND MITIGATION OF ENDANGERED SPECIES:**

**Background:** Florida Fish & Wildlife Commission issues permits to property owners for removal of protected species, but at the property owner's expense. The threatened gopher tortoise is an excellent example of this. A building contractor or property owner who discovers evidence of this species on a vacant lot about to be cleared for a new home is supposed to apply to FWC for a removal permit. But there is a huge flaw in this process: the cost! FWC charges over \$200 for the permit itself, and an even higher fee - one that can run into hundreds and even thousands of dollars depending on the number of burrows - for an expert to remove the tortoises to a safe habitat. Faced with this financial burden and the possibility of a delay in their building permit, there is no incentive, other than one's conscience, to notify FWC. There is documented evidence of unscrupulous people having blocked the entrances to this species' burrows, ensuring a slow death by starvation, rather than apply to FWC for a permit.

Local governments need to form a partnership with FWC to receive funds to help residents pay for the permit and relocation. Protection of a threatened species should not fall on the backs of its citizens. This is a state responsibility. Please help all of us do what is right to protect protected species by providing funding for field evaluations and mitigation efforts.

**Request:** Supply funds for either direct payment to FWC or reimbursement to homeowners for permits and relocation. A further step would be an annual fund to support an Environmental Scientist position at the local level to conduct field reviews, plan for mitigation, and coordinate with federal and state agencies. This position could be shared among communities if there is not enough full-time work per community.

#### **WATER QUALITY AND WASTE WATER INFRASTRUCTURE:**

**Background:** Many communities continue to rely on water and wastewater infrastructure that dates back to the 1970s and even earlier. In coastal communities, decades-old potable water lines are subject

to saltwater intrusion, which greatly increases the burden of water treatment plants to clean to drinking water standards. Corroding metal sewer system pipes and deteriorating lift stations pose a constant threat to the environment. Some communities still allow private septic systems because of the financial burden of extending sewer lines and on its residents to pay impact fees. New wells need to be drilled to keep up with population growth and to provide the necessary water pressure for fire hydrants.

**Request:** Increase both the number and the dollar amount of grants offered by federal and state agencies to small and rural communities in order to improve their water and waste water facilities. Provide the needed resources for communities to implement new technological improvements that will lower energy demands while meeting a higher demand.

### **TRANSPORTATION SUPPORT FOR MULTI-MODAL COMMUNITIES:**

**Background:** To date, state funding has been primarily designated for sidewalks, transit fixed route systems, and park-n-ride locations on state facilities – all worthy projects. But many communities, both coastal and inland, are interested in implementing alternative modes of transportation, particularly in their downtown areas where parking is at a premium. Services such as pedi-cabs, golf cart taxis, seasonal trolleys, or rent-a-bike, could be offered by private businesses if provided the seed money. These activities would reduce traffic congestion and the carbon footprint.

**Request:** Designate grant funding for local governments to create public-private-partnerships (P3) with companies to promote multi-modal activities.

### **ECONOMIC DEVELOPMENT:**

**Background:** Small communities that are geographically confined or approaching build-out don't necessarily face the challenge of increasing commercial or industrial development sites. We do, however, want to ensure retention of existing businesses by offering incentives based on employment in lieu of capital investments. We would like the Department of Economic Opportunity (DEO) to consider a program for small businesses to offer employment benefits to its workers, including part-time and seasonal workers. This program will reduce overhead, create retention of staff, and potentially promote success. It would support businesses not eligible for the Tax Abatement program (EDATE). More employees on benefits can promote better health and reduce impact to tax payers.

**Request:** Create a Business Employment incentive encouraging a benefit program for employees, funded by the state and regulated by the local agency.

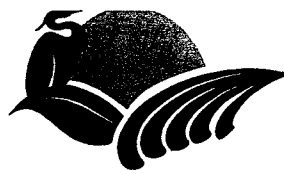
**PUBLIC LIBRARIES IMPLEMENTING TECHNOLOGY:** Larry: our library is city-owned and independent. It has never relied on state funds. Ruth thinks there may be strings attached if we were to accept state money. She might have to have a degree in library science, for instance. She isn't positive about this, but she is happy with the city stipend she receives and does not feel the need for additional money. "If it's not broke – don't fix it." So unless you want to advocate for all libraries, we should probably delete this.

**Background:** In seasonal communities Public Libraries have become not only a typical resource for books, digital books (CD's), etc., but short term residents have come to depend on the location a computer and internet resource. State Aid pays for many activities in our public libraries. State Aid brings millions in federal funds to Florida through Library Services and Technology (LSTA) program. **Request:** Increase Funding the State Aid to Libraries program



# Administration

1769 E. Moody Blvd Bldg 2  
Bunnell, FL 32110



**FLAGLER  
COUNTY**  
FLORIDA

[www.flaglercounty.org](http://www.flaglercounty.org)

Phone: (386)313-4001

Fax: (386)313-4101

June 15, 2016

via Email and US Mail

The Honorable Steve Emmett  
Mayor, Town of Beverly Beach  
2735 N. Oceanshore Blvd.  
Beverly Beach, FL 32136

✓ The Honorable Linda Provencher  
Mayor, City of Flagler Beach  
Post Office Box 70  
Flagler Beach, FL 32136

The Honorable Catherine Robinson  
Mayor, City of Bunnell  
Post Office Box 756  
Bunnell, FL 32110

The Honorable Jon Netts  
Mayor, City of Palm Coast  
160 Cypress Point Parkway, Su B106  
Palm Coast, FL 32164

The Honorable Dr. Leslie Babonis  
Mayor, Town of Marineland  
9507 Oceanshore Blvd.  
St. Augustine, FL 32080

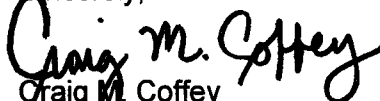
Dear Mayors:

The Northeast Florida Regional Council (NEFRC) recently sent its annual solicitation of the top three regional legislative priorities for each county and municipality for the NEFRC's 2017 Legislative Priorities publication. This request is needed in their office by August 17, 2016. Accordingly, we are asking for responses from each municipality by Friday, July 22, 2016 in order to be included in the August 1, 2016 Board of County Commissioners meeting agenda.

The Council is asking that the priorities for 2017 be prepared in the same format as shown in the 2016 publication. These regional priorities may differ from the local priorities we will submit to the members of our legislative delegation later this year. For your reference, we are attaching the 2016 Regional Legislative Priorities. Generally, we submit three or four regional priorities for consideration.

We would appreciate your bringing this request to the attention of your Council at the earliest convenience so we may include your input in the timely response to this request.

Sincerely,

  
Craig M. Coffey  
County Administrator

Enclosure – 2016 NEFRC Legislative Priorities Booklet

c: Flagler County Board of County Commissioners  
Mr. Larry Newsom, Flagler Beach City Manager  
Mr. Dan Davis, Bunnell City Manager  
Mr. James Landon, Palm Coast City Manager

**Charles Ericksen, Jr.**  
District 1

**Frank Meeker**  
District 2

**Barbara Revels**  
District 3

**Nate McLaughlin**  
District 4

**George Hanns**  
District 5




***Bringing Communities Together***

Baker • Clay • Duval • Flagler • Nassau • Putnam • St. Johns

## **MEMORANDUM**

**Date:** June 10, 2016

**To:** Northeast Florida Chief Elected Officials and  
Chief Administrative Officers

**From:** Brian D. Teeple, CEO 

**Re:** 2017 Legislative Priorities for Northeast Florida

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We are once again soliciting information from each of our Counties and Municipalities for the 2017 Legislative Session. Please review the enclosed copy of the 2016 Legislative Priorities of the Northeast Florida Regional Council as a guide to the pressing issues that were of concern within our Region for the 2016 Legislative Session. Please determine your top three priorities that most significantly represent the critical needs and concerns of your communities and constituents for the 2017 Legislative Session.

***We request that you submit these issues to us by Friday, August 17, 2016 using the legislative format provided in the enclosed 2016 publication. Each listing should include the issue's background, requested action and effect.***

The NEFRC Legislative Committee, which is comprised of delegates from each of our Member Counties, addresses critical concerns within our Region. This Committee is guided by the Home Rule Philosophy to develop and implement community-based solutions. So many issues-of-the-day call for a collective regional approach as the most effective way to address, respond and resolve the issues that are most important to our Region.

The NEFRC Legislative Committee will determine the top "regional priorities" that represent the most critical concerns of the Northeast Florida Region. Each Local Government's and the Region's top priorities will be presented to the Regional Legislative Delegation for their consideration and actions. It is only through your input and participation that we can truly know what matters most to the citizens and constituents of our Region.

If you have any questions, concerns or comments, please feel free to direct them to me, at [bteeple@nefrc.org](mailto:bteeple@nefrc.org) or (904) 279-0885, extension 103. Thank you for your participation and for assisting us in our mission of "Bringing Communities Together to Advance the Regional Agenda."

**Enclosures:** 2016 Legislative Priorities booklet

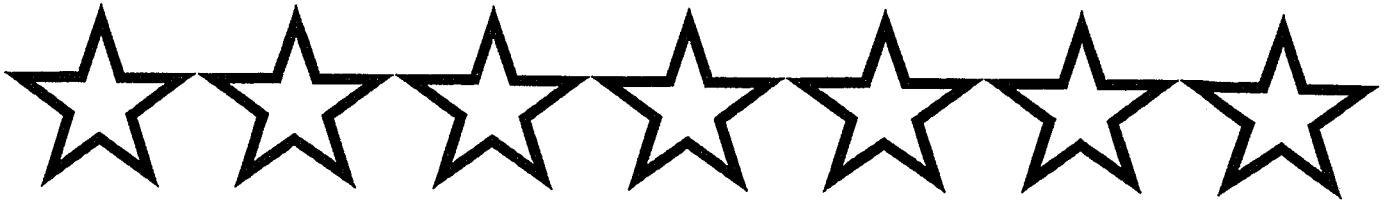
**cc w/o Enclosure:** NEFRC Legislative Committee and Board of Directors

**NORTHEAST FLORIDA REGIONAL COUNCIL**

**2016**

**LEGISLATIVE  
PRIORITIES**

**BAKER ★ CLAY ★ DUVAL ★ FLAGLER ★ NASSAU ★ PUTNAM ★ ST. JOHNS**



*"Bringing Communities Together to Advance the Regional Agenda."*



## 2016 Northeast Florida Regional Council Legislative Priorities



**Wendell Davis**  
Chair - NEFRC Legislative Committee  
Clay County  
904-269-6394  
Wendell.Davis@co.clay.fl.us

**Stan Totman**

Duval County  
904-266-5030  
Baldwinmayor@comcast.net



**Jimmy Anderson**  
Baker County  
904-259-3613  
anny@bakercountyfl.org



**Darryl Register**  
Baker County  
904-259-6433  
dregister@bakerchamberfl.com



**Frank Meeker**  
Flagler County  
386-313-4094  
fmeeker@flaglercounty.org



**Jon Netts**  
Flagler County  
386-986-3700  
jonnetts@pcfl.net



**Aaron Bell**  
Nassau County  
904-255-5558  
aaron@sciencefirst.com



**Walton Pellicer**  
Putnam County  
386-329-0205  
Walt.pellicer@putnam-fl.com



**Roxanne Horvath**  
St. Johns County  
904-825-1266  
rhorvath@citystaug.com

### Committee Purpose:

*"Work collectively and promote regionally."*

### Committee Philosophy:

*This committee is guided by the Home Rule Philosophy to develop and implement community-based solutions.*

### Committee Responsibilities:

*To serve as the forum for the Northeast Florida Regional Council Board of Directors to collect its local governments' legislative priorities to promote a regional agenda.*

## 2016 Northeast Florida Regional Council Legislative Priorities

*The following Regional Legislative priorities were determined by a consensus of the Legislative Policy Committee. The Committee was guided by the Home Rule philosophy to develop and implement community-based solutions.*

★  
2016 Legislative Priorities of the Northeast Florida Regional Council

### Infrastructure

- ★ Support economic development prosperity and environmental protection through increased funding for water, wastewater and stormwater infrastructure projects understanding the regional and statewide importance of these initiatives to provide for the increasing needs of our citizens.
- ★ Support maintenance of the current common law doctrine on utility relocation on the public right of way.

### Local Government Revenue

- ★ Support legislation to protect and expand local government's revenue generating capacity, reduce cost-shifting to local governments, and reduce unfunded mandates.

### Transportation

- ★ Support transportation funding that provides a dedicated and recurring source of revenue, including local option fuel taxes, rental car surcharges, or other taxes or fees to fund local government essential transportation projects and programs that improves the economy and quality of life,
- ★ Support funding for the Small County Road Assistance Program, the Small County Outreach Program, Transportation Regional Incentive Program and the Transportation Disadvantaged Program.



## 2016 Northeast Florida Regional Council Legislative Priorities



### **SMALL COUNTY ROAD PROGRAMS**

**Background:** The Small County Road Programs are critical to meeting Baker County's Transportation needs. The Small County Road Assistance Program (SCRAP), Small County Outreach Program (SCOP), Community Incentive Grant Program (CIGP) and the Transportation Regional Incentive Program (TRIP) provide necessary transportation funding for road improvements.

**Requested Action:** Support continuation and increase monies generated by statewide gas tax collections to the State Transportation Trust Fund to provide essential transportation programs such as the Small County Road Assistance Program (SCRAP), the Small County Outreach Program (SCOP), Community Incentive Grant Program (CIGP) and the Transportation Regional Incentive Program (TRIP).

**Effect:** Continuation of these vital programs will enable counties to make much needed road improvements, create jobs, correct environmental problems created by runoff, and stimulate the local economy.

### **HURRICANE PREPAREDNESS/SENIOR CITIZENS CENTER**

**Background:** Baker County has two hurricane shelters and a population of 27,000. The County is a "recipient county" for urban Duval and other nearby coastal communities. The County has daily needs for facilities to serve senior citizens. Property has been acquired and plans prepared for a building that can meet both needs. Matching funds assistance from the State would allow the construction of a facility that will meet local and regional needs.

**Requested Action:** Support funding for a dual purpose facility.

**Effect:** Will provide a multi-purpose building for our senior citizens and also provide a shelter for evacuees and their pets for local and regional residents in the event of a major hurricane.

### **AD VALOREM PROPERTY TAXES**

**Background:** Legislation requires local governments to roll back property millage rates regardless of public supported local needs and priorities. As a result, local governments must raise taxes in other areas to balance the budget. A "one size fits all" approach punishes conservative, fiscally responsible communities and causes public dissension. The State objective of fewer taxes at the local level is diminished.

**Requested Action:** Review all sources of State Revenue and eliminate exemptions.

**Effect:** Make available fair and equitable revenue sources for State and Local governments to meet needs.

### **OPPOSE EFFORTS TO PRIVATIZE THE NORTHEAST FLORIDA STATE HOSPITAL (NEFSH) AND DEPARTMENT OF CORRECTIONS (DOC) FACILITIES**

**Background:** NEFSH and DOC are important employers in Baker County. Baker County's economy is heavily dependent on the jobs generated by these facilities.

**Requested Action:** Oppose legislation mandating privatization and contracting procedures without giving the affected facilities an opportunity to achieve similar savings internally.

**Effect:** A factually motivated decision should be made regarding the effectiveness of outsourcing NEFSH or DOC services. The current public provider of service should have an equal opportunity to continue to providing the level of service.

### **PUBLIC LIBRARIES: STATE AID TO LIBRARIES & MULTI-LIBRARY COOPERATIVES**

**Background:** The State Aid to Libraries grant program benefits all libraries in our State.

**Requested Action:** Fund the State Aid to Libraries program at least at the minimum maintenance of effort level.

**Effect:** State Aid pays for many activities in our public libraries; State Aid also brings \$8 million in federal funds to Florida through the Library Services and Technology (LSTA) program. LSTA funds keep our State Library open, pays for the Florida Electronic Library (databases for all residents), and funds our Multi-Library Cooperatives (MLC's). The minimum maintenance of effort (MOE) level will ensure the funding for our local MLC's and ensure that Florida receives its full share of federal dollars through LSTA.

### **BUSINESS CLIMATE / ECONOMIC DEVELOPMENT**

**Background:** To help encourage and support the expansion of local businesses and the development of new businesses.

**Requested Action:** \*Restructure State QTI Incentive Program to Allow: Allow companies to receive 100% of credits in RAO counties without requiring local match, companies to carry credits forward if they can't be used in any given year, and LLCs to take advantage of tax credits. \* Phase out the sales tax on commercial real estate leases since Florida is the only state that charges it

**Effect:** The business community pays more taxes and demands fewer services than any other segment of an economy so growing the business community provides more stability to the local and state economy.

### **REVENUE DIVERSIFICATION**

**Background:** Ad valorem taxes have been insufficient and an inequitable source of revenue for small counties. Counties need to have the flexibility to levy additional sales tax at their discretion.

**Requested Action:** Allow counties the option to levy an additional sales tax.

**Effect:** The additional sales tax will create additional revenue for local governments that will affect the community as a whole and not limit the burden solely to property owners.



**Clay County  
Legislative Priorities  
not provided  
in time for publication**

## 2016 Northeast Florida Regional Council Legislative Priorities



### LOCAL LEGISLATION FOR DERELICT VESSELS AND MOORING FIELDS – DESIGNATION OF THE ST. JOHNS RIVER AS A MARITIME HIGHWAY

**Background:** The City of Green Cove Springs respectfully requests the Legislature's consideration for enactment of an amendment to the Florida statutes providing law enforcement agencies the following:

**A.** To amend Florida Statute 327.32 and remove the civil liability to law enforcement when acting under color of law to prevent a derelict vessel from sinking, breaking loose from an anchor, drifting into open waters, and becoming a navigational hazard to other vessels.

**B.** To amend Florida State Statutes and treat the St. Johns River as "a highway" thus allowing law enforcement to ensure that unregistered, uninsured derelict vessels can be removed from waterways prior to sinking and becoming navigational hazards.

**C.** To amend Florida Statutes making it a criminal charge to operate, store, anchor a boat on public waterways if the vessel's registration is expired six (6) months or more. This is presently classified as a civil infraction and vessel owners never appear before a judge to answer the charge.

We researched the subject of derelict vessels in depth in 2009 and have found it to be cost prohibitive for small communities, such as Green Cove Springs, to adequately address this item. We would ask that the Legislature consider drafting umbrella legislation that establishes statewide standards, thus paving the way for smaller riverfront communities to proceed establishing mooring fields at the local level without costly expenditures. The support for this legislative concern is predicated on the potential adverse impacts to the River's quality for sustaining aquatic and marine life for present and future generations.

In 1998, the St. Johns River was designated as one of 14 American Heritage Rivers by President William Jefferson Clinton. The City Council of Green Cove Springs also encourages the consideration of legislation supporting designation of the St. Johns River as a Marine Highway and the creation of an Inland Navigation District. The creation or designation of the Marine Highway and Inland Navigation District will further enhance economic growth and development opportunities for the various counties and cities along the St. Johns River as a waterborne transportation system that is parallel to the existing I-95, the Railroad (CSX & FEC), and will intersect with the new First Coast Expressway as promoted by the U.S. Department of Transportation's Maritime Administration.

**Requested Action:** A draft proposal for changes to Florida Statutes has been prepared. We recommend it be addressed much like an abandoned vehicle. Designate the St. Johns River as a Marine Highway.

**Effect:** Provides local governments enhanced authority over derelict vehicle and makes Northeast Florida more economically competitive

### ECO-TOURISM: HISTORIC SPRING PARK AND SWIMMING POOL

**Background:** Spring Park is the focal point for our community and unique to the region. Spring Park, comprising of the 128 acre Green Cove Springs Nature Preserve, has a swimming pool that is fed by a mineral spring, cascades into a stream, and empties into the St. Johns River. It also provides public access to a free fishing pier and restrooms that are used by the entire region. It has enormous historical value and provides economic impact to the entire region. The Spring compromised the foundation of the antiquated ground floor restrooms and the top of the Old City Hall building. Demolition of the Old City Hall was completed in May 2015, thus paving the way for pool renovations, spring stabilization, and site improvements. Key phases include: • demolish Old City Hall structure overlooking the spring fed pool; • stabilize the springhead area; • renovate spring-fed swimming pool; and • conceptual plan is attached, along with \$2.1M budget estimate.

Financial support in the amount of \$700,000 has been received from the Clay County Board of County Commissioners. Emphasis will be placed on the importance of water as a resource in Florida and its significance at this local park site that has public access to the St. Johns River.

**Requested Action:** Financial support from State through its Springs restoration funding to fund the reconstruction of the restrooms and floor above to provide replacement ADA restrooms and an ADA walkway. Safeguard the historic mineral Spring and the historic chemical-free pool that the mineral Spring feeds. Continue to preserve the historic Spring and chemical-free pool and the family oriented Park that provides public access to the St Johns River. This project will take approximately 24 months to complete all planned phases.

**Effect:** Enhances the protection and enjoyment of Spring Park.

### AUGUSTA SAVAGE ARTS & COMMUNITY CENTER (ASACC)

**Background:** Support public/private partnership to revitalize and convert this historically significant site that once served as Dunbar High School, the black high school campus in Clay County. It is named for the sculptor from Green Cove Springs, Augusta Fells Savage. She had a studio in Harlem, NY and was inducted into Florida Artists Hall of Fame in 2008. Assets include a Gym that is used for after school recreation and activities, classrooms that could become business incubators, a library that could become a museum, and a cafeteria that could become a Community for Performing Arts venue. The Industrial Arts Building was demolished in July 2015 with the vision and plan for the construction of a new building that will house the Food Pantry of Green Cove Springs, which provides emergency food for those in need in Clay County. The site is also the location for the Head Start Program of the Episcopal Children's Services. The site has revenue potential. It was the former home of Challenge Enterprises, Inc.

**Requested Action:** Financial support from the State to fund the reconstruction of this historically significant site for the future use of community support venues and providers and to provide educational and recreational activities for children.

**Effect:** Preserves significant historical cultural resources.



## 2016 Northeast Florida Regional Council Legislative Priorities



### JACKSONVILLE HARBOR DEEPENING PROJECT

**Background:** The U.S. Army Corps of Engineers (USACE) conducted a comprehensive, year-long economic, engineering and environmental study of the project which was then peer reviewed and approved through outside agencies. The deepening was authorized by the 2014 Water Resources Reform and Development Act and the project is entering the final stages of planning, engineering and design in preparation for construction.

**Requested Action:** To complete this project collaboration will be needed from Duval County, the State of Florida, and the Federal Government. Please support this initiative by taking the appropriate steps to finalize funding and completion of this project.

**Effect:** The Harbor Point Deepening Project will reduce transportation costs and bring in the forecasted volume of goods into the Harbor on fewer, larger and more efficient ships; thereby improving competitiveness and growing jobs while driving down shipping costs for Americans and their Business'.

### FILM AND ENTERTAINMENT INCENTIVES

**Background:** The Entertainment Industry Economic Development Act allocated \$242 Million over 5 Years (sunset June 30, 2015). Subsequently, the legislature in May of 2012, provided an additional \$42 Million and extended the sunset to June 30, 2016 (making it a six year program and provided a total of \$296 Million in credits).

As of June 2013, all tax credits allocated through 2016 for the General Production Queue and Independent and Emerging Media Queue have been allocated. This means that no additional funds are available.

**Requested Action:** Support legislation that provides a consistent, reliable and predictable tax credit funding mechanism for the film and entertainment industry in Florida.

**Effect:** A positive impact on the State and the Northeast Florida Region by increasing Film and Entertainment Production throughout the State and Region.

### UNFUNDED MANDATES

**Background:** Federal and State mandates that require local governments to perform actions but provide no funding for those actions create an added burden on local taxpayers and may displace other essential local government priorities.

This is especially true during an economic recovery with reduced ad valorem revenues available to finance local government. While unfunded mandates take control out of the hands of local government, local taxpayers end up paying the bill. A majority of unfunded mandates have originated in the State Legislature.

**Requested Action:** Cooperate with local governments and collectively serve the citizens of Florida by providing adequate funding for initiatives mandated by Legislature or stop passing unfunded mandates.

**Effect:** A reduction in unfunded mandates would increase local government's ability to collect sufficient revenue to provide needed services and facilities.

## 2016 Northeast Florida Regional Council Legislative Priorities



### **PUBLIC RECORDS LAWSUITS**

**Background:** Cities and counties as well as other numerous government entities are required to comply with public records laws in Chapter 119, Florida Statutes. Several individuals and entities around the State have developed a cottage industry designed to produce technical violations of the public records laws. These individuals and entities have filed thousands of public records requests and hundreds of lawsuits, not necessarily interested in obtaining public records, but achieving a settlement and personal financial gain at the expense of tax payers.

**Requested Action:** Reform public records laws to discourage or eliminate schemes designed to generate technical violations of those laws for profit.

**Effect:** Limit financial burden on local governments in dealing with these onerous public record requests and lawsuits.

### **UTILITY RELOCATION**

**Background:** Under Florida common law, local governments have utilized their home rule authority to construct transportation projects and require utilities to relocate utility equipment when necessary while requiring utility companies bear those costs when the utilities are located in a public easement. This legislation would have a significant negative fiscal impact on municipalities and be contrary to common law established over 100 years ago while shifting millions of dollars of cost to already-stretched local property taxes and tax funds at both the local and state level. This will also kill many needed transportation projects and lead to more congestion and lower quality of life for residents.

**Requested Action:** Defeat any legislation that increases the financial burden on local and state governments for relocating utilities related to transportation projects.

**Effect:** Maintain the responsibility of utilities to relocate utility equipment in the public right-of-way or public easement for transportation projects.

### **ENHANCE FUNDING FOR WATER, WASTEWATER, AND STORMWATER INFRASTRUCTURE PROJECTS**

**Background:** Florida local governments must be equipped with the adequate funding and tools necessary to protect State natural resources and citizens living within these areas from development impacts and fallout from weather related incidents. The small pool of funds recently allocated by the Legislature for water infrastructure projects has been unsubstantial relative to rapidly growing regional needs and environmental challenges throughout the State. Flagler County understands this well having doubled in population in the last decade.

**Requested Action:** Increase funding to adequate levels for water, wastewater, and stormwater infrastructure projects understanding the regional and statewide importance of these initiatives.

**Effect:** Enable local governments to ensure safe drinking water and proper treatment of wastewater and stormwater, in turn protecting critical natural resources throughout the State.

### **REVISING THE COST SHARING MODEL FOR JUVENILE DETENTION COSTS**

**Background:** Over the past several years, the Florida Legislature has considered various fixed cost-share models for juvenile detention costs, but has failed to pass the committee process. Every county government in Florida supports a fair 50/50 cost share split between state and local government, however the State Legislature continues to oppose revising the current practice.

**Requested Action:** Support legislation evenly splitting the juvenile detention cost share 50/50 between state and county government.

**Effect:** An even cost sharing model that allows counties to pay for actual costs incurred on a prospective basis, rather than estimated costs with annual reconciliation will create a more fair, consistent, and accountable financial practice.

# 2016 Northeast Florida Regional Council Legislative Priorities



## PROVISION OF RECREATIONAL LANDS AT COMMUNITY AND REGIONAL SCALE

**Background:** Since the inception in July 2001, the State of Florida has purchased 710,144 acres for preservation. The amount of land purchased for recreational use and trails is a small percentage of the total acreage.

**Requested Action:** Florida Forever and Florida Communities Trust should increase percentages based on the needs of current and future population of Florida citizens. In partnership with local governments, lands can be identified for acquisition that will preserve property and provide for recreational uses.

**Effect:** The provision of recreational amenities protects property values, stabilizes neighborhoods, promotes health, and attracts jobs to Nassau County.

## TECHNICAL ASSISTANCE GRANTS

**Background:** The Department of Economic Opportunity (DEO) Technical Assistance Grants to local governments and regional planning councils assist counties and municipalities in developing economic development strategies and meeting the requirements of the Community Planning Act.

**Requested Action:** The demand for these grants has outstripped the DEO's supply of funds. The funding to DEO for these grants should be expanded.

**Effect:** The provision of these DEO grants will result in increased economic opportunities for the citizens of Nassau County and increased fiscal resiliency.

## TRANSPORTATION

**Background:** Past growth has resulted in continued needs for transportation network improvements. The lack of improvements impacts desired quality of life projects, causes increased traffic congestion and hampers economic development potential. Increased traffic network demand with a reduced revenue stream has stressed state and local government's ability to meet regional/community needs and protect quality of life and economic development needs.

**Requested Action:** • Support transportation funding legislation that improves economic development, quality of life, the Small County Road Assistance Program (SCRAP), the Small County Outreach Program (SCOP) and Transportation Regional Incentive Program (TRIP). • Replenish the Transportation Trust Fund and use the fund for transportation projects only. Don't use that revenue fund as a bill payer for unrelated budget line items. Initiatives such as TRIP and the Transportation Disadvantaged programs are beneficial to both the state and local government and need to be fully funded.

**Effect:** A fully funded FDOT allows local governments to effectively work with and leverage local and regional projects benefitting the citizens.

## (PUBLIC WORKS) WATER & SEWER INFRASTRUCTURE

**Background:** In order to promote both economic development and to reduce the impact of septic systems and individual wells on the environment it is necessary to provide additional grant funding for the expansion of water and sewer infrastructure. By providing additional grant funding this will allow for lower income areas to more easily take advantage of programs to implement central water and sewer and to reduce the impacts of septic tanks and individual wells.

Additional grant funding for system expansion(s) and fast track permitting of water and sewer system expansion will also allow for enhanced economic development. Having the ability to quickly get water and sewer to sites already approved for industrial development will increase Florida's economic competitiveness in attracting industry.

**Requested Action:** • Provide additional grant funding in both the Department of Environmental Protection (DEP) and the Department of Economic Opportunity for the expansion of funding sources to provide water and sewer to eliminate septic systems and individual wells and also for Economic Development purposes.

**Effect:** By allowing for additional funding sources to expand water and sewer for economic development purposes and to provide for the elimination of well and septic systems in environmentally sensitive area, this will have a direct positive impact on economic development and reduction in environmental impacts in environmentally sensitive areas.

## PUBLIC LIBRARY: STATE AID TO LIBRARIES

**Background:** The State Aid to Libraries grant program benefits all libraries in our state including Nassau County. The grant consists of two parts: Operating and Equalization. Even though Nassau County will no longer receive the Equalization portion of the grant, we will still be eligible for the Operating portion. As the lower 34 economic counties drop from the Equalization program, Operating grants will increase for all public libraries.

**Requested Action:** Nassau County supports funding the State Aid to Libraries program at the 2014-15 level of \$27,409,823. The second item is continued funding to our MLC's.

**Effect:** State Aid pays for many activities in FL public libraries. In Nassau County this includes: library materials, furniture and equipment, Internet access, software, supplies, etc. Please restore \$5 million to State Aid program, back to 2014-15 level of \$27,409,823. If the State Aid program does not receive the increase, Nassau County loses over \$15,000 in funding.

State Aid also brings approx. \$8 million in federal funds to Florida through the Library Services and Technology (LSTA). LSTA funds keep our State Library open, pays for the Florida Electronic Library (databases for all FL residents), and it funds our Multi Library Cooperatives (MLC's).

## PUBLIC LIBRARY: CONTINUE FUNDING TO MULTI LIBRARY COOPERATIVES (MLC)

**Background:** Florida has been divided into 5 MLC's. Our local MLC is the Northeast Florida Library Information Network (NEFLIN). The MLC's provide many unique services to Florida libraries, such as free professional training for all library staff, professionals and support staff. They encourage and establish cooperation between libraries: public, school, college and special libraries, and they provide the basic structure for our interlibrary loan system at a reduced rate.

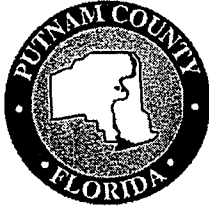
**Requested Action:** Nassau County supports funding the MLC's statewide, at the current level of \$1.5 million.

**Effect:** Funding for the 2014-15 fiscal year is \$1.5 million. The MLC's are supported by membership dues, and receive state funding as match on its fees. The MLC's, including NEFLIN, maintain minimal fees for their services so that all libraries may participate in this service. Continued funding for the MLC's ensures full federal funding for our state through LSTA.



Nassau County 2016 Legislative Priorities

## 2016 Northeast Florida Regional Council Legislative Priorities



### SMALL COUNTY ROAD PROGRAMS

**Background:** The Small County Road Programs are critical to assisting Putnam County in addressing transportation issues. The Small County Road Assistance Program (SCRAP) and the Small County Outreach Program (SCOP) have provided necessary transportation funding for continued road improvements.

**Requested Action:** Support continuation of monies generated by statewide gas tax collections to the State Transportation Trust Fund to ensure that essential transportation programs such as the Small County Road Assistance Program (SCRAP) and the Small County Outreach Program (SCOP) are fully funded.

**Effect:** Continuation of these vital programs will enable small counties to carry out much needed road improvements.

### PROTECT OFFSET FUNDING FOR FISCALLY CONSTRAINED COUNTIES

**Background:** The passage of Amendment 1 has caused dire consequences for Florida's small, fiscally constrained counties where property tax revenues are already inadequate to pay for essential services. The doubling of the homestead exemption to \$50,000 has a negative fiscal impact in small counties, and it further exacerbates their financial situation.

**Requested Action:** To provide a dedicated recurring Legislative appropriation that would continue the funding level in fiscally constrained counties to that which existed prior to the passage of Amendment 1.

**Effect:** With a dedicated recurring resource appropriation to offset the loss of revenues for the fiscally constrained counties, Putnam County will be in a more tenable position to provide a moderate level of services to our citizens and be assured that the appropriation will be in place on an annual basis.

### POTABLE WATER SYSTEMS AND WASTEWATER FACILITIES FUNDING

**Background:** Counties and other local governments have increasingly become involved in providing the public with potable water and effective wastewater treatment facilities through publicly owned and operated utility systems. Putnam County is currently operating a public water utility, and is embarking on the construction of a regional wastewater utility.

**Requested Action:** Increase the grant funding for wastewater and potable water supply utility systems.

**Effect:** Enable counties to expand or establish systems that will result in improved drinking water and reduce environmental pollution from ineffective and inefficient wastewater systems. Establishment of wastewater systems will have a direct and positive impact on economic development along the business corridors, as well as, the reduction in effluent impacting the local waterways.

### RETURN FULL FUNDING OF THE STATE HOUSING INITIATIVES PARTNERSHIP (SHIP) PROGRAM

**Background:** There is a need in rural communities for housing assistance for rehabilitation and new construction for low and moderate income persons. Waiting lists continue to increase even though the Legislature has redirected funding previously established by the Sadowski Act under the State Housing Initiatives Partnership (SHIP).

**Requested Action:** Restore full funding of each County's SHIP allowance as projected prior to the funding reduction by the Legislature.

**Effect:** Restoration of maximum SHIP funding amounts will immediately increase the number of individuals receiving SHIP assistance, and will positively affect the property tax roll.

### PRESERVATION OF RODMAN RESERVOIR (LAKE OCKLAWAHA) AS A FUTURE WATER SOURCE

**Background:** Rodman Reservoir (Lake Ocklawaha) stores, at normal levels, approximately 21 billion gallons of water. More than 646 million gallons of water flow over the Kirkpatrick Dam into the St. Johns River per day. This volume of water makes Rodman a potential source of surface water that could provide potable water. Rodman Reservoir (Lake Ocklawaha) protects the St. Johns River from an overload of nutrients by filtering the water that flows into Rodman before it flows over the Kirkpatrick Dam into the St. Johns River.

**Requested Action:** Continue to support the preservation of Rodman Reservoir (Lake Ocklawaha) as a wildlife refuge, potential water resource and a filter of excessive nutrients for the citizens of Putnam County. Support the traditional drawdown of reservoir water levels.

**Effect:** The preservation of Rodman Reservoir (Lake Ocklawaha) will enable Putnam County to evaluate its viability as a water source when planning for a central water system to serve parts of Putnam County west of the St. Johns River, and to protect the St. Johns River from excessive nutrients.

# 2016 Northeast Florida Regional Council Legislative Priorities



## TRANSPORTATION

**Background:** St. Johns County's road network has not kept up with the County's rapid growth, resulting in severe congestion on several key roadways.

### Requested Actions:

- **State Road 9B** – Include in the FDOT Work Program adequate funds to move this critical project from County Road 2209 to I-95 to construction at the earliest possible date; and make the critical State Road 9B roadway eligible for the greatest possible range of funding resources by designating it as a Strategic Intermodal System (SIS) Facility.
- **State Road 312, including the State Road 313 Bypass** – Request \$95 million in state funds for the design, right-of-way acquisition, and construction of the State Road 313 Bypass from State Road 207 to State Road 16; and Request \$30 million for the State Road 313 Bypass from State Road 16 North to Woodlawn Road.
- **I-95 Interchange with County Road 210** – Request \$45 million in state funds for long-term improvements to the I-95 interchange with County Road 210 as specified by the preliminary Interchange Modification Report.
- **First Coast Expressway** – Include in the FDOT Work Program adequate funds to move this critical project of the First Coast Expressway from I-95 to US-17 to construction at the earliest possible date; ensure the highest funding prioritization for this critical First Coast Expressway segment eligible for the greatest possible range of funding resources.
- **County Road 210 Overpass at U.S. 1** – St. Johns County requests \$23 million in State funds for construction of a full interchange, including ramps, for the CR 210 overpass over U.S. 1 as phase two of this interchange project.
- **N.E. Florida Regional Airport Charter** – Request Legislative Delegation support for re-adoption of the N.E. Regional Airport Charter with amendments as they are related to the powers, duties, and obligations of the Independent Special District as requested by St. Augustine – St. Johns County Airport Authority.

**Effect:** Funding these transportation improvements will relieve traffic congestion, clarify transportation authority, and reduce associated risks to the health, safety, and well-being of the users of those roadways.

## WATER QUALITY/UNFUNDED MANDATES

**Background:** Many statutory and constitutional restrictions have been placed on local property taxes, while at the same time general purpose local governments have been assigned unfunded mandates, with the majority of these unfunded mandates originating in the Legislature. The costs associated with compliance with new regulations present a significant hardship for local governments when provisions for funding compliance is lacking.

**Requested Actions:** Request the State to cooperate with local governments to collectively serve the citizens of Florida in the best way and be considerate of local governments when passing unfunded mandates.

- **Total Maximum Daily Loads (TMDL) Regulations** – Request \$60 million in State funds over the next five years to assist in complying with the existing unfunded mandates for TMDL's contained within the County's National Pollutant Discharge Elimination System Municipal Separate Storm Sewer System (MS4) permit. Alternatively, this funding could come from a specific and dedicated revenue source, authorized by the Florida Legislature, which is not currently available to local government jurisdictions.
- **New Environmental Protection Agency (EPA) Proposed Regulations (Numeric Nutrient Criteria)** – Request the Florida Legislature direct the Florida Department of Environmental Protection (FDEP) to initiate the collection and analysis of adequate, timely, and appropriate data upon which to base the establishment of Numeric Nutrient Criteria regulations specific to Florida. Also request, in the strongest manner, that the EPA delay further action until Florida has had sufficient time to study and understand the impact of these new regulations on our unique environment and fragile economy. Finally, request the Florida Legislature provide sufficient funds to allow timely compliance with the FDEP regulations when they are adopted. Ideally, this funding would come from a specific and dedicated revenue source that is not currently available to local government jurisdictions.

**Effect:** These requested actions will ease the burden of these unfunded mandates on local government.

## PROTECTION OF LOCAL GOVERNMENT REVENUE OPTIONS

**Background:** The Florida Legislature has previously enacted legislation constraining the ability of local government to raise the revenue necessary for local government to provide programs and services, construct necessary public infrastructure, and sustain the quality of life desired by the residents residing within their jurisdiction. These actions have and will continue to inhibit the ability of local government to recover from the recent recession affecting the state and Nation.

### Requested Actions:

- **Oppose legislation with the potential to further constrain local revenue** – request that the Florida Legislature oppose any legislation that would further erode the ability of local government to capture revenue in the form of ad valorem values, impact fees, concurrency compensation, and/or user fees.
- **Support revisions to current unfunded mandates and/or legislation impacting local revenues** – request that the legislature support revisions to current unfunded mandates, legislation, and the Florida Constitution that negatively impact local control and the ability of local government to rightfully capture the revenue necessary to meet community service demands.

**Effect:** These requested actions would restore local control to the appropriate levels of local government and allow local government to properly fund the programs and services, construct necessary public infrastructure, and sustain the quality of life desired by the residents residing within their jurisdiction.

## 2016 Northeast Florida Regional Council Legislative Priorities

### MAINTAIN AND FUND BEACH RENOURISHMENT



**Background:** Studies have shown that Florida's beaches are economic engines that sustain jobs and the economies of many counties and cities because of their attraction to visitors, both domestic and foreign. In addition, beaches are a recreational resource for local residents, and provide as well protection for both private and public property that is adjacent to the ocean. Past renourishment projects have especially benefited the beaches of such cities in northeast Florida as Jacksonville Beach, Neptune Beach and St. Augustine Beach, and have also contributed to the economic well-being of these cities areas adjacent to them.

**Requested Action:** To request the State of Florida to cooperate with local governments and agencies to ensure that adequate funding of \$5 million over the next five years to assist with existing funding, federal and local, for beach renourishment.

### PUBLIC TRANSPORTATION IN ST. JOHNS COUNTY

**Background:** St. Johns County has minimal public transportation. As the County has residential population and the number of tourists have grown, the lack of adequate public transportation has created congestion and other traffic-related issues.

**Requested Action:** Include and adequately fund this critical project and by doing so create a strategic model of public transportation for small cities. This will also promote easy, affordable access to the County's historic areas, as well as its beach areas, and will help maintain the positive momentum of the tourist industry in St. Johns County.



## 2016 Northeast Florida Regional Council Legislative Priorities



The Legislative Policy Committee of the Northeast Florida Regional Council (NEFRC) was created to address critical concerns within the member counties which comprise the Region. It is composed of at least one delegate from each county (Baker, Clay, Duval, Flagler, Nassau, Putnam and St. Johns), which includes the current President of the NEFRC.

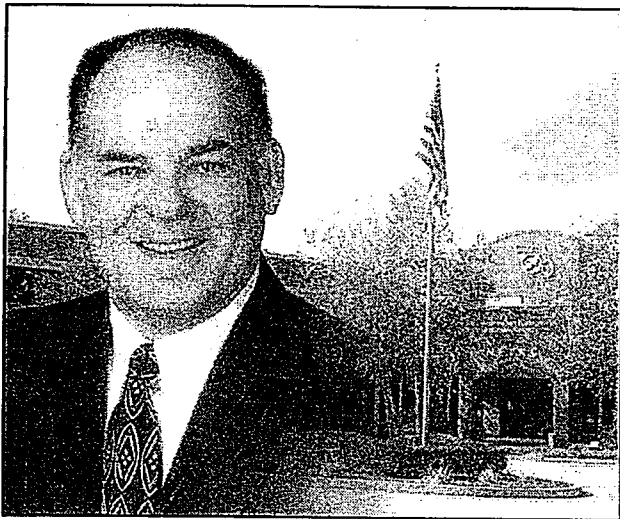
This Committee is guided by the *Home Rule Philosophy* to develop and implement community-based solutions.

The legislative priorities of each county within the Northeast Florida Regional Council's membership and other regional stakeholders were collected. Each entity was requested to determine at least three priorities which most significantly represented the critical needs and concerns of their communities and constituents. The cumulative list totaled **33** priorities.

Through the gathering and analysis of all priorities submitted by each county individually, the Legislative Policy Committee collectively determined the top **5** "Regional priorities" which represented the most, common critical concerns of the Northeast Florida Region.

*All priorities were reviewed to include background, requested action and effect.*

*Additional information regarding all legislative priorities for the counties is available upon request.*



**Wendell Davis**  
President, Northeast Florida Regional Council  
Clay County Commissioner  
Legislative Policy Committee Chair

*"I believe in the power of cooperation and that we are never stronger than when we pool our resources for the betterment of our Regional community.*

*Serving as Chairman for this committee has allowed me to see first hand that although we come from different counties with unique perspectives, we embrace many of the same critical issues that affect the quality of life in our communities and our Region.*

*The resources and expertise of the Northeast Florida Regional Council affords us a greater opportunity to work collectively and promote Regionally."*

★ Development of the Initiatives for the Legislative Committee

## About the Northeast Florida Regional Council

The Northeast Florida Regional Council (NEFRC) is a regional government agency serving seven counties—Baker, Clay, Duval, Flagler, Nassau, Putnam, and St. Johns—and their 27 municipalities. Formed in 1977 by an interlocal agreement pursuant to Florida Statutes, Chapter 163, it is one of 10 regional planning councils statewide.

The NEFRC is governed by a 35-member Board. Two-thirds are elected officials and one-third are gubernatorial appointees.

The NEFRC provides a wide scope of services and programs including strategic planning, Development of Regional Impact reviews, economic development, regional transportation, natural resources, affordable housing, emergency preparedness and technical assistance.

The Northeast Florida Regional Council is committed to continuing its regional initiatives in support of shared visions, values and goals.



## Our Mission

To be a dynamic network of local governance, providing visionary leadership, advocacy, and coordination between counties and local, state and federal governmental agencies to preserve and enhance the quality of Northeast Florida's economic, natural, built and social environment.





*"Bringing Communities Together to Advance the Regional Agenda."*

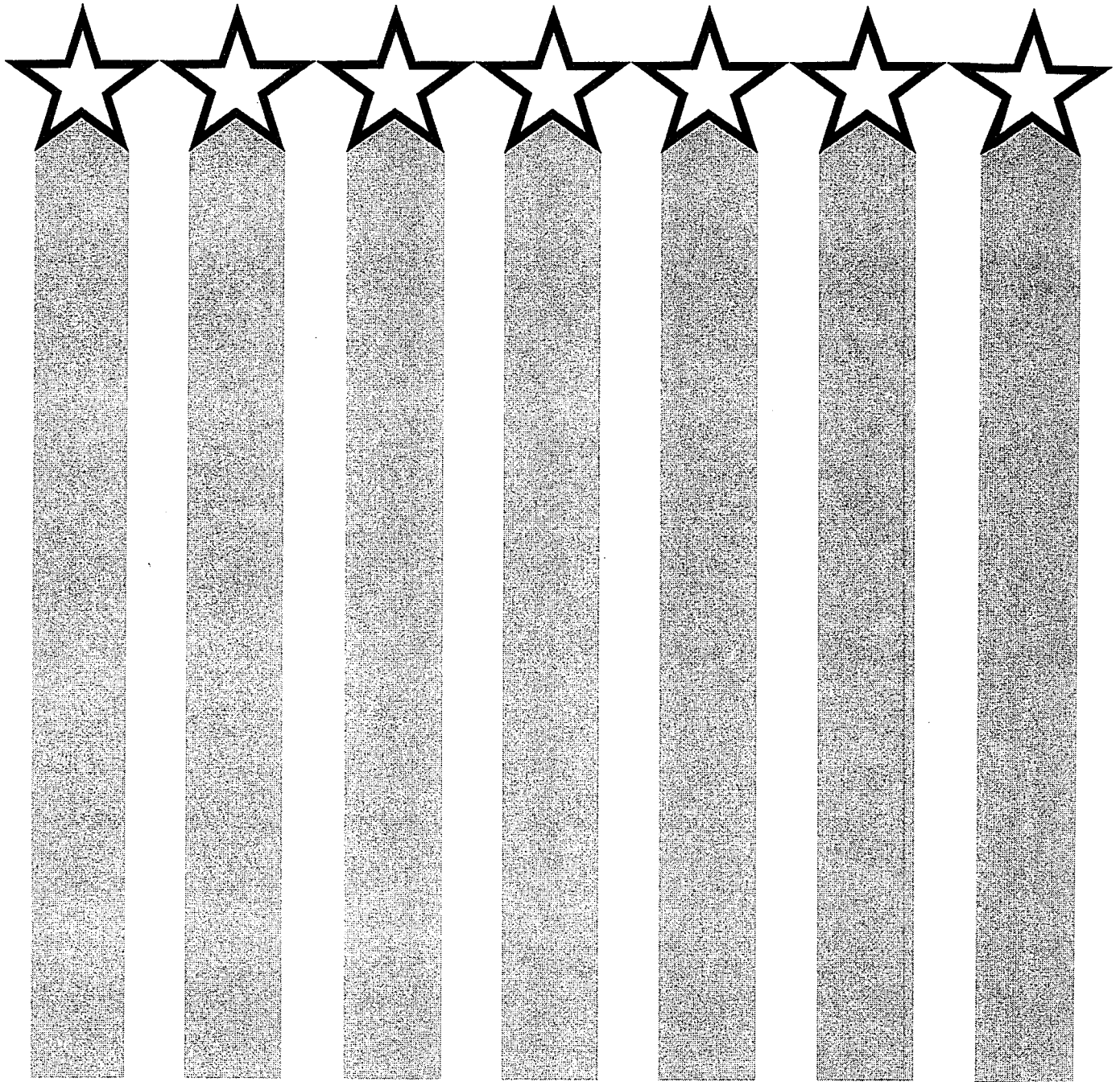
**For additional information:**

**Brian D. Teeple**  
*Chief Executive Officer*

**Baker • Clay • Duval • Flagler • Nassau • Putnam • St. Johns**  
**6850 Belfort Oaks Place • Jacksonville, Florida 32216**  
**(904) 279-0880 • Fax (904) 279-0881 • [www.nefrc.org](http://www.nefrc.org) • Email: [info@nefrc.org](mailto:info@nefrc.org)**  
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# **NORTHEAST FLORIDA REGIONAL COUNCIL**

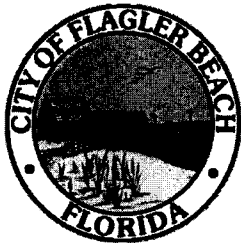
**BAKER ★ CLAY ★ DUVAL ★ FLAGLER ★ NASSAU ★ PUTNAM ★ ST. JOHNS**



*"Bringing Communities Together to Advance the Regional Agenda."*

*Follow Us.*





# City of Flagler Beach

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P.O. Box 70 • 116 3rd Street South  
Flagler Beach, Florida 32136  
Phone (386) 517-2000 • Fax (386) 517-2008

August 10, 2015

2015 Submission

Mr. Craig Coffey  
Flagler County Administrator  
1769 East Moody Boulevard, Bldg. 2  
Bunnell, Florida 32110

Re: Northeast Florida Regional Council 2016 Legislative Priorities

Dear Mr. Coffey:

Please include the below request on behalf of the City of Flagler Beach regarding the 2016 Northeast Regional Council Legislative Priorities:

- **Continue with Transportation Funding**
  - *Support transportation legislation that will provide local governments with the certainty of a multi-year program so they can sufficiently plan and fund transportation in their communities. In addition, ensure a dedicated and recurring source of revenue – especially local fuel tax redistributions – to fund local transportation projects and programs all aimed at improving economic development and quality of life.*
- **Beach Restoration**
  - *Request the Florida Legislature Department of Environmental Protection (FDEP), the Florida Department of Transportation (FDOT) and the U.S. Army Corps of Engineers (USACOE) to interact positively when studying, developing and implementing beach restoration projects. Finally, we would ask that the Florida Legislature honor its commitment to maintain their 25% non-Federal sponsorship of an ongoing Army Corps of Engineers Study in Flagler County so that action to protect our coastline can begin as soon as possible*
- **Water Quality / Unfunded Mandates**
  - *Request the Florida Legislature to direct the Florida Department of Environmental Protection (FDEP) to comment officially to the Federal Environmental Protection Agency (EPA) as to the proposed rule changes that further clarifies Florida waters*

Mr. Craig Coffey  
Page 2  
August 10, 2015

*subject to the Clean Water Act (CWA). The proposed rule as presently comprised lacks both clarity and certainty as to what consequences the expanded definition of "waters of the U.S." will have on the State of Florida and its municipalities – which if enacted would lead to significant costs without adequate funding being provided.*

- **Pension Reform**

- *Request the Florida Legislature to continue pursuing the necessary changes to shift Florida State, County and Municipal government employees from defined benefit pension plans to defined contribution plans. This change will ensure that all pension costs are incurred contemporaneously with employment and leaves no unfunded liabilities, along with shifting the risk of an underperforming pension plan from the employer (the municipal government) to the employee.*

Should you have concerns or questions please contact me at 386-517-2000 ext. 222 or via email at [bcampbell@cityofflaglerbeach.com](mailto:bcampbell@cityofflaglerbeach.com) .

Sincerely,

Bruce C. Campbell  
City Manager

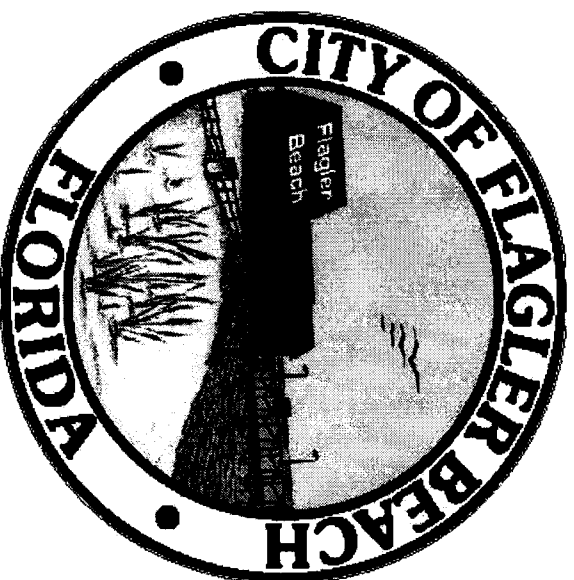
cc: Flagler Beach Elected Officials

#17

# City of Flagler Beach Budget Report

as of

June 30, 2016



# June 2016

## General Fund

ORIGINAL BUDGET				ACTUAL YEAR TO DATE		PERCENT REALIZED		PERCENT OF YEAR		VARIANCE	
REVENUES											
Total Dept 3100-	AD VALOREM, SALES AND USE TAXES	3,575,507	3,575,507	3,109,227	86.96%	75.00%	11.96%				
Total Dept 3200-	LICENSE & PERMITS	204,202	204,202	155,658	76.23%	75.00%	1.23%				
Total Dept 3300-	INTERGOVERNMENTAL	620,609	840,300	318,928	37.95%	75.00%	-37.05%				
Total Dept 3400-	CHARGES FOR SERVICE	48,451	48,451	28,163	58.13%	75.00%	-16.87%				
Total Dept 3500-	FINES & FORFEITURES	40,050	40,050	30,687	76.62%	75.00%	1.62%				
Total Dept 3600-	MISCELLANEOUS REVENUE	50,100	51,987	71,225	137.01%	75.00%	62.01%				
TOTAL Revenues		4,538,919	4,760,497	3,713,888	78.01%	75.00%	3.01%				

EXPENDITURES		ORIGINAL BUDGET		AMENDED BUDGET		ACTUAL YEAR TO DATE		PERCENT REALIZED	PERCENT OF YEAR	VARIANCE
Total Dept 5111-	COMMISSION	61,874	67,874	43,913	64.70%	75.00%	-10.30%			
Total Dept 5122-	EXECUTIVE	102,843	124,486	82,648	66.39%	75.00%	-8.61%			
Total Dept 5123-	CITY CLERK	127,669	128,651	85,570	66.51%	75.00%	-8.49%			
Total Dept 5131-	FINANCE	155,091	156,791	110,684	70.59%	75.00%	-4.41%			
Total Dept 5141-	LEGAL	170,900	170,900	73,471	42.99%	75.00%	-32.01%			
Total Dept 5191-	MAINTENANCE	241,030	286,274	197,555	69.01%	75.00%	-5.99%			
Total Dept 5192-	GENERAL GOVERNMENT	778,579	1,010,636	611,755	60.53%	75.00%	-14.47%			
Total Dept 5214-	POLICE DEPARTMENT	1,206,253	1,218,851	801,818	65.78%	75.00%	-9.22%			
Total Dept 5215-	VICTIM'S ADVOCATE	96,059	69,039	50,645	73.36%	75.00%	-1.64%			
Total Dept 5221-	FIRE DEPARTMENT	515,676	520,119	358,625	68.95%	75.00%	-6.05%			
Total Dept 5241-	BUILDING & ZONING	107,826	93,738	74,715	79.71%	75.00%	-4.71%			
Total Dept 5392-	GENERAL FUND CAPITAL	342,834	424,786	110,784	26.08%	75.00%	-48.92%			
Total Dept 5411-	ROADS & STREETS	248,256	429,313	291,091	67.80%	75.00%	-7.20%			
Total Dept 5711-	LIBRARY	98,637	99,776	69,620	69.78%	75.00%	-5.22%			
Total Dept 5712-	MUSEUM	5,080	5,080	3,906	76.89%	75.00%	-1.89%			
Total Dept 5722-	BEACH DEPARTMENT	163,929	163,929	71,307	43.50%	75.00%	-31.50%			
Total Dept 5723-	DUNE CROSSOVERS	6,000	6,000	1,468	24.47%	75.00%	-50.53%			
Total Dept 5800-	RECREATION	75,458	75,908	49,407	65.09%	75.00%	-9.91%			
TOTAL Expenditures		4,503,994	5,052,151	3,088,982	61.14%	75.00%	-13.86%			

GENERAL FUND SUMMARY			
	ORIGINAL BUDGET	AMENDED BUDGET	ACTUAL YEAR TO DATE
TOTAL REVENUES	4,538,919	4,760,497	3,713,888
TRANSFERS OUT (INFRASTRUCTURE SURTAX)	45,227	45,227	
USE (RETURN) OF FUND BALANCE RESERVES	(80,152)	14,190	
ENCUMBERED FROM PRIOR YEAR		232,237	
TOTAL EXPENDITURES	4,503,994	5,052,151	3,088,982
<b>NET OF REVENUES &amp; EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>624,906</b>

June 2016

CRA Fund

REVENUES		ORIGINAL BUDGET		AMENDED BUDGET		ACTUAL YEAR TO DATE		PERCENT REALIZED	PERCENT OF YEAR	VARIANCE
Total Dept 3100-	TAX INCREMENT FUNDING	132,551	132,551	132,551	131,518	99.22%	75.00%	24.22%		
<b>TOTAL Revenues</b>		<b>132,551</b>	<b>132,551</b>	<b>131,518</b>	<b>99.22%</b>	<b>75.00%</b>	<b>24.22%</b>			

EXPENDITURES		ORIGINAL BUDGET		AMENDED BUDGET		ACTUAL YEAR TO DATE		PERCENT REALIZED	PERCENT OF YEAR	VARIANCE
Total Dept 5391-	FUND EXPENSE	17,854	17,854	13,033	73.00%	75.00%	-2.00%			
Total Dept 5392-	DEBT SERVICE	105,321	105,321	13,894	13.19%	75.00%	-61.81%			
<b>TOTAL Expenditures</b>		<b>123,175</b>	<b>123,175</b>	<b>26,927</b>	<b>21.86%</b>	<b>75.00%</b>	<b>-53.14%</b>			

CRA FUND SUMMARY				ACTUAL YEAR TO DATE	
ORIGINAL BUDGET		AMENDED BUDGET		DATE	
TOTAL REVENUES		132,551		131,518	
USE (RETURN) OF FUND BALANCE RESERVES		(11,286)		(9,376)	
ENCUMBERED FROM PRIOR YEAR		0		0	
TOTAL EXPENDITURES		123,175		26,927	
NET OF REVENUES & EXPENDITURES		(1,910)		104,591	

Note: All TIF Revenues are collected for 15/16

Building Code Inspection Fund

REVENUES		ORIGINAL BUDGET		AMENDED BUDGET		ACTUAL YEAR TO DATE		PERCENT REALIZED	PERCENT OF YEAR	VARIANCE
Total Dept 3200-	LICENSE & PERMITS	146,500	146,500	135,090	92.21%	75.00%	17.21%			
<b>TOTAL Revenues</b>		<b>146,500</b>	<b>146,500</b>	<b>135,090</b>	<b>92.21%</b>	<b>75.00%</b>	<b>17.21%</b>			

EXPENDITURES		ORIGINAL BUDGET		AMENDED BUDGET		ACTUAL YEAR TO DATE		PERCENT REALIZED	PERCENT OF YEAR	VARIANCE
Total Dept 5242-	BUILDING CODE INSPECTION	158,112	178,517	105,315	58.99%	75.00%	-16.01%			
<b>TOTAL Expenditures</b>		<b>158,112</b>	<b>178,517</b>	<b>105,315</b>	<b>58.99%</b>	<b>75.00%</b>	<b>-16.01%</b>			

BUILDING CODE INSPECTION FUND SUMMARY				ACTUAL YEAR TO DATE	
ORIGINAL BUDGET		AMENDED BUDGET		DATE	
TOTAL REVENUES		146,500		135,090	
USE (RETURN) OF FUND BALANCE RESERVES		19,112		(7,802)	
TRANSFERS OUT (EDUCATION FEES)		(7,500)		(7,500)	
TOTAL EXPENDITURES		158,112		105,315	
NET OF REVENUES & EXPENDITURES		-		21,973	

June 2016

Pier Fund

REVENUES	ORIGINAL BUDGET		AMENDED BUDGET		ACTUAL YEAR TO DATE		PERCENT REALIZED	PERCENT OF YEAR	VARIANCE
Total Dept 3400-									
CHARGES FOR SERVICE	251,200		251,200		211,044		84.01%	75.00%	9.01%
Total Dept 3600-									
MISCELLANEOUS REVENUE	111,092		111,092		80,164		72.16%	75.00%	-2.84%
TOTAL Revenues	362,292		362,292		291,208		80.38%	75.00%	5.38%

EXPENDITURES	ORIGINAL BUDGET		AMENDED BUDGET		ACTUAL YEAR TO DATE		PERCENT REALIZED	PERCENT OF YEAR	VARIANCE
Total Dept 5725-									
PIER BAIT SHOP	309,928		348,668		227,703		65.31%	75.00%	-9.69%
TOTAL Expenditures	309,928		348,668		227,703		65.31%	75.00%	-9.69%

PIER FUND SUMMARY			
	ORIGINAL BUDGET	AMENDED BUDGET	ACTUAL YEAR TO DATE
TOTAL REVENUES	362,292	362,292	291,208
USE (RETURN) OF FUND BALANCE RESERVES	(52,364)	(13,624)	
TOTAL EXPENDITURES	309,928	348,668	227,703
NET OF REVENUES & EXPENDITURES	-	-	63,505



# June 2016

## Utility Fund

REVENUES	ORIGINAL BUDGET		AMENDED BUDGET		ACTUAL YEAR TO DATE		PERCENT REALIZED	PERCENT OF YEAR	VARIANCE
Total Dept 3400			1,800,404	1,800,404	1,340,163		74.44%	75.00%	-0.56%
Total Dept 3400			1,100,900	1,100,900	805,364		73.16%	75.00%	-1.84%
Total Dept 3500			35,000	35,000	26,932		76.95%	75.00%	1.95%
Total Dept 3600			272,400	372,400	244,871		65.75%	75.00%	-9.25%
<b>TOTAL Revenues</b>			<b>3,208,704</b>	<b>3,308,704</b>	<b>2,417,330</b>		<b>73.06%</b>	<b>75.00%</b>	<b>-1.94%</b>

EXPENDITURES	ORIGINAL BUDGET		AMENDED BUDGET		ACTUAL YEAR TO DATE		PERCENT REALIZED	PERCENT OF YEAR	VARIANCE
Total Dept 5331-			718,458	718,458	426,620		59.38%	75.00%	-15.62%
Total Dept 5332-			262,719	265,286	169,938		64.06%	75.00%	-10.94%
Total Dept 5351-			560,551	560,551	373,127		66.56%	75.00%	-8.44%
Total Dept 5352-			69,352	69,352	42,949		61.93%	75.00%	-13.07%
Total Dept 5391-			416,451	420,270	313,969		74.71%	75.00%	-0.29%
Total Dept 5391-			465,750	465,750	232,875		50.00%	75.00%	-25.00%
Total Dept 5392-			943,000	1,704,908	641,094		37.60%	75.00%	-37.40%
<b>TOTAL Expenditures</b>			<b>3,436,281</b>	<b>4,204,575</b>	<b>2,200,572</b>		<b>52.34%</b>	<b>75.00%</b>	<b>-22.66%</b>

UTILITY FUND SUMMARY				ACTUAL YEAR TO DATE		Base Fees vs. Capital Costs (Revenues & Expenses to date)	
	ORIGINAL BUDGET	AMENDED BUDGET	DATE			Base Fees Collected	
TOTAL REVENUES	3,208,704	3,308,704	2,417,330			\$	805,364
USE (RETURN) OF FUND BALANCE RESERVES	429,577	463,963				\$	873,969
TRANSFERS OUT (RESTRICTED IMPACT FEES)	(202,000)	(202,000)	(160,498)			\$	(68,605)
ENCUMBERED FROM PRIOR YEAR	0	633,908					
TOTAL EXPENDITURES	3,436,281	4,204,575	2,200,572				
<b>NET OF REVENUES &amp; EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>56,260</b>				

June 2016

## Sanitation Fund

REVENUES		ORIGINAL BUDGET		AMENDED BUDGET		ACTUAL YEAR TO DATE		PERCENT REALIZED		PERCENT OF YEAR		VARIANCE	
Total Dept 3400		923,836		923,836		694,389		75.16%		75.00%		0.16%	
Total Dept 3500		10,500		10,500		7,477		71.21%		75.00%		-3.79%	
Total Dept 3600		8,350		8,350		7,889		94.48%		75.00%		19.48%	
TOTAL Revenues		942,686		942,686		709,755		75.29%		75.00%		0.29%	

EXPENDITURES		ORIGINAL BUDGET		AMENDED BUDGET		ACTUAL YEAR TO DATE		PERCENT REALIZED		PERCENT OF YEAR		VARIANCE	
Total Dept 5341		797,842		837,151		572,259		68.36%		75.00%		-6.64%	
Total Dept 5391		59,409		60,264		55,308		91.78%		75.00%		16.78%	
Total Dept 5392		0		183,907		183,907		100.00%		75.00%		25.00%	
TOTAL Expenditures		857,251		1,081,322		811,474		75.04%		75.00%		0.04%	

SANITATION FUND SUMMARY			
ORIGINAL BUDGET		AMENDED BUDGET	
DATE		DATE	
TOTAL REVENUES		942,686	
USE (RETURN) OF FUND BALANCE RESERVES		(85,435)	
ENCUMBERED FROM PRIOR YEAR		0	
TOTAL EXPENDITURES		183,907	
NET OF REVENUES & EXPENDITURES		1,081,322	
		811,474	
		(101,719)	

## Stormwater Fund

REVENUES		ORIGINAL BUDGET		AMENDED BUDGET		ACTUAL YEAR TO DATE		PERCENT REALIZED		PERCENT OF YEAR		VARIANCE	
Total Dept 3400		248,138		248,138		184,919		74.52%		75.00%		-0.48%	
Total Dept 3500		2,800		2,800		1,955		69.82%		75.00%		-5.18%	
Total Dept 3600		400		400		493		123.25%		75.00%		48.25%	
TOTAL Revenues		251,338		251,338		187,367		74.55%		75.00%		-0.45%	

EXPENDITURES		ORIGINAL BUDGET		AMENDED BUDGET		ACTUAL YEAR TO DATE		PERCENT REALIZED		PERCENT OF YEAR		VARIANCE	
Total Dept 5391-		79,923		80,114		57,257		71.47%		75.00%		-3.53%	
Total Dept 5391-		117,863		117,863		17,432		14.79%		75.00%		-60.21%	
Total Dept 5392-		45,000		45,000		4,146		9.21%		75.00%		-65.79%	
TOTAL Expenditures		242,786		242,977		78,835		32.45%		75.00%		-42.55%	

STORMWATER FUND SUMMARY			
ORIGINAL BUDGET		AMENDED BUDGET	
DATE		DATE	
TOTAL REVENUES		251,338	
USE (RETURN) OF FUND BALANCE RESERVES		(8,552)	
ENCUMBERED FROM PRIOR YEAR		0	
TOTAL EXPENDITURES		242,977	
NET OF REVENUES & EXPENDITURES		108,532	

June 2016

# All Funds Budget Report

## REVENUES

FUND	ORIGINAL BUDGET	AMENDED BUDGET	ACTUAL YEAR TO		PERCENT REALIZED	PERCENT OF YEAR	VARIANCE
			DATE				
001	GENERAL FUND	4,535,419	4,760,497	3,713,888	78.01%	75.00%	3.01%
101	CRA FUND	132,551	132,551	131,518	99.22%	75.00%	24.22%
102	BUILDING CODE INSPECTION FUND	146,500	146,500	135,090	92.21%	75.00%	17.21%
103	PIER FUND	362,292	362,292	291,208	80.38%	75.00%	5.38%
401	UTILITY FUND	3,208,704	3,308,704	2,417,329	73.06%	75.00%	-1.94%
403	SANITATION FUND	942,686	942,686	709,755	75.29%	75.00%	0.29%
405	STORMWATER FUND	251,338	251,338	187,367	74.55%	75.00%	-0.45%
TOTAL REVENUES		9,579,490	9,904,568	7,586,155	76.59%	75.00%	1.59%

## EXPENDITURES

FUND	ORIGINAL BUDGET	AMENDED BUDGET	ACTUAL YEAR TO DATE		PERCENT REALIZED	PERCENT OF YEAR	VARIANCE
001	GENERAL FUND	4,503,994	5,052,151	3,088,982	61.14%	75.00%	-13.86%
101	CRA FUND	123,175	123,175	26,927.00	21.86%	75.00%	-53.14%
102	BUILDING CODE INSPECTION FUND	158,112	178,517	105,315	58.99%	75.00%	-16.01%
103	PIER FUND	309,928	348,668	227,703	65.31%	75.00%	-9.69%
401	UTILITY FUND	3,436,281	4,406,578	2,200,572	49.94%	75.00%	-25.06%
403	SANITATION FUND	857,251	1,081,322	811,474	75.04%	75.00%	0.04%
405	STORMWATER FUND	242,786	242,977	78,835	32.45%	75.00%	-42.55%
TOTAL EXPENDITURES		9,631,527	11,433,388	6,539,808	57.20%	75.00%	-17.80%

## REVENUES LESS EXPENDITURES

FUND		ACTUAL YEAR TO DATE	
001	GENERAL FUND	624,906	
101	CRA FUND	104,591	
102	BUILDING CODE INSPECTION FUND	21,973	
103	PIER FUND	63,505	
401	UTILITY FUND	56,259	
403	SANITATION FUND	(101,719)	
405	STORMWATER FUND	108,532	
TOTAL REVENUES LESS EXPENDITURES		878,047	

**Encumbered, Restricted and Available Cash Balances**

**Thursday, June 30, 2016**

	<b>General</b>	<b>Utility</b>	<b>Sanitation</b>	<b>Stormwater</b>	<b>CRA</b>
Operating Accounts	1,353,804	690,198	358,528	344,599	218,513
Inter Fund Transfers Pending		-			
Remaining Budgeted Salaries & Operations Averaged	(475,081)	(236,290)	(91,766)	(7,619)	(10,735)
SBA Accounts	2,526,674	1,358,360	502,578	95,203	
FL Municipal	2,769,911	4,045,083	503,620	-	-
<b>Total Cash &amp; Investments</b>	<b>6,175,308</b>	<b>5,857,351</b>	<b>1,272,960</b>	<b>432,183</b>	<b>207,778</b>
<b>Encumbrances:</b>					
CRA Loan Payments (Revenue Note & General Fund)					64,044
Landscaping Grant (City Costs Only)	-				
Wickline Building Improvements	10,000				
Beach Management Support	15,000				
Cooling System Police Dept	10,000				
2016 Police Vehicles	-				
City Hall Finance Department	16,832				
Pier Turtle Lights (FEMA 25% Match Cost)	-				
Public Works Building (includes \$13,000 amendment)		18,222			
Lift Station Pumps & Panels		58,000			
Lift Station Rebuild Citywide		109,247			
New Wells		55,278			
Improvements Well #12		250,100			
Drying Beds - WWTP		16,500			
Replace Fire Hydrants - Citywide		40,000			
WWTP Phase I		25,645			
WWTP Phase II		346,150			
Antenna WTP		25,000			
Tractor		17,000			
Consumptive Use Permit Renewal		51,306			
SRF Loan for the Water Treatment Plant		232,875			
Customer Utility Deposits	-	202,042	-	-	-
S Central Stormwater/Improvement and Repairs				40,854	
Stormwater Loan Payment				100,432	
	-	-	-	-	-
<b>Total Encumbered Funds</b>	<b>51,832</b>	<b>1,447,365</b>	<b>-</b>	<b>141,286</b>	<b>64,044</b>
<b>Restricted For Projects funded by:</b>					
Infrastructure (ISX)	472,692				
Reserve for Fire Truck (Transferred from ISX)	81,579				
Radio Reserve (ISX Reserve)	233,334				
Support Equipment Reserve - Fire Department (ISX Funds)	29,167				
Computer Hardware Reserve	7,675				
Police Training	980				
Law Enforcement Automation	7,383				
A1A Land Purchases	18,490				
Restricted Education Fund - Bldg Code Inspection	28,908				
Restricted Technology Fund - Bldg Code Inspection	952				
Reserve for Contingencies	836				
Reserved for Paving					
S 8th Street Parking Lot Improvements (Paving Funds)	5,000				
S 4th Street Parking (Demolition) (Paving Funds)	15,000				
S 4th Street & S Flagler Parking Lot Improvements (Paving Funds)	40,000				
Sidewalk - N Flagler (Paving Funds)	8,000				
Sewer Impact		1,168,580			
Water Impact		1,516,883			
Reserve for Utility Infrastructure		22,226			
Reserve for Pumps	-	29,214	-	-	-
<b>Total Restricted Funds</b>	<b>949,996</b>	<b>2,736,903</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Encumbered and Restricted Funds</b>	<b>1,001,828</b>	<b>4,184,268</b>	<b>-</b>	<b>141,286</b>	<b>64,044</b>
<b>Unencumbered, Unrestricted Funds (Cash Balance)</b>	<b>5,173,480</b>	<b>1,673,083</b>	<b>1,272,960</b>	<b>290,897</b>	<b>143,734</b>
<b>Total All Funds</b>	<b>6,175,308</b>	<b>5,857,351</b>	<b>1,272,960</b>	<b>432,183</b>	<b>207,778</b>
<b>Total Available Funds (after Encumbrances)</b>	<b>6,123,476</b>	<b>4,409,986</b>	<b>1,272,960</b>	<b>290,897</b>	<b>143,734</b>

Journal Number GL Number	Date Description	JNL	Description	User	DR	CR
5522 POSTED BY KDoyle	06/01/2016	BA	MOVE TO EQUIPMENT LESS THAN \$5000	KDoyle		
401.5351.304601	R&M MACHINERY & EQUIPMENT			15,250.00		
401.5351.606401	EQUIPMENT					15,250.00
				15,250.00		15,250.00
5524 POSTED BY KDoyle	06/01/2016	BA	INCREASE FOR BAIT SHOP	KDoyle		
103.5725.305200	OPERATING SUPPLIES					1,500.00
103.5725.304500	INSURANCE			1,500.00		
				1,500.00		1,500.00
5559 POSTED BY KDoyle	06/01/2016	BA	USE GRANT FOR POLICE PAYROLL	KDoyle		
001.3300.334310.087	MISC GRANTS/AWARDS			1,000.00		
001.5214.101200.087	SALARY					1,000.00
				1,000.00		1,000.00
5582 POSTED BY KDoyle	06/01/2016	BA	INCREASE FOR WIFI COST CODE ENFORCEMENT	KDoyle		
001.5241.304100	TELEPHONE					150.00
001.5241.464100	VEHICLE REPAIRS & MAINTENANCE			150.00		
				150.00		150.00
5523 POSTED BY KDoyle	06/02/2016	BA	INCREASE OPERATINF/R&M EQUIP- STREETS	KDoyle		
001.5411.304600	REPAIRS & MAINTENANCE			2,000.00		
001.5411.304601	R&M MACHINERY & EQUIPMENT					500.00
001.5411.305200	OPERATING SUPPLIES					1,500.00
				2,000.00		2,000.00
5530 POSTED BY KDoyle	06/15/2016	BA	INCREASE FOR SHIRTS	KDoyle		
001.5122.305200	OPERATING SUPPLIES					25.00
001.5122.305100	OFFICE SUPPLIES			25.00		
				25.00		25.00
5532 POSTED BY KDoyle	06/15/2016	BA	GOLF CART FOR METER READER	KDoyle		
401.5392.606401	EQUIPMENT LESS THAN \$5000					2,900.00
401.5392.606400.062	WTP UPGRADE METERS			2,900.00		
				2,900.00		2,900.00
5570 POSTED BY KDoyle	06/15/2016	BA	INCREASE PROMOTIONAL ITEMS FBPD	KDoyle		
001.5214.304000	TRAVEL/TRAINING			330.00		
001.5214.304800	PROMOTIONAL ACTIVITIES					330.00
				330.00		330.00
5585 POSTED BY KDoyle	06/15/2016	BA	INCREASE TO COVER BEACH PO'S UMBRELLAS	KDoyle		
001.5722.464100	VEHICLE REPAIRS & MAINTENANCE					117.00
001.5722.305200	OPERATING SUPPLIES					500.00
001.5722.304900	OTHER CURRENT CHARGES			617.00		
				617.00		617.00
5586 POSTED BY KDoyle	06/15/2016	BA	INCREASE TO PURCHASE UMBRELLAS	KDoyle		
001.5722.305200	OPERATING SUPPLIES					101.00
001.5722.304900	OTHER CURRENT CHARGES					617.00
001.5722.305400	MEMBRSHPS SUBSCRPTS DUES			718.00		
				718.00		718.00
5587 POSTED BY KDoyle	06/15/2016	BA	CABINETS AT THE BAIT SHOP	KDoyle		
103.5725.305400	MEMBRSHPS SUBSCRPTS DUES					200.00
103.5725.304600	REPAIRS & MAINTENANCE					350.00
103.5725.304500	INSURANCE			550.00		

Journal Number GL Number	Date Description	JNL	Description	User	DR	CR
					550.00	550.00
5539 POSTED BY KDoyle	06/22/2016	BA	INCREASE VEHICLE REPAIR	KDoyle		
403.5341.305200	OPERATING SUPPLIES				9,000.00	
403.5341.464100	VEHICLE REPAIRS & MAINTENANCE					9,000.00
					9,000.00	9,000.00
5540 POSTED BY KDoyle	06/22/2016	BA	INCREASE FOR TIPPING FEES SANITATION	KDoyle		
403.5341.303402	LANDFILL FEES					12,000.00
403.5341.464105	GASOLINE & DIESEL FUEL				12,000.00	
					12,000.00	12,000.00
5545 POSTED BY KDoyle	06/22/2016	BA	INCREASE LINE FOR VEHICLE REPAIRS	KDoyle		
403.5341.464100	VEHICLE REPAIRS & MAINTENANCE					8,000.00
403.5341.464105	GASOLINE & DIESEL FUEL				8,000.00	
					8,000.00	8,000.00
5549 POSTED BY KDoyle	06/23/2016	BA	WRONG GL SETUP	KDoyle		
103.5725.606401	EQUIPMENT LESS THAN \$5000					3,500.00
103.5725.305201	EQUIP - GRANT FUNDS LESS THAN \$5000				3,500.00	
					3,500.00	3,500.00
5551 POSTED BY KDoyle	06/23/2016	BA	RESOLUTION 2016-30	KDoyle		
001.5392.606400.085	ATV'S FOR BEACH DEPT					12,500.00
001.5392.606400.086	RADIO EQUIP FOR BEACH					6,500.00
001.3800.389102	AMENDED APPROPRIATED FUND BALANCE				21,567.00	
001.5191.606401	EQUIPMENT LESS THAN \$5000					2,567.00
403.5341.606401	EQUIPMENT LESS THAN \$5000					2,567.00
403.3800.389102	AMENDED APPROPRIATED FUND BALANCE				2,567.00	
401.5332.606401	EQUIPMENT LESS THAN \$5000					2,567.00
401.3800.389102	AMENDED APPROPRIATED FUND BALANCE				2,567.00	
					26,701.00	26,701.00
5569 POSTED BY KDoyle	06/23/2016	BA	INCREASE FOR SHIRTS	KDoyle		
001.5131.304000	TRAVEL/TRAINING				20.00	
001.5131.305200	OPERATING SUPPLIES					20.00
					20.00	20.00
5553 POSTED BY KDoyle	06/24/2016	BA	INCREASE FOR COFFEE & MISC CITY HALL	KDoyle		
001.5192.305200	OPERATING SUPPLIES					1,000.00
001.5192.303200	AUDIT				1,000.00	
					1,000.00	1,000.00
5562 POSTED BY KDoyle	06/25/2016	BA	MOVE TO JULY 4TH	KDoyle		
001.5800.305200.013	FOURTH OF JULY					16,000.00
001.5800.305200	OPERATING SUPPLIES				16,000.00	
					16,000.00	16,000.00
5577 POSTED BY KDoyle	06/30/2016	BA	INCREASE FOR JULY 4TH EXPENSES	KDoyle		
001.5800.305200	OPERATING SUPPLIES					464.27
001.5800.305200.010	FIRST FRIDAY, SPECIAL EVENTS					35.00
001.5800.305200.022	XMAS - OPERATING SUPPLIES				499.27	
001.5800.305200.075	SENIOR SATURDAY EXPENSE				1,578.57	
001.5800.305200.022	XMAS - OPERATING SUPPLIES				414.63	
001.5800.305200.013	FOURTH OF JULY					1,993.20
					2,492.47	2,492.47
5581 POSTED BY KDoyle	06/30/2016	BA	LICENSE FOR RADIOS	KDoyle		

Journal Number	Date	JNL	Description	User	
GL Number	Description			DR	CR
001.5392.606400.086	RADIO EQUIP FOR BEACH			997.50	
001.5392.305400	MEMBRSHPS SUBSCRIPTS DUES				997.50
				997.50	997.50
		Total:		104,750.97	104,750.97



## Beach Management in Flagler Beach- An over-view of citizen perspectives



### Highlights:

- 9 out of 10 citizens consider a healthy beach very important for their quality of life.
- Citizens tend to prioritize issues of environmental quality over infrastructure and economy.
- In general, most citizens feel somewhat informed about beach management activities in Flagler Beach. Significantly more citizens feel *not at all* informed compared to those that feel *well* informed.
- Citizens feel the least informed about beach management infrastructure like seawalls and rock revetments compared to the most familiar activities like sea turtle nesting monitoring and beach cleanups. Citizens reported being the *least* familiar with the Army Corps Hurricane and Storm Damage Reduction Project overall.
- Citizen participation in beach management activities is generally low, with beach cleanups and public meetings being the activities most frequently participated in.
- Citizens tend to more frequently assign responsibility for beach management to local actors and less to state and federal actors.

### Lead Author: Chad Stephen Boda

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+46730344243  
chad.boda@lucsus.lu.se



**Background and Aim:**

The City of Flagler Beach has long struggled to manage a variety of complex coastal environmental issues. These issues range from critical erosion to waste management, all of which have significant implications for the health of the local environment, economy and community. As a result, in 2012 the City Commission approved an Ad Hoc Beach Management Committee charged with the task of assessing the current condition of and prominent issues with the city's local coastal resources. This committee's efforts culminated in the City of Flagler Beach- Beach Management Plan, released in July 2014. The plan's major contribution comes from its roughly 30 specific recommendations on how public management of the coastal environment could be improved. These include practical suggestions related to enforcing existing ordinances, public outreach and education, improved environmental monitoring, pro-active dune management, and enhancement of public access and safety. As means to develop an effective strategy for implementation of these broad-reaching recommendations, the majority of which rely on active and informed public involvement, the City of Flagler Beach, in collaboration with the Lund University Center for Sustainability Studies (Sweden), has conducted a citizen survey to inquire about public prioritization of beach management problems, levels of public awareness of and participation in beach management activities, the desirability of various routes of communication between local government and citizens regarding beach management information, and citizen perspectives on management responsibility. The results of the survey will inform a wider strategy for implementation of the recommendations provided by the Beach Management Ad Hoc Committee.

**Methodology:**

The citizen survey was a 13 part questionnaire, with 10 multiple choice and 3 free-answer questions. The survey questions were formulated around the central themes identified in the Flagler Beach- Beach management Plan related to issue prioritization, awareness, participation, communication and responsibility. Most multiple choice questions were organized using Likert Scale rankings (e.g. High, Medium, Low). The survey was intended for citizens of Flagler Beach, broadly defined, as indicated on the survey cover letter. It was conducted through SurveyMonkey (surveymonkey.com). The survey link was disseminated via social media and the City of Flagler Beach Homepage, resulting in roughly 155 responses. Hard copies of the survey were also mailed to Flagler Beach citizens through a municipal utilities bill insert and then later submitted as online entries once returned by respondents to City Hall, resulting in roughly 240 responses. The multiple choice questions were then processed for basic trends in public opinion. Open comments were also analyzed and thematically organized for further evaluation.

**Analysis:**

All survey responses were quantitatively analyzed using Excel, the basic statistics having been provided by SurveyMonkey. Multiple-choice questions were analyzed for general trends in respondents' stated priorities and preferences, self-reported levels of awareness, and self-reported levels of participation in various activities. The open-ended questions were qualitatively assessed for content and organized into thematic categories. Only general trends in the content of the open comments will be provided here. Below are the general results from the citizen beach management survey. Some results are, where relevant, presented as distributions of respondent choices, while some are presented using weighted averages. Weighted average is an indication of which answer choice was most preferred over-all, balancing for the distribution of opinions between individual respondents, for example between those that strongly agree and those that strongly disagree. Most results are presented in graphic format, with some brief description provided to highlight significant trends/results.



## Results:

The demographic representativeness of the survey sample can be seen in Table 1. With approximately 9% of the total population of Flagler Beach being sampled, the total sample is slightly skewed in both gender and age, with males being under-represented by about 8% while the general population older than 60 years is over-represented by nearly 18%. The skewed age distribution is at least in part due to the large proportion of responses from the hardcopy survey mailed out in the city utility bill provided by 60+ citizens (75%). The sample size is, however, adequate for maintaining 95% confidence and is sufficient for the desired purposes (i.e. strategic guidance). Of the received surveys, the vast majority were fully completed, though some surveys contained skipped/missing answers. Since no questions were mandatory, all surveys, even those partially completed, were included.

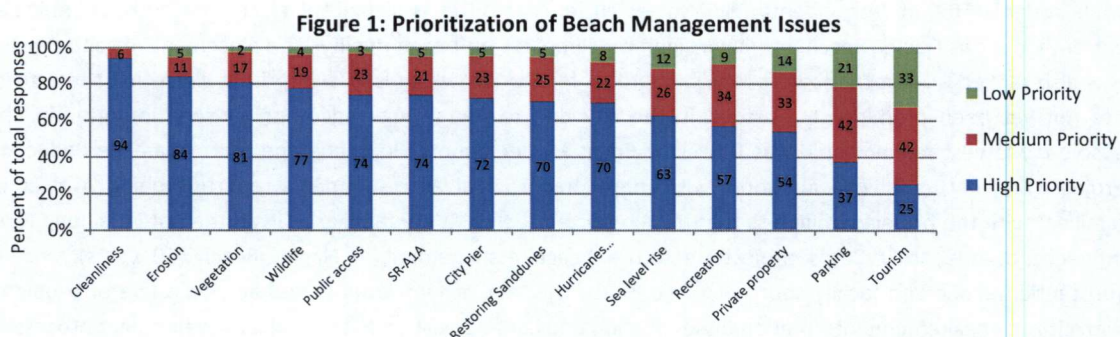
Table 1: City and Survey Demographics			
	Total pop.	Gender ratio- M / F (>18)	Age distribution (>18)
City of Flagler Beach	4,484	48% / 52%	7.2% = 20-29 yrs 7.3% = 30-39 yrs 14.1% = 40-49 yrs 23.2% = 50-59 yrs 47.1% = 60+ yrs
Survey Respondents: 4.7% Confidence Interval	397	40% / 60%	1.03% = 20-29 yrs 5.38% = 30-39 yrs 6.15% = 40-49 yrs 22.82% = 50-59 yrs 64.62% = 60+ yrs

## General public opinion of the local beach environment:

Flagler Beach citizens were asked to rate the quality of the local beach environment (question 4). Out of 369 total responses, 62% rated the beach environment as "Excellent", with another 36% rating it as "Average". Only 3% of respondents considered the local beach environment as being "Below Average". The citizens were also asked how important they considered a healthy beach to their general quality of life (question 5). Out of 384 responses, the over-whelming majority, a full 90%, consider a healthy beach "Very Important" to their quality of life, with another 9% considering it "Somewhat Important". Less than 1% of respondents found a healthy beach environment "Not Important" to their quality of life. These survey results suggest a general level of satisfaction regarding the current quality of the local beach environment, with some room for improvement. It also indicates that maintaining or increasing the quality and health of the local beach is of significant importance for local residents' quality of life.

## Citizen prioritization of beach management issues:

Citizens were asked to indicate a level of priority regarding various beach management issues (question 6). Figure 1 below provides the distribution of respondent choices regarding 14 different beach management issues. The general level of priority (i.e. the weighted average) for each issue decreases from left to right.





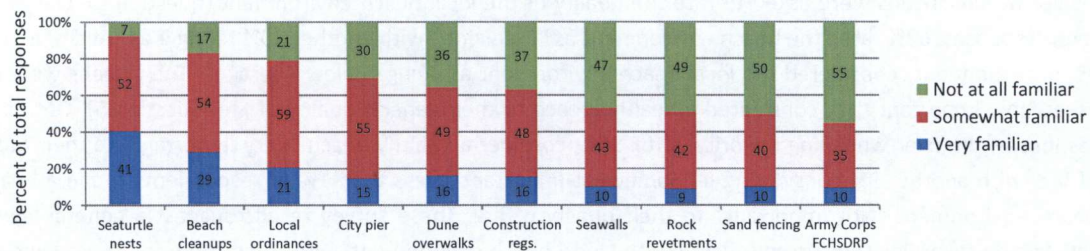
From the 396 total responses, several interesting insights can be pointed out in Figure 1. The citizens of Flagler Beach tend to prioritize issues of environmental quality over issues of infrastructure or economy, with maintaining cleanliness, preventing erosion, and protecting vegetation and wildlife ranking the highest over-all. Each of these top four was identified as “High Priority” by more than 3 out of 4 respondents. The least prioritized issues relate more to infrastructure and economy, with maintaining recreation, protecting private property, parking, and attracting tourism being among the lowest priorities. Nearly 1 in 3 respondents consider attracting tourism of “Low Priority”. The middle rang issues include maintaining public access, SR-A1A and the City Pier, restoring eroded sand dunes, protection from hurricanes, and planning for sea level rise. This last issue of sea level rise is particularly interesting, as over 60% of the respondents identified it as a “High Priority”, though this issue itself is not currently addressed in the Flagler Beach- Beach Management Plan.

### Citizen familiarity with beach management activities:

Citizens were asked to indicate how informed they considered themselves in general regarding the city’s beach management activities (question 7). Out of 367 total responses, about 16% of respondents considered themselves “Well Informed”, while the majority indicated they felt “Somewhat Informed” (58%). Significantly, 26% of respondents reported feeling “Poorly Informed” about beach management activities, potentially indicating problems with information dissemination and communication between public officials and citizens.

Regarding more specific beach management issues, citizens were asked to assess their level of familiarity with 10 different topics currently practiced or being planned in the city (question 8). The distribution of survey responses are presented in Figure 2. The general level of familiarity (i.e. the weighted average) for each activity decreases from left to right.

Figure 2: Citizen familiarity with beach management topics

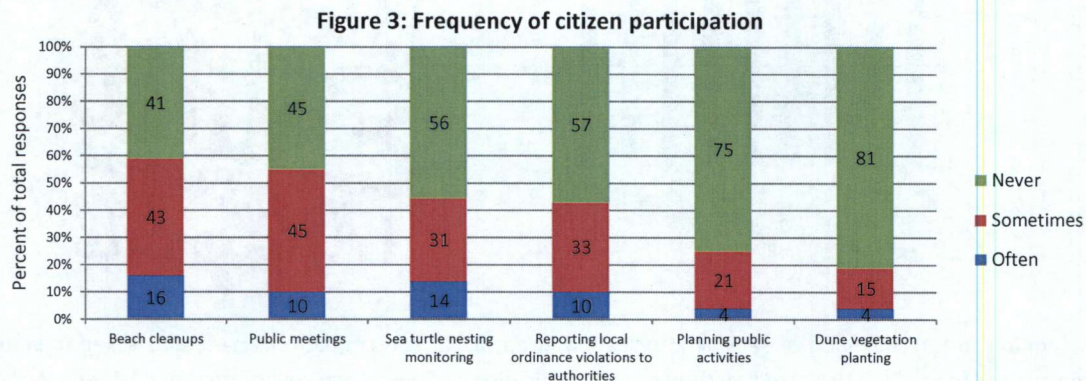


Of the total 394 responses, the topics which citizens indicated the most familiarity with include volunteer activities such as sea turtle nest monitoring and beach cleanups, as well as local ordinances, both of which less than 20% of respondents reported being “Not at all familiar”. Reported familiarity with local ordinances was also relatively high. The middle ranked topics include maintenance of local beach-access infrastructure (walkovers and pier), as well as coastal construction regulations, for which roughly 50% of all respondents reported some familiarity. Among the lowest ranked topics include various erosion control infrastructures like seawalls and rock revetments, both which scarcely 10% of respondents indicated they were “Very familiar”, while roughly 50% of respondents felt “Not at all familiar”. This is significant given that both technologies currently exist in Flagler Beach and have significant impacts on beach quality. The placement of sand fencing was also ranked among the lowest topics regarding familiarity, which is less surprising given that the activity has not yet been prominently pursued in the city due to permitting and other barriers. Importantly, the absolutely lowest ranked topic was the Army Corps Flagler County Hurricane and Storm Damage Reduction Project currently under consideration, with more than 55% of all respondents reporting being “Not at all familiar” with the project, while less than 10% reported feeling “Very familiar”. Given the potential long-term influence of this Army Corps project on future beach management in Flagler Beach (50 years), and its substantial reliance on locally sourced public funds, this lack of familiarity is perhaps indicative of problems with citizen engagement, information dissemination and communication in the project development process.



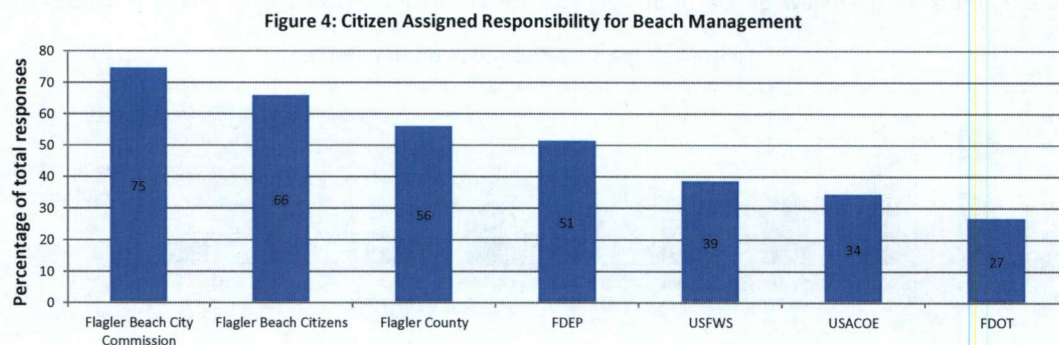
### Citizen participation in beach management activities:

In order to get a general idea about the most common beach management activities participated in by Flagler Beach citizens, they were asked to state how frequently they participated in six different common beach management related activities (question 11). Out of the total 376 responses, Figure 3 shows the ranking of these activities from the most commonly participated in to the least commonly, with the most commonality of participation decreasing from left to right (organized by weighted average). Overall, reported participation in these beach management activities is generally low, with more than half of respondents indicating that they never participate in 4 out of the 6 activities. For those that are more frequently participated in, such as beach cleanups and public meetings, more than 40% of respondents still indicate that they never participate in such activities. The general trend seems to indicate a rather low level of public involvement in various beach management activities.



### Citizens assigning of beach management responsibility:

In addition to reported frequency of participation, citizens were also asked to whom they assign responsibility for the management of the local beach environment (question 12). From the 366 total responses, Figure 4 indicates the percentage of citizens which assign responsibility to various actors and agencies ranging from local, to county, state and federal levels. Citizens overwhelmingly assign responsibility to local actors. 3 of every 4 respondents assigned responsibility to the Flagler Beach City Commission, while 2 of every 3 respondents feel citizens themselves have responsibility, and more than half assign responsibility to Flagler County. Of all state agencies, the Florida Department of Environmental Protection was highest ranked, with over half of all respondents assigning responsibility. Both federal agencies, the U.S. Fish and Wildlife Service and the U.S. Army Corps of Engineers, were assigned responsibility by roughly 1 in 3 respondents. The Florida Department of Transportation was ranked by far the lowest, with roughly 1 in 4 citizens believing they hold responsibility for beach management in the city. This is an interesting insight given that the FDOT has long played a major role in the maintenance of erosion prevention infrastructure in the city. This mismatch between citizen perspective on assigned responsibility and actual legal responsibility is indicative of a lack of public awareness of the current actors involved in managing the local beach environment in Flagler Beach.

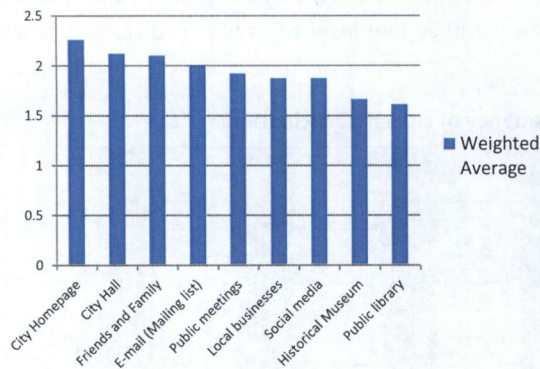




### Citizen preferences for accessing beach management information:

Citizens were asked how likely they are to seek beach management information at 9 different potential sources (question 9). The 375 total responses provided a general indication of what the most prominent preference for information sources are among Flagler Beach citizens. Figure 5 shows the ranking of information sources by weighted average, with the most preferred having the highest weighted average and the least preferred the lowest.

**Figure 5: Citizen preferences for sources of information**



**Figure 6: Wordcloud of preferred method of communication**

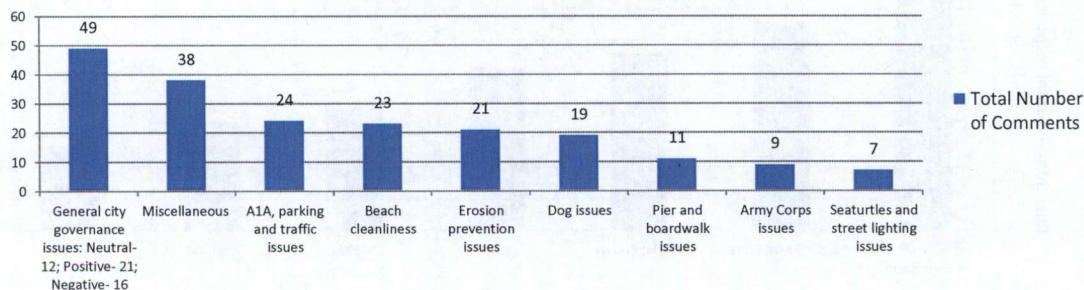


In addition to the likelihood of seeking information at particular sources, citizens were also asked to state, in free-answer form, their preferred method of communication between local government and citizens (question 10). The responses were subjected to categorization and a quantitative analysis of the frequency reference to a particular communication method. Figure 6 offers a visualization in the form of a "Wordcloud" of the most prominently referred to methods, where larger size is correlated with more frequent referencing in survey responses. Table 2 offers more detailed quantitative statistics.

Table 2: Frequency of mentioning various communication methods	
Total mentions	Information source
109	Email (mailing list)
58	Webpage (City and County)
52	Utility bills
41	US mail (mailings, pamphlets, etc.)
41	Local news (FlaglerLive, Palm Coast Observer)
26	Social Media (e.g. Facebook)
12	Commission Meetings
6	City Hall (posted bulletins)
22	Other (less than 6 mentions)

The survey concluded with a free-answer comment box where citizens were asked to state any further questions, comments or concerns. The 191 individual comments were analyzed and categorized thematically. Figure 7 offers an over-view of the prominence of certain topics mentioned as points of citizen concern.

**Figure 7: Topics mentioned in open-comments**





#18

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Featuring the latest news in keeping our beaches clean and oceans plastic free - BlueTube's "Trash Talk" Newsletter. Vol. 1, No. 1 June 2016.

[View this email in your browser](#)

## BlueTube is Starting to "Trash Talk"

It's been one year since the first [BlueTubes](#) were installed at our beaches! We're celebrating with a monthly update for our beach-loving, ocean-loving friends. Hope you like it!

### FEATURED VIDEO



#### Do Bags Escape?

Do bags inside BlueTubes escape and litter the beach in windy weather? We tested BlueTube in the Hurricane Machine at the Orlando Science Center. Watch and see what happens

### NEWS & EVENTS



#### Party for the Planet

BlueTube joined Party for the Planet at the Orlando Science Center in April. Kids learned that making art from plastic beach trash is cool, but leaving trash on the beach isn't.

### FEATURED BLOGS



#### Trashy Tourists

April 7, 2016

by Patty Goffinet

In a recent article, a woman travels to Bali expecting beautiful beaches and Zen moments. Instead, she finds heaps of plastic trash. Bali, she said, had "mutated into a giant litter



to the bags. Watch  
and see what  
happens to Marlis.



box. . . all thanks to the  
careless acts of tourists."  
Are tourists really to  
blame?

[Read More...](#)

**Thanks to All Our  
Sponsors**



### **Sponsor Spotlight**

Thanks to the amazing  
Del Boca Vista Surfers for  
bringing BlueTube to their  
home surf in Cocoa  
Beach.



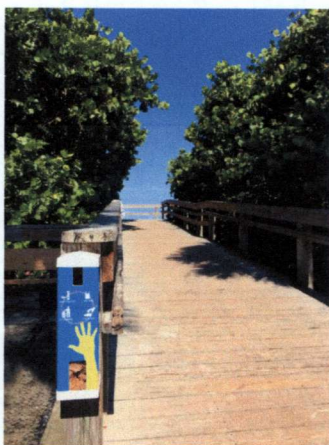
### **Bali's Trash Problem: Part II**

May 4, 2016

by Patty Goffinet

Over three million people  
travel to Bali each year to  
bask on its beautiful  
beaches. Once there,  
many are horrified by the  
mounds of trash they find.  
It is easy to blame tourists  
for the garbage. Bali  
ought to spend some of  
its tourist dollars to fix its  
garbage problem.

[Read More...](#)



Is your beach a BlueTube  
beach? Find out [here](#).

**DONATE**  
your clean used  
plastic bags to  
BlueTube!



### **FROGR BlueTube Talk**

The Friends of Gamble  
Rogers State Park love  
clean beaches.



**BlueTube goes to Vero's  
beaches.**





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Love Your Beach

Love Your Ocean

Use  
BlueTube™



## LATEST TWEETS

Happy 4th of July! 🇺🇸

[ift.tt/29cfg5F](https://ift.tt/29cfg5F)  
[pic.twitter.com/TUgvpFIQU](https://pic.twitter.com/TUgvpFIQU)

Check out our first newsletter!  
[eepurl.com/b56Lcn](https://eepurl.com/b56Lcn)

Seals can use their whiskers to detect even little water movements. This can help them fin...





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[pic.twitter.co](http://pic.twitter.com/gt5olwEzLJ)

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# Put Trash in Its Place

**USE IT**

Grab a bag. Pick up trash.  
Toss it in the garbage.

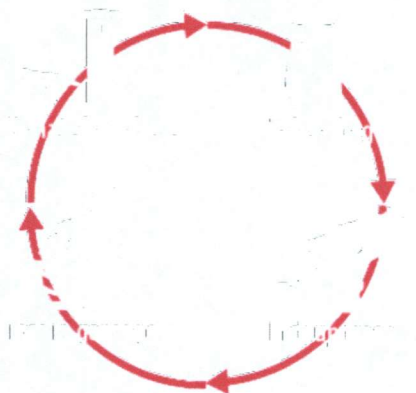
Donate your plastic bags to  
the BlueTube™ on your  
next visit. It's that easy.

**TUBE IT**

Before we can tube a  
beach, we need permission.  
Tell your local government  
or condominium  
association about  
BlueTubes. Pass on this  
website.

**SPONSOR IT**

Sponsorships at beaches  
make BlueTubes possible.  
Learn how your generosity  
can make a positive impact  
on our environment.

**UseIt****TubeIt****SponsorIt**

Lend a Hand  
BlueTubes Make it  
Easy



BlueTubes are bright blue, easy to spot containers that hold plastic bags. They are placed at dune crossovers so visitors to the beach can easily take a bag, pick up trash

and throw it away in garbage cans already provided.

Visitors supply bags when the tube is empty, and the cycle continues. Once installed at a beach, BlueTube™ requires no organization, no maintenance, and no money. They work all the time and are there when they are needed most. We can have clean beaches and keep plastic out of the ocean. BlueTubes are ready when you are.

## BlueTube™ Sponsors

### Keeping Our Beaches Clean



(321) 724-0060 | BuenaVidaEstates.org

**TwoPalms.com**  
A Virtual Paradise®



# Sponsor a BlueTube™ at Your Beach

BlueTubes are bright blue, easy-to-spot containers that hold bags. They are placed at beach cross overs so people can grab a bag on their way to the beach, pick up trash, and throw it away in the garbage cans at beaches. Beach goers donate their clean, used plastic bags to the container, and the cycle continues.



- Reach the beach-going public.
- Your logo goes here and on our website.
- Annual sponsorships are \$125. Sponsor 4 BlueTubes and the 5th one is free.
- Your sponsorship will keep the beach clean, spread awareness of the growing problem of plastic in the ocean, and fund research on ocean plastic.

**Together, we can be part of the solution.**



For more information on bringing BlueTubes to your beaches:

Visit: [www.BlueTubeBeach.org](http://www.BlueTubeBeach.org)  
Call: +1 (321) 265-4604  
Email: [info@BlueTubeBeach.org](mailto:info@BlueTubeBeach.org)

BlueTube Inc. is a 501(c)3 company



# Item 19 Staff Reports

## **Penny Overstreet**

---

**From:** Robert Pace  
**Sent:** Thursday, June 23, 2016 4:28 PM  
**To:** Larry Newsom  
**Cc:** Penny Overstreet  
**Subject:** Weekly Highlights

Mr. Newsom,

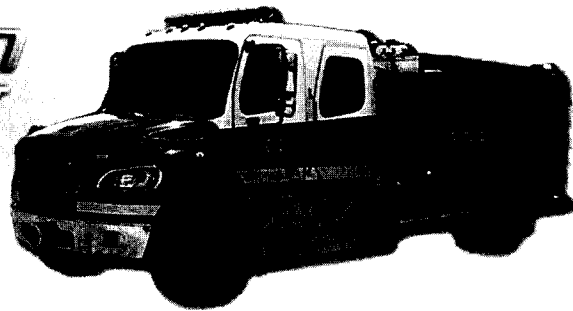
The following are the weekly highlights;

- The leaking back flow preventer was inspected and rebuild kit was ordered this week. Final repairs will take place this coming Sunday.
- Kay McNeely met with Steve Garten earlier this week and will continue to work on improvements on the Hurricane Evacuation Plan.
- As you know the first air sample taken from the new fill station did not pass. The results were in range with the second sample and the fill station is now in use.
- I've received some of the radio equipment back from the lifeguards and I have reviewed the missing equipment with Tom. We will be working together on gathering the final items and all of the equipment will ultimately be stored at the fire station.
- I will be attending a pension conference next week with FF/EMT M. Walden in Orlando. Lieutenant Cox will be the department's point of contact and I have sent you and Penny all his information.

I look forward to talking to you soon.

Thanks,

Bobby Pace  
Fire Captain  
Flagler Beach Fire Department



# Flagler Beach Fire Department

Weekly Run Report from 6/16/16-6/23/16

## **CALLS BY INCIDENT TYPE**

### EMS

13

### FIRE

5

### Hazardous Condition (No Fire)

3

### Service Call

7

### MVA

2

### Alarm

4

### Total Calls

34

## Penny Overstreet

---

**From:** Robert Pace  
**Sent:** Thursday, July 07, 2016 2:48 PM  
**To:** Larry Newsom  
**Cc:** Penny Overstreet  
**Subject:** Weekly Highlights

Mr. Newsom,

FF/Paramedic M. Walden and I attended the pension conference last week in Orlando, so I was unable to send you the weekly highlights. This week's report includes accomplishments covering the last two weeks.

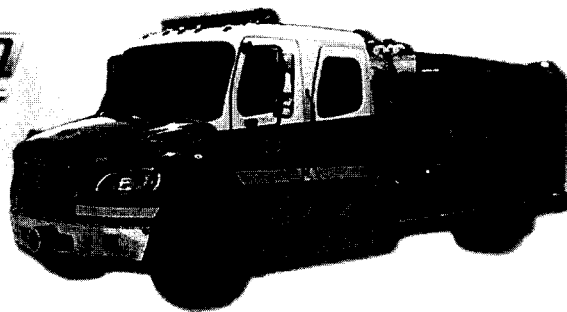
- Lt. Cox and the C Shift crew hosted a station tour for Ms. Daisy's Summer Camp on 06/30/16. The approximate 60 children in attendance had a wonderful time and were treated to department souvenirs before departing.
- I met with Tom Gillin and the his lifeguard captain to obtain the majority of the city's 800MHz radios. All the radios/chargers were collected with the exception of two which are still being utilized as a direct line of contact with emergency services. The radios retrieved will now be stored at the fire station.
- In my absence Lt. Cox submitted the monthly NIFRS reports to fire programs. The data is collected and is utilized by the state to identify annual statistics. The last three years the department has been 100% compliant.
- Lt. Kennedy met with a representative from the MDA last week. Typically the department will participate in the MDA Drive on Labor Day Weekend. It was agreed upon that this year's drive will take place during Biketober Weekend. The thinking behind the change is that it will not be as humid and there will be more people in town to generate donations.
- As mentioned in the opening FF/Paramedic M. Walden and I attended the annual FPPTA Pension Conference last week. We attended several lectures including State of American Retirement, Breakout Sessions, and Retirement on the Rocks. We found the material very informative and we also enjoyed the opportunity to spend time with family.
- We have discussed some of the discrepancies concerning the 4th of July, but overall I am very proud of the effort put forth by emergency services. I have noted some issues that I plan to discuss in an After Action Review.

I look forward to talking to you soon.

Thanks,

Bobby Pace  
Fire Captain  
Flagler Beach Fire Department





# Flagler Beach Fire Department

Weekly Run Report from 6/30/16 - 7/6/16

## **CALLS BY INCIDENT TYPE**

### EMS

18

### FIRE

3

### Hazardous Condition (No Fire)

2

### Service Call

8

### Motor Vehicle Accident

4

### Fire Alarm

1

### Total Calls

36

# **FLAGLER BEACH LIBRARY**

## **MONTHLY REPORT**

MONTH: MAY, 2016

CIRCULATION:

BOOKS: 1040

DVDS: 23

AUDIOS: 72

MEMBERSHIPS:

NEW: 15

RENEWALS: 29

BOOKS PURCHASED:

FICTION: 26

NON-FICTION: 10

LARGE PRINT: 12

YOUNG ADULT/CHILDREN: 2

DVDS PURCHASED: 0

AUDIOS PURCHASED: 7

CD MUSIC: 1

BROWNIE GIRL SCOUTS MEET EVERY TUESDAY, 5:30 PM

CHILDREN'S STORY & CRAFT TIME, EVERY THURS., 11 AM

FL HISTORY BOOK CLUB, MEETS 3<sup>RD</sup> THURS. EVERY MONTH

LIBRARY QUILT RAFFLE WAS HELD AND BROUGHT IN  
\$158.00.

# **FLAGLER BEACH LIBRARY**

## **MONTHLY REPORT**

MONTH: JUNE, 2016

CIRCULATION:

BOOKS: 1072

DVDS: 28

AUDIOS: 88

MEMBERSHIPS:

NEW:20

RENEWALS: 32

BOOKS PURCHASED:

FICTION:18

NON-FICTION: 6

LARGE PRINT: 4

YOUNG ADULT/CHILDREN:0

DVDS PURCHASED: 0

AUDIOS PURCHASED:0

CD MUSIC: 0

FL HISTORY BOOK CLUB, MEETS 3<sup>RD</sup> THURS. EVERY MONTH



**FLAGLER BEACH POLICE DEPARTMENT**  
Matthew P. Doughney, Police Captain  
204 S. Flagler Ave  
Flagler Beach, FL 32136  
386.517.2023

### Captains Weekly Report

From: Friday		6/10/2016		To: Thursday		6/16/2016	
Calls For Service	66	Felony Arrest	1	Reports Written	12	Citations Issued	70
Self-Initiated	40	Misd. Arrest	3	Comm. Policing	28	Warnings (Written/Verbal)	46
Traffic Stops	28	City Ordinance	67	Security Checks	360		

### Captains Weekly Summary

Friday: 6/10/16 @ 7:44 p.m. / House Watch 1800 Block of Oak Place: While conducting a House Watch check, an Officer found a rear sliding door unsecured. The upstairs of the residence was cleared (no access to downstairs) and the door was closed. The upstairs was secured and a message was left with the Emergency Contact person advising him of the unsecure rear door. Both screen doors were slid to the right side to cover the door and to help see if anyone makes entry into the home.

Sunday: 6/12/16 @ 7:34 p.m. / Criminal Mischief / 1800 Block of South Central Avenue: Witnesses called in advising that a vehicle was driving down South Central Avenue dragging a mailbox under the vehicle. Officers were able to locate the vehicle and owner but unable to put a driver behind the wheel. The vehicle owner was detained, questioned and released. Three (3) mailboxes were found damaged but Officers were only able to contact two (2) victims. A door hanger was left at the third victim's residence. Charges for Principal to Criminal Mischief on the owner of the vehicle have been forwarded to the State Attorney's Office for review.

Monday: 6/3/16 @ 12:01 a.m. / Warrant Arrest / SRA1A @ Moody Boulevard: A male subject called in wanting to turn himself in on and out of County arrest warrant. The warrant out of Jackson County, Florida was eventually confirmed and the subject was arrested without incident and transported to the Flagler County Inmate Facility.

Monday: 06/14/16 @ 2:10 a.m. / Suspicious Person(s) / 208 South Central Avenue: A Patrol Officer checked out with a male subject in front of this location. The subject was identified and confirmed to be on Felony Juvenile Probation and out after his Court appointed curfew. The male was found to be in Possession of Alcohol and Marijuana and he was arrested without incident. Officers observed another male subject and a female subject watching from across the street and they attempted to leave the area. Those subject were also stopped and determined to be friends of the first subject. The female subject was found to be in Possession of Marijuana and the other male was also in Possession of Alcohol. The first male subject was transported to the Department of Juvenile Justice in Daytona Beach, the second male subject was transported to the Flagler County Inmate Facility and the female was issued a Notice to Appear. Great Job!

Monday: Staff at the Police Department participated in a Department wide training day from 2:00 p.m. - 6:00 p.m. Topics covered included AED certification, Verbal Judo, Gopher Tortoise Burrow Identification and Traffic Crash paperwork.

Tuesday: Captain Doughney attended a Family Life Center Leadership meeting held at the County Services Building in Bunnell from 1:30 p.m. to 2:30 p.m.

Tuesday: 6/15/16 @ 2:52 a.m. / Baker Act / 300 Block of 3rd Street South: A Patrol Officer observed a male at this location acting strangely, yelling and punching the exterior of a residence. Upon making contact with the subject he was incoherent and not making sense. The subject then became verbally aggressive and combative with Law Enforcement. The subject was asking to be killed and was also making other suicidal and homicidal statements. The subject had to be Tased and physically subdued; which required multiple Officers. The subject was transported to Florida Hospital Flagler by Rescue 11 with two (2) Officers onboard to ensure the subject and Rescue personnel's safety. The subject was admitted for medical conditions unrelated to this incident and a Baker Act form was provided to Hospital Staff.

Tuesday: 6/15/16 @ 8:51 a.m. / Animal Complaint / 100 Block of Palmetto Avenue: Officers responded to a call of a woman yelling and upon making contact with said woman, she advised that two (2) dogs attacked her dogs while she was walking them. Contact made with attacking dog's owner and the dogs in question had already been recovered and taken inside a residence. Three (3) City Ordinance citations were issued for Dog at Large (x 2) and Unregistered Dog. The dogs are up to date on their rabies shots and the Flagler County Humane Society was contacted and will provide follow up investigation.

Sea Dune Parking: Officers monitored sea dune parking and issued four (4) parking citations this week.



**FLAGLER BEACH POLICE DEPARTMENT**  
Matthew P. Doughney, Police Captain  
204 S. Flagler Ave  
Flagler Beach, FL 32136  
386.517.2023

### Captains Weekly Report

From: Friday		6/17/2016		To: Thursday		6/23/2016	
Calls For Service	70	Felony Arrest	0	Reports Written	10	Citations Issued	48
Self-Initiated	68	Misd. Arrest	2	Comm. Policing	23	Warnings (Written/Verbal)	50
Traffic Stops	28	City Ordinance	12	Security Checks	414		

### Captains Weekly Summary

Friday: A candlelight vigil for the victims of the Orlando "Pulse" nightclub shooting was held on our scenic beach, just north of the Pier. The crowd, estimated at 600, started to arrive at 7:00 p.m. for the 8:30 p.m. vigil. Officers from our Department and the Flagler County Sheriff's Office were on hand in the area of the Pier and Boardwalk to assist with traffic and provide for the overall safety of the event. The crowd was very respectful and appreciative of Officers being on-hand and the event concluded at 10:30 p.m. with no problems to report.

Saturday: 6/18/16 @ 7:25 p.m. / Baker Act / 300 Block of 3rd Street South: A male subject waived a Patrol Officer down advising that he needed help. The subject advised that due to his homeless status, the impending Father's Day holiday and his son's birthday approaching he is having a hard time coping with life. The subject stated he has contemplated jumping from the SR100 Bridge or running out into traffic. The subject was taken into custody under the Baker Act and transported to Stewart Marchman Act's CTTU (in Bunnell) without incident.

Sunday: 6/20/16 @ 12:08 a.m. / Narcotics Arrest / 1700 Block of South Central Avenue: Upon conducting a traffic stop a Patrol Officer detected the strong odor of marijuana emanating from the vehicle. The Officer inquired and was advised by the driver that he had smoked marijuana earlier, but did not have anything in his possession. A female passenger then advised she was in possession of a small amount of marijuana, but panicked and dropped the bag out the vehicle window when they were stopped. The bag was located and recovered laying besides the front passenger door. No additional contraband was located and the female was issued a Notice to Appear in Court for Possession of Marijuana under 20 grams.

Monday: 6/20/16 @ 10:32 a.m. / 400 Block of Beach Village Drive / Traffic Stop - Warrant Arrest: A Patrol Officer stopped a motor vehicle for a traffic infraction (speeding). Teletype revealed that the driver had a suspended Florida Driver's License as well as an open arrest warrant out of Brevard County for non-payment of child support. The subject was issued a criminal traffic citation and she was taken into custody on the active confirmed warrant.

Monday: 6/21/16 @ 12:34 a.m. / Curfew Check / 200 Block of 26th Street South: On June 20, 2016, a probation curfew check was conducted on a juvenile at 8:51 p.m. The youth has a curfew of 8:00 p.m. and he was home. A second curfew check was made at 12:34 a.m. on June 21, 2016, due to Officers observing several juvenile's running from the beach at 26th Street South. The youth was not at home during the second check and his mother did not know where he was. A Police Report documenting the curfew checks was completed and forwarded to the youth's Juvenile Probation Officer. Violation of Probation charges on the youth will be completed for this violation as well as for new arrest charges the youth committed last week.

Tuesday: Captain Doughney along with Mayor Provencher and our City Manager attended an Adult Civil Citation Ordinance Subcommittee Meeting at the Flagler County Emergency Operations Center from 1:00 p.m. to 3:00 p.m.

Wednesday: Captain Doughney attended a Focus of Flagler Youth Coalition meeting held at the Government Services Building in Bunnell from 10:00 a.m. to 11:00 a.m.

Thursday: Captain Doughney attended the final multidisciplinary pre-event planning meeting for the July 4<sup>th</sup> festivities. The meeting was held at the Emergency Operations Center and representatives from Law Enforcement, Fire Services, Public Works, Lifeguards, Sanitation and Emergency Management were present for the planning meeting.

Orlando Assistance: A request from the Florida Crisis Response Team was received in reference to our agency providing assistance with the Orlando Pulse nightclub shooting. Detective Williams was sent as our agency representative on Wednesday and Thursday this week in order to provide crisis relief and intervention with victims and victim's families of the shooting that occurred on June 12<sup>th</sup>.

Sea Dune Parking: One (1) parking citation was issued for sea dune parking this week.



**FLAGLER BEACH POLICE DEPARTMENT**  
Matthew P. Doughney, Police Captain  
204 S. Flagler Ave  
Flagler Beach, FL 32136  
386.517.2023

### Captains Weekly Report

From: Friday	6/24/2016	To: Thursday	6/30/2016
Calls For Service	87	0	17
Self-Initiated	53	2	25
Traffic Stops	44	19	402
		Reports Written	Citations Issued
		Comm. Policing	Warnings (Written/Verbal)
		Security Checks	

### Captains Weekly Summary

Friday: Our Police Secretary (Dee Ramirez) attended a Florida Department of Law Enforcement (FDLE) training seminar in Gainesville. The free class provided instruction on changes and updates to Uniform Crime Reporting (UCR). There will be additional classes regarding UCR reporting requirements in July.

Sunday: 6/26/16 @ 1:21 a.m. / City Ordinance Violation / 12th Street North (on beach): A Patrol Officer stopped out with several people on the beach that had a small fire burning. The subjects were advised of the violation of our City Ordinance and educated on the Sea Turtle nesting period. The fire was extinguished immediately and the subjects were given a verbal warning on the Ordinance violation. Good job locating the fire!

Sunday: 6/26/16 @ 10:27 a.m. / Narcotic Arrest / 100 Block of Robert Road: A motor vehicle was stopped by a Patrol Officer for unlawful speed (52 MPH in 35 MPH zone). Upon contact with the Driver the Officer smelled burnt cannabis. The driver was found to be in possession of a small amount of marijuana. The driver was issued a Notice to Appear in Court for Possession of Marijuana under 20 grams; along with two (2) traffic citations. The marijuana was tagged into Evidence.

Monday: 6/27/16 @ 1:00 a.m. / Fire Structure / 509 North Oceanshore Boulevard: A citizen advised a Patrol Officer that there was an alarm sounding at the above address. The Officer located the alarm on the south side of the business and it appeared to be a fire suppression alarm. The Officer walked around the building and located water running out of the north side door. The Fire Department responded to the scene and forced entry into the building. A walk in cooler had caught fire and the sprinkler system extinguished the fire. The owner of the building was contacted, he responded and the building was turned over to him.

Monday: 6/27/16 / 11:14 a.m. / Motor Vehicle Crash with Injuries / 314 Moody Boulevard: The driver of a 1999 Cadillac drove through the front wall of the nail salon, which pushed the concrete wall into the business. A patron of the nail salon sitting in a chair in front of the wall was pushed approximately three (3) feet. The business was closed due to the structural damage and exposed electrical wiring. The driver of the vehicle was transported to Florida Hospital Flagler with non-life threatening injuries.

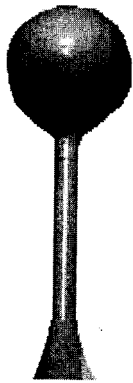


Tuesday: 6/28/16 @ 4:02 a.m. / Narcotics Arrest / 1800 Block of South Daytona Avenue: A Patrol Officer observed what appeared to be an intoxicated female walking north on South Daytona Avenue. The Officer stopped the female and was going to give a courtesy ride home due to her walking late at night. The female smelled of marijuana and was found to be in possession of under 20 grams of marijuana. A Notice to Appear in Court was issued, the marijuana was tagged into Evidence and the courtesy ride was completed.

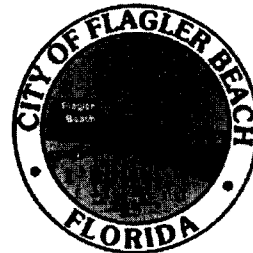
Wednesday: 6/29/16 @ 7:34 p.m. / Hit & Run - No Injuries / 6th Street South & South Oceanshore Boulevard: The victim reported that his 2013 Dodge Charger was struck by what appeared to be a motorcycle. The incident took place in the public parking lot located on 6th Street South. Our Hit and Run Investigator located the vehicle and the owner and charges are pending at this time.

Thursday: Pastor Daisy and approximately twenty-five (25) of her Summer Camp kids from Bunnell were given a tour of the Police Department today. Officer Bingham and Dee Ramirez led the tour and the kids had the opportunity to see our interview room and check out our Police cars and motorcycles. A good time was had by all.

Sea Dune Parking: Officers monitored sea dune parking this week and issued two (2) written warnings and three (3) citations.



**City of Flagler Beach**  
**Water Treatment Plant**



To: Bob Smith, City Engineer and City Commissioners  
From: Jim Ramer, Water Plant Superintendent  
Subject: Monthly Report for June 2016

July 1, 2016

In June we produced 17,659,000 gallons of drinking water. This amount was 717,000 gallons greater than the amount we treated in May. Rainfall for the month of June was 5.70 inches. We used 2,600 Gallons at the plant and used 7,994 Gallons on irrigation. The fire department used 100,000 gallons. We flushed the north end of town due to low chlorine residual using 67,000 gallons.

We have routine duties that are performed every day on each of the shifts. Samples taken every hour to make sure we keep the chemistry of the water within the parameters for DEP. We regularly perform over 200 tests on the City water and raw water daily between the three shifts. We do routine plant maintenance. We mow the plant grounds. We take well samples and draw downs for St. Johns River Water Management, also keeping daily records for the monthly reports that are required to be turned into the Department of Environmental Protection Agency every month. We also do quarterly reports for DEP on disinfection byproducts. We have the mid night shift flush the trains with high pH permeate water. We do yearly TTHM and HAA5 tests.

DEP requires us to take 5 bacteriological samples from the distribution system monthly, according to our population. All samples passed on June 14<sup>th</sup>.

I have Dennis Walker perform weekly vehicle checks. He checks all the fluids such as Brake fluid, windshield wiper fluid, transmission fluid, and all the lights.

We cleaned both Degasifiers.

We had lightening take out our meter on well 10. We took the meter off and sent it to Avanti to get a quote on repairs. We sent well 10's impellor unit to The Avanti

Company for diagnostic test. We got the report on the meter for well 10. One of the sensors went bad and had to be replaced.

We replaced the batteries and battery cables on the plant generator.

Ed Parks attended the SEDA Spring Symposium conference in Bonita Springs.

We changed burnt light bulbs in the control room and breakroom.

We did our own calculations of the concentrate flows and sent them to Kevin Lee. We contacted the meter manufacture and he guided us through calibrating the meter on the concentrate.

We had Genset Services on site to perform PM's on all of our generators

We installed new screws on the cooling fan on the chlorine analyzer cabinet.

We core drilled hole in finished meter pit for cables to the finished meter. We are getting the parts to install the meter.

We welded grading plate to a bucket for T & D Department.

We prepared and sent the Second Quarter Disinfection Report for DEP.

We prepared the EN-50 for St Johns River Water Management District. We have to do this every six months.

We installed new finished water meter with the help from the T & D Department. We saved the city around \$6,000 by doing the project in house.

