

VOLUNTEER BOARD AND COMMITTEE APPLICATION

Thank you for your interest in serving the City of Palm Coast.

Your completion of this application is necessary so that the members of the City Council can thoroughly review each application as part of their consideration of your appointment.

Please be advised that background screening of all applicants is required.

Résumés may be attached.

Please	check the Board/Committee/Council for which you are	e app	olying:
	Beautification & Environmental Advisory Committee*		Planning & Land Development Regulation Board*
×	Code Enforcement Board*		Volunteer Firefighters' Pension Fund Board*
l l	Leisure Services Advisory Committee		
	Flagler County Housing Task Force/Affordable Housing Citizen from the City of Palm Coast representing Representative of residential home building indu	- esser	· ·
	ointees must file a Financial Disclosure Form 1 with the reafter with the Flagler County Supervisor of Election		y Clerk at time of appointment and ANNUALLY
♠ Req	uires at least one board member to be appointed from	EAC	CH City Council District, when possible.
ALL	CITY BOARDS AND COMMITTEES ARE SUBJECT	TO T	THE SUNSHINE LAW AND PUBLIC RECORDS LAW.
RE-AP	PPOINTMENT X Yes \(\bigcap \) No		
1. 1	PERSONAL		
	Name: ROBEIT E. BRANIN Residence Address: 93 WEBSTEIL LA	E-:	mail address REB32164 CHOTMAILC
	City: PALM COAST State:		The state of the s
	Mailing Address (If Different from Residence):		
	Home Phone 386-446-4110	Busi	ness Phone:
	Date of Birth: $4/27/42$	Р	lace of Birth: MILLVILLE, NEW JEIZSEY
	How long have you been a permanent resident of Palm Coa	ast?	2004
	` 1		
ł	How long have you been a permanent resident of Palm Coa		
ı	How long have you been a permanent resident of Palm Coa What year did you become a continuous resident of the City List all places of residence for the last five years.		

-	red voter in Flagler County? sed or been known by any oth	-		☐ Yes	IZ No
Are you a citizen If no, explain:	of the United States?	Ves	□ No		,
If you are a natur	alized citizen of the United St	ates, date of na	ituralization:		
and employment hist	• •				
If retired, please	list your occupation before re	etirement: <u>C</u>	HEMICAL	_ PLANT DO	esign engine
Occupation:		Currer	nt Employer:		•
Current Busines	s Address:				
City		State Zip		Phone #	
	mployment history during the ation, or job title and period(s			vers' name, busine	ess address, type of
Employer & Address	Type of Busi		Occupational Tit	le <u>Peri</u>	od of Employment
	peen employed by any state, on the position(s), the name(s) of Employee Agency		governmental a		Yes No nent.
	MILLVILLE H.S., Name & Location lary educational institutions of	r programs atter	nded:		
Name /	& Location		Attended		egrees Received
	G GARDEN INST	101h) 196L	Δ, ς	SMT

4. M	ILITARY SERVICE
	Are you or have you ever been a member of the Armed Forces?
	Date of Service:
	Branch or Component:
	Date and Type of Discharge:
5. IN	ITEREST/ACTIVITIES/COMMUNITY AND/OR CIVIC INVOLVEMENT?
	Are you currently or have you ever served on any City Volunteer Board or Committee? Yes No If yes, which Board or Committee? Lodge ENFOREMENT BOARD
	List any business, professional, occupational, civic, or fraternal organizations or community groups of which you have been a member during the past five (5) years. Name of Organization(s)
-	PALM COAST VOLUNTEGO FIRE DEPT
-	FBUMC TRUSTEE
-	AARP TAX PREPARER, COLD WEATHOR SHELTON
	State your experiences and interests or elements of your personal history that qualify you for this appointment. DESIGNED & CONTRUCTED MANY MULTI MILLIAN DOLLAR CHEMICAL PLANTS OVER A 46 YEAR CAREEL
_	Have you received any degree(s), professional certification(s), or designation(s) related to the subject matter of this appointment? If yes, list below:
-	SENIOR COSTIFICO ENGINEGRING TECHNICIAN
-	Do you currently hold any office or position (appointive, civil service_or other) with any government entity? If yes, list below:
-	Have you ever been elected or appointed to any public office? If yes, list below: Office Title Date of Election or Appointment Term of Office Level of Government

lame of Business	Relationship to the Busines	<u>s</u>	Business Relationship to Agency
yes, provide the informa	nold any occupational or profess tion below. If any disciplinary ad nst you by the issuing authority,	ction (fine, probation, su	ispension, revocation, disbarment
icense/certificate Title & No	Original Date of Issuance	Issuing Authority	Disciplinary Action/Date
-			
	our education, experience, taler illing to act as a decision maker		
HAD TO MA. WAS DESIAN	CE MANY DECISION FOR	OR SIX YESA	my caposer
	ng of the relationship of this Boa		City Council?
THORE 15	NO RELATIONSHIP)	
FERENCES – Please	list three references (busir	ness and/or persona	al)
	LT - PALM COAS		1 ごド
JEANINE CL	ONTZ-PASTOR F	BUMC	
BILL CAMP	ANELLA-OMNER	GOSIEL GA	ROGN HURSERY

7.

8. ACKNOWLEDGMENT

If required by	law, will you file a financial disclosure statem	ent?	Yes	□ No
subject to financial	esponsibilities associated with being a member disclosure laws and ex parte communication is the second conduct.			
	adequate time to serve if appointed and thate to which I am appointed.	it I will serve in a	accordance with th	ne requirements of the
	ating this application below, I am authorizing a general criminal records check and other			
Araland Signature	& Branin	Date	8/20/	14
NOTE:	If you have questions concerning the du or Committees please contact the City C		nsibilities of any	of the above Boards
RETURN TO:	City Clerk's Office City of Palm Coast 160 Cypress Point Parkway, Ste. B-106 Palm Coast, Florida 32164	PHONE: FAX: EMAIL: WEBSITE:	386-986-3713 386-986-3714 bredline@palm www.palmcoas	

ALL CITY BOARDS AND COMMITTEES ARE SUBJECT TO THE SUNSHINE LAW AND PUBLIC RECORDS LAW.

SUNSHINE LAW: The primary purpose of Government in the Sunshine Law is to assure public access to the decision-making processes of public boards and commissions. The Sunshine Law extends to discussions and deliberations as well as to formal actions taken by boards and commissions.

Should you not be selected at this time, your application will be kept on file for consideration for six (6) months.

Should you wish to be considered for another board, committee, or task force during that time,
you must contact the City Clerk's Office and request reconsideration.



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	X			
Beautification & Environmental Advisory Committee			Land Development Re	
Code Enforcement Board **		Volunteer Fi	irefighters' Pension Fu	und Board *
Leisure Services Advisory Committee				
Flagler County Housing Task Force/Affordable Hou				
☐ Citizen from the City of Palm Coast represent☐ Representative of residential home building in	-	ial services p	ersonnel	
pointees must file a Financial Disclosure Form 1 with thereafter with the Flagler County Supervisor of Electuries at least one board member to be appointed from the English E	tions. rom <u>EAC</u>	<u>H</u> City Coun	icil District, when poss	sible.
PERSONAL Name: Stephanie Capehart	E-m	nail address	Stenhanie, cap	ehartía, va h
Name: Stephanie Capehart Residence Address: 21 Cooper Lane			7	700)
Residence Address: <u>AT (Sope: Layre</u>			_ District # V	<u> </u>
City: Palm Coast State	te:	<u>FL</u>	Zip:	7
Mailing Address (If Different from Residence):				
		ess Phone:	201.447.	11151
Home Phone 386 - 569 - 8567	Busine	000 i ii0iic.	236 711	rd -7 1
Home Phone <u>286 - 569 - 8567</u> Date of Birth: 7 - 3 - 70				
Date of Birth: 7-3-70	Pla	ace of Birth:	Missouri	
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Date of Birth: 7-3-70	Pla	ace of Birth:	Missouri	
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		by any other legal na		🛚 Yes	∐ No	
If yes, explain:	Stephanie	Capehart C	appetta -	recently r	narried	
Are you a citizen	of the United State	rs? ⊠ Yes	s No			
If you are a natur	ralized citizen of the	e United States, date	of naturalization:			
EMPLOYMENT and employment his		mé may be attached at t	he option of the applic	ant) (If retired, ple	ease still list your previous occ	cupat
•	•	n before retirement:		Δ .		
Occupation:	Director, Cher	d Relations C	urrent Employer:	talm Cu	ast Data	
Current Busines	ss Address:	Commerce B	Iva			
Palm Coa City	st	FL 3. State	2164 Zip	Phone #		
business, occup		nd period(s) of employ	ment.		ness address, type of	
Employer & Address		Type of Business	Occupational Tit		Period of Employment	
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in	Are you or have you ever been a member of the Armed Forces? Yes No Date of Service: Branch or Component: Date and Type of Discharge: ITEREST/ACTIVITIES/COMMUNITY AND/OR CIVIC INVOLVEMENT? Are you currently or have you ever served on any City Volunteer Board or Committee? Yes No If yes, which Board or Committee? List any business, professional, occupational, civic, or fraternal organizations or community groups of which you have been a member during the past five (5) years. Name of Organization(s) Paleat Management Institute (PMI) PMI Name of Ft Chapter National Association of Professional Women UALIFICATIONS FOR APPOINTMENT
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	PMI National Association of Professional Women
	PMI National Association of Professional Women
	UALIFICATIONS FOR APPOINTMENT
<	to NYC for several years. I returned to AC in 2008. The success of the city is important to me. My business, project and negotiation skills in which cade decisions that will best support the city's growth Have you received any degree(s), professional certification(s), or designation(s) related to the subject matter of this appointment? If yes, list below:
	Do you currently hold any office or position (appointive, civil service, or other) with any government entity? If yes, list below:
	Have you ever been elected or appointed to any public office? If yes, list below: ☐ Yes ☒️ No
	Office Title Date of Election or Appointment Term of Office Level of Government

Name of Business	Relationship to the Business	Business Relationship to Agency
alm Coast Data	employie	none
	1	
If yes, provide the informati	old any occupational or professional licenses ion below. If any disciplinary action (fine, pro st you by the issuing authority, state the type	s(s) in the State of Florida? Yes No obation, suspension, revocation, disbarment, e and date of this action.
License/certificate Title & No.	Original Date of Issuance Issuing Aut	hority <u>Disciplinary Action/Date</u>
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-	ling to act as a decision maker and not as a	
I believe my	business experience and	project management certification
will Aroude ab	ulty to view situations	alabell called be a
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		•
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Strategie Overvier focused on de What is your understanding	w to the Beard. I am elivering results on which gof the relationship of this Board or Commit	an excellent communicator n all stakeholder: can support tee to the City Council?
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Strategic Evenues focused on de What is your understanding I believe the	w to the Beard. I am elivering results on which g of the relationship of this Board or Commit Code Enforcement Board	an excellent communicator n all stakeholders can support tee to the City Council? Functions independently from
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If required by	/ law, will you file a financial disclosure staten	nent?	Yes	□ No
subject to financia	esponsibilities associated with being a memi al disclosure laws and ex parte communication d Employees and City rules of conduct.			
	e adequate time to serve if appointed and the see to which I am appointed.	at I will serve in a	accordance with	n the requirements of the
	uting this application below, I am authorizi e a general criminal records check and other			
2 - (57 157 W	,
Signature	5	Dat	<u>8-18-74</u> e	
NOTE:	If you have questions concerning the du or Committees please contact the City C		nsibilities of a	ny of the above Boards
RETURN TO:	City Clerk's Office City of Palm Coast 160 Cypress Point Parkway, Ste. B-106 Palm Coast, Florida 32164	PHONE: FAX: EMAIL: WEBSITE:	386-986-3713 386-986-3714 bredline@pa www.palmco	t Imcoastgov.com
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STEPHANIE ANN CAPEHART, PMP

stephanie.capehart@yahoo.com | M: 386-569-8567 | 21 Cooper Lane, Palm Coast, FL 32137

CLIENT RELATIONS PROFESSIONAL

Client-oriented and solutions-driven Project Manager with career highlighted by numerous professional advancements based on outstanding leadership and performance. Leverages cross-functional leadership experience with emphasis on business development, issue resolution, and process improvement to stimulate new and stagnant operations. Expert at identifying and optimizing use of resources. Strong communicator with proven ability to forge lasting relationships, build consensus, and translate complex objectives between stakeholders and staff. Self-starter with proficiency for working successfully in diverse environments, including independently from remote offices.

Certified Project Management Professional

AREAS OF EXPERTISE

Continuous Process Improvement – Quality Control – Vendor Management – Technology Integration – Strategic Relationship Management – Public Speaking – Budget Management – Reporting – Program Development – Logistics Performance Analysis – Policies & Procedures – Consulting – Training & Development – HR Management – Sales Management – Incentive Programs – Fulfillment – Cross-Departmental Relations – Business Development

PROFESSIONAL EXPERIENCE

Palm Coast Data - Palm Coast, FL

Feb 2011 to Present

Provider of subscription and membership fulfillment services, with more than 900 clients.

DIRECTOR, CLIENT RELATIONS

Act as the primary point of contact for base group of 31 clients totaling \$11M annual revenue. Answer client questions, assess problems, formulate solutions, coordinate resources, and oversee implementation to ensure client satisfaction and account profitability. Utilize project management skills to define business requirements, analyze work flows, evaluate systems, and formulate development plans. Responsible for the planning, successful execution and follow up for a diverse range of client specific targets, along with producing their annual budget, monthly forecast, and other business reporting as required. Communicate with external and internal stakeholders to ensure both desired results and expectations mesh with operational resources and financial objectives. Provide support by coordinating and developing root cause analysis and establishing best practices.

Capehart Enterprises, Inc. - Palm Coast, FL

2010 to 2011

Boutique consulting firm specializing in project execution and operations improvement.

FOUNDER & BUSINESS MANAGEMENT CONSULTANT

Provide expert operations and account management guidance for ProCirc, a full-service circulation outsourcing company. Establish effective working relationships between ProCirc staff, magazine publishers, and fulfillment vendors through consistent daily contacts and information sharing sessions with all involved parties. Partner with fulfillment vendor to ensure that procedures are in place and frequently evaluate programs to assure alignment with long-term marketing objectives. Design and implement process improvements while coaching a fulfillment manager to take strong initiative and capably handle reporting and communications.

Spearhead project to construct sales and customer service operations for Natursorb Water Treatment, a small business specializing in environmentally-focused practices. Develop sales strategies and presentations while continually facilitating seamless internal and external communications. Collect and utilize customer feedback to formulate competitive strategy. Collaborate with owner to conduct outreach and generate leads for new business.

Created lead follow-up process for Natursorb to drive sales and enhance customer experience.

STEPHANIE ANN CAPEHART, PMP

stephanie.capehart@yahoo.com | M: 386-568-8567 | Page 2

Source Interlink Media - New York, NY

2003 to 2010

Leading source of special interest media, with more than 70 publications and 90 websites.

DIRECTOR OF OPERATIONS

Promoted from Operations Manager to command Marketing, Fulfillment, Distribution, and Audit departments to deliver timely print and online products, serving as **key Marketing liaison**. Identified and resolved any process issues by interviewing involved parties to gather essential data.

Acted as **project manager for new initiatives**, **program developments**, and **system enhancements**. Commanded \$8M fulfillment budget and \$600K audit budget while managing relations with 4 vendors and 3 direct reports.

- Successfully transferred customer service, reporting, and data conversion for 40 consumer publications into one vendor location with zero loss to data integrity.
- Collaborated with fulfillment vendor to migrate print programming into more dynamic program, giving Marketing teams more flexibility to make adjustments to data.
- Instrumental in designing new reporting tool to improve management of customer data.

Palm Coast Data - Palm Coast, FL

1998 to 2003

Provider of subscription and membership fulfillment services, with more than 900 clients.

GROUP ACCOUNT MANAGER

Earned fast-track promotions through 3 customer service and account management positions. Led account management team on project completion and sales of new services. Expanded accounts by continually informing clients of new services offered. Leveraged customer feedback to establish new programs, improve production, and accomplish marketing goals. Executed hiring, training, and performance evaluations.

- Developed performance evaluation and sales incentive programs for 60 associates.
- Coordinated induction of 12 publications to company systems and procedures.

EDUCATION & PROFESSIONAL AFFILIATIONS

BA in Speech Communication – Southeast Missouri State University – Cape Girardeau, MO
Member of the Project Management Institute – 2007 to Present
Member of the National Association of Professional Women – 2010 to Present



VOLUNTEER ADVISORY BOARD/COMMITTEE MEMBER INFORMATION UPDATE SHEET AND INQUIRY REGARDING REAPPOINTMENT

Please complete this form and return it to the City Clerk's Office (e-mail or fax is acceptable).

Please be advised that background screening of all applicants is required.

ALL CITY BOARDS AND COMMITTEES ARE SUBJECT TO THE SUNSHINE LAW AND PUBLIC RECORDS LAW.

PLEASE CHECK THE	BOARD/COMMITTEE YOU ARE	SERVING ON:	
☐ Beautification	& Environmental Advisory Board	☐ Leisure Se	rvices Advisory Committee
	s Advisory Task Force		Land Development Regulation Board
Code Enforce			Firefighters' Pension Fund Board
PLEASE CHECK BOX	(TO INDICATE IF YOU ARE INTE	RESTED IN BEING	REAPPOINTED: Yes No
Name: <u>Gerard Ch</u>	agnon	E-mail <u>Gerry.c</u>	nagnon@fhmmc.org
Residence Address:	152 Laramie Dr.		
City: Palm Coast	State:	Fl. Zip:	32137
Mailing Address (If Di	fferent from Residence):		
Home Phone 3863	585-0889	Business Phone: 386-231	-3310
Are you a registered v	voter in the City? 🗶 Yes 📋	No Which D	District: 1 2 3 (1)
How long have you be	een a resident of Palm Coast?	7 years	
What is your Occupati	ion? <u>Dir. Cardiopulmonary</u>	Flori Employer? Cent	da Hospital Memorial Medical er
If retired, please list yo	our Occupation before retirement:		
	ime and effort you extend to the neere appreciation for your help		t as an Advisory Board/Committee 8-25-2014 Date
RETURN TO:	City Clerk's Office City of Palm Coast	PHONE: FAX:	386-986-3713 386-986-3714

EMAIL:

WEBSITE:

bredline@palmcoastgov.com

www.palmcoastgov.com

160 Cypress Point Pkwy., #B-106

Palm Coast, Florida 32164



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Leisure Services Advisory Comi	mittee		
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E-APPOINTMENT UY	es 🔀 No		
1. PERSONAL			
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Residence Address / Car (Ar Cast Mailing Address (If Different from Residence): Home Phone (Cast Mailing Address (If Different from Residence)):	State 1	Busi P	District # Zip 32/3/2 ness Phone. 356 - 33/ 35/0 ace of Birth: / 3/(6/6)/(4/6) / 57/ > 5
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Residence Address /52 (AE City Pelas CAST Mailing Address (If Different from Residence): Home Phone (Control of the Control of Birth): How long have you been a permanusian what year did you become a control of the Control of Birth (Control of Birth): What year did you become a control of Birth (Control of Birth): What year did you become a control of Birth (Control of Birth): Name Creating (Program of Birth): Name Creating (P	State A	Busi P	District # Zip 32/3/2 mess Phone. 356 - 33/ 33/0 ace of Birth: / ACC FIFCE 626 > 5
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Are you a registered voter in Flagler County? Have you ever used or been known by any other f yes, explain:	_	□ No	Yes	>⊠ No
Are you a citizen of the United States? fino, explain:	Yes	□No		
f you are a naturalized citizen of the United Stat	es, date of natu	uralization:		
MPLOYMENT HISTORY (A résumé may be att ad employment history.)	ached at the opti	on of the applic	cant) (If retired, pleas	se still list your previous occupation
If retired, please list your occupation before retir			The state of the s	
Occupation: Director	Current	Employer:	Louida Hosp	o. Memorial Pledical
Current Business Address: 301 M(MOR	INC Med	ical Park	CWAY	, was a second of the second o
DRYTONA BEACH FL.	32/1	1	388.2	31. <i>331</i> 0
List all of your employment history during the labusiness, occupation, or job title and period(s) of			ers' name, busine	ess address, type of
Employer & Address Type of Busines	55	Occupational Title	e Pen	od of Employment
Employer & Address Type of Busines	strict, or local go	Occupational Title	agency in Florida?	☐ Yes ★ No
Employer & Address Sec. A HACA E Have you ever been employed by any state, dis lif yes, identify the position(s), the name(s) of the Position Employee Agency	strict, or local go e employing ag	Occupational Title	agency in Florida? period of employr Period of Emplo	☐ Yes ★ No ment.
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Are you or have you ever been a member of the Armed Forces? X Yes No
Date of Service 7977 - 1975
Branch or Component. BLMY - V.C.1 - NOM:
Date and Type of Discharge 1979 - Howershill
INTEREST/ACTIVITIES/COMMUNITY AND/OR CIVIC INVOLVEMENT?
Are you currently or have you ever served on any City Volunteer Board or Committee? Yes X No If yes which Board or Committee?
WERE THE THE THE THE THE THE THE THE THE TH
List any business professional occupational, civic, or fraternal organizations or community groups of which you have been a member during the past five (5) years Name of Organization(s)
AARC, NBRC PSRC
QUALIFICATIONS FOR APPOINTMENT State your experiences and interests or elements of your personal history that qualify you for this appointment
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yes, provide the informa-	ation below. If any discipli	professional licenses(s) in the Statinary action (fine, probation, suspethonty, state the type and date of t	nsion, revocation, disbarment
ucense/certificate Title & No		ance Issuing Authority	Disciplinary Action/Date
TT 9311	1998	Dept. of Health	NONE
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8. ACKNOWLEDGMENT

If required by	/ law, will you file a financial disclosure staten	nent?	☑ Yes	□ No
subject to financia	esponsibilities associated with being a memi al disclosure laws and ex parte communication d Employees and City rules of conduct			
	e adequate time to serve if appointed and tha lee to which I am appointed	at : will serve in a	ccordance with t	the requirements of the
	uting this application below, I am authorize e a general criminal records check and other			
Signature	£ 1	Date	<u>7 15 30</u>	
NOTE:	If you have questions concerning the di or Committees please contact the City C		nsibilities of an	y of the above Boards
RETURN TO:	City Clerk's Office City of Palm Coast 160 Cypress Point Parkway, Ste. B-106 Palm Coast, Florida 32164	PHONE: FAX: EMAIL: WEBSITE:	386-986-3713 386-986-3714 bredline@pain www.paimcoa	ncoastgov.com stgov.com
ALL CITY BOAR	DS AND COMMITTEES ARE SUBJECT TO	THE CHINCHIN	E I AW AND DI	RLIC RECORDS LAW

SUNSHINE LAW: The primary purpose of Government in the Sunshine Law is to assure public access to the decision-making processes of public boards and commissions. The Sunshine Law extends to discussions and deliberations as well as to formal actions taken by boards and commissions.

Surmice continue to selected at this time, while application will be kept on file for consideration to six to months. Should you wish to be considered for another board, committee, or task force during that time YOU must contact the City Clerk's Office and request reconsideration.

Gerard Chagnon 152 Laramie Drive Palm Coast Fl. 32137 386-246-0954

Employment;	
2010 to Present	Director, Cardiopulmonary Services Florida Hospital Memorial Medical Center Florida Hospital Oceanside
2004 το 2010	Director, Pulmonary & Vascular Services Orange Park Medical Center
Hospital Corporation of America	Associate Director, Cardiopulmonary Portsmouth Regional Hospital
1999 to 2004	Pulmonary Solutions Inc. Vice President & Director of Clinical Services State of Florida George, Ohio & New England
1992 το 1999	Area Director, Clinical Operations State of Florida
Integrated Health Services, Symphony Division	Directory, Respiratory Care Exeter Hospital Inc. Exeter Healthcare Inc.
	Director, Respiratory Care Cranherry Specialty Hospital
1989 ניין 1992	Director, Cardiopulmonary & Rehab Services City Hospital Inc.
1986 to 1989	Director, Respiratory Care Massachisetts Respiratory Hospital
1975 to 1986 1972 to 1975	Supervisor Respiratory Care Staff therapist

St. Luke's Hospital Inc.

Gerry Chagnon

Currently responsible for the fiscal and operational management of Florida Hospital's Pulmonary Cardiac and Neurodiagnostics Departments.

Past experience includes Business Health, Sleep lab. Vascalar Lab, Safety, Infection Control. BLS ACLS instructor. Director Rehabilitative Services and Health-Reach a community health education program.

Education:

1975 Rhode Island College

1972 St. Luke's Hospital School of

Inhalation Therapy

Related Education:

Attended three months of training in Quality Improvement. Hospital Corporation of America, Nashville Tennessee

Attended training at the Institute for Transtruckeal Oxygen Therapy Denver, Colorado JCAHO National Educational meeting for Accreditation of Sub-Acute Orlando, Floride

Military Service:

1971 to 19"5 Army Reserve

1969 to 1971 Active Army, served in View Name

Other:

BLS ACLS contified

Credentiated by the National Board of Respiratory Care in 1974
Licensed as a Respiratory Care Practitioner by the State of Massachusetts,
State of New Hampshire State of Georgia and the State of Florida.

Assisted withe development of the AARC Uniform Reporting Manual for Sub-Acute Care and the AARC's Cardioputmonary portion of the Uniform Reporting Manual for Hospitals

Reference



Don Breeding, CEO

Heart of Florida Hospital

863.422.4971

James Bertolami, President

Health Services Inc.

727.423.1298

Rob Grant, Director

Florida Hospital Memorial Medical Center

386.872.0697



VOLUNTEER BOARD AND COMMITTEE APPLICATION

Thank you for your interest in serving the City of Palm Coast.

Your completion of this application is necessary so that the members of the City Council can thoroughly review each application as part of their consideration of your appointment.

Please be advised that background screening of all applicants is required.

Résumés may be attached.

as	se check the Board/Committee/Council for which you are	e ap	olying:					
]	Beautification & Environmental Advisory Committee*		Planning & La	and Devel	opmer	nt Regu	ulation	Board*
2	Code Enforcement Board*		Volunteer Fire	efighters'	Pensic	n Fund	d Boar	*
]	Leisure Services Advisory Committee						.,,,	
]	Flagler County Housing Task Force/Affordable Housing Citizen from the City of Palm Coast representing Representative of residential home building indu	esse	-					
	ppointees must file a Financial Disclosure Form 1 with th thereafter with the Flagler County Supervisor of Election	S.						LLY
Re	equires at least one board member to be appointed from	EA	CH City Counci	il District,	when	possibl	e.	
4L	L CITY BOARDS AND COMMITTEES ARE SUBJECT	то	THE SUNSHIN	IE LAW A	ND P	UBLIC	RECO	RDS LA
	APPOINTMENT ⊠ Yes □ No							
E-A								
	PERSONAL							
E-A	PERSONAL	E.	mail address	ncca	rpe/	ande	g Qgm	ail.c
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E-A	PERSONAL Name: NFIL C COPELAND Residence Address: 26 CLEMENTINA City: PALM Coast State: Mailing Address (If Different from Residence):		7		.3 32	and (B.	Qgm R)	ail.c
E-A	PERSONAL Name: NFIL C COPELAND Residence Address: 26 CLEMENTINA City: PALM Coast State: Mailing Address (If Different from Residence):		7		.3 32	and (B.	Q9m	ail. c
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E-A	PERSONAL Name: NFIL C COPELAND Residence Address: 26 CLEMENTINA City: PALM Coast State: Mailing Address (If Different from Residence): Home Phone 386-445-4583 Date of Birth: 06-24-1949	Bus	iness Phone:		32	137	<i>5</i>	ail. 0
E-A	PERSONAL Name: NFIL C COPELAND Residence Address: 26 CLEMENTINA City: PALM Coast State: Mailing Address (If Different from Residence):	Bus F	iness Phone:	zip:	3%	137	<i>5</i>	ail.c
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Are you a citizen of the United States? Are you a citizen of the United States? If no, explain: If you are a naturalized citizen of the United States, date of naturalization: If you are a naturalized citizen of the United States, date of naturalization: If you are a naturalized citizen of the United States, date of naturalization: If retired, please stall list demonstrated is the option of the applicant) (If retired, please stall list of membrane) and employment history. If retired, please list your occupation before retirement: Occupation: Current Business Address: City State Tips Tips			☐ No	•		ed voter in Flagler County	
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M	IILITARY SERVICE
	Are you or have you ever been a member of the Armed Forces? ☐ Yes 🔀 No
	Date of Service:
	Branch or Component:
	Date and Type of Discharge:
j	NTEREST/ACTIVITIES/COMMUNITY AND/OR CIVIC INVOLVEMENT?
	Are you currently or have you ever served on any City Volunteer Board or Committee? YES - SEE ATTACHED YES - No
	List any business, professional, occupational, civic, or fraternal organizations or community groups of which you have been a member during the past five (5) years. Name of Organization(s)
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If yes, provide the information		ction (fine, probation, s	e State of Florida? Yes No suspension, revocation, disbarment, e of this action.
License/certificate Title & No.	Original Date of Issuance	Issuing Authority	Disciplinary Action/Date
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Committee and are you willi	ng to act as a decision make	r and not as an advoca	te, if required by law?
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	st three references (busi	ness and/or person	nal)
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7.

8. ACKNOWLEDGMENT

If required by	law, will you file a financial disclosure statem	ent?	¶ Yes	□ No
subject to financia	esponsibilities associated with being a memb I disclosure laws and ex parte communication I Employees and City rules of conduct.			
	adequate time to serve if appointed and thatee to which I am appointed.	at I will serve in a	ccordance with t	he requirements of the
	uting this application below, I am authorizing a general criminal records check and other			
Signature	Fee	Date	8/11/14	<u> </u>
NOTE:	If you have questions concerning the du or Committees please contact the City C		nsibilities of any	of the above Boards
RETURN TO:	City Clerk's Office City of Palm Coast 160 Cypress Point Parkway, Ste. B-106 Palm Coast, Florida 32164	PHONE: FAX: EMAIL: WEBSITE:	386-986-3713 386-986-3714 bredline@pain www.palmcoas	ncoastgov.com stgov.com
ALL CITY BOAR	OS AND COMMITTEES ARE SUBJECT TO	THE SUNSHIN	E LAW AND PU	BLIC RECORDS LAW.
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SUNSHINE LAW: The primary purpose of Government in the Sunshine Law is to assure public access to the

decision-making processes of public boards and commissions. The Sunshine Law extends to discussions and deliberations as well as to formal actions taken by boards and commissions.

Should you not be selected at this time, your application will be kept on file for consideration for six (6) months. Should you wish to be considered for another board, committee, or task force during that time, you must contact the City Clerk's Office and request reconsideration.

City of Palm Coast

Volunteer Board and Committee Application

Attachment: Item 6 Qualifications for Appointment

Experiences and Interests...

Since the mid 1970's I have had an interest and involvement in Community Service. My earliest experiences were in Columbia, Maryland, a "new town" planned community of 75,000 + residents, located midway between Baltimore, Maryland and Washington, DC. I served on the city-wide budget committee as representative from the Village of Long Reach and chaired the budget committee of the Village and advised the village board on all manner of financial matters. As time permitted throughout my developing career I participated in other Community Service activities which are listed on an attachment to this application.

Education, experience, talent and skills...

Beginning in 1970, I have been directly involved in operations management of financial institutions. Throughout my career I was employed by fast growing small to mid-sized Community Banks. This gave me the opportunity to be involved with all aspects of the business. As early as 1974 I was involved in land development activities through my involvement with construction lending and development projects through the bank's development subsidiary. My experience with zoning and land use issues began there, and continued throughout my career as my operational responsibilities expanded to include branch development. This exposed me to extensive interaction with zoning and other government agencies as required for the expansion of the bank's footprint throughout the state and bordering jurisdictions. Having experienced these activities from the community banking perspective I was constantly involved with the community; and, in order to strategically expand the business, by necessity, I kept in tune with the community's needs and desires.

As my career progressed my responsibilities continued to expand particularly in regard to compliance with all manner of government regulations. Having been a senior officer at all of my employers for over 35 years, decision making based upon law, and tempered by common sense was a requirement and is a hallmark of my success. Advocacy is critically important in representing and serving the needs of the people. However, it must take a back-seat to the rule of law. I presently consult with businesses on regulatory and other operational issues.

Relationship of the Board to the City Council...

"The Code Enforcement Board is a volunteer citizen advisory board which advises and makes recommendations to City Council and Administration." The Code Enforcement Board supports the Code Enforcement Section and thereby the City council, in enforcing a broad range of land use related ordinances to assure that a healthy and safe environment is maintained for the residents of Palm Coast. "Enforcement Services are provided in response to citizen complaints, but work efforts also include proactive enforcement programs and educational components designed to promote compliance with adopted regulations." When necessary, enforcement may be achieved through actions by the Code Enforcement Board or the Civil Citation System as individual circumstances dictate. The Code Enforcement Board has the authority to levy fines if required. Volunteer Members of the committee as city residents themselves have a vested interest in appropriate application of codes and regulations, but also the responsibility to represent the interests of the city residents and businesses within the rule of law.

NEIL C. COPELAND

26 Clementina Court • Palm Coast, Florida 32137 • Voice: (386)445-4583 Mobile: (240) 432-4053 • FAX: (202) 476-8543 • Email: neil@ncopeland.com

SUMMARY OF QUALIFICATIONS

- A seasoned professional with extensive expertise in administrative and operations in the Banking and Financial services industry, including all aspects of Electronic Banking, Internet Banking and Bill Payment, Regulation and Compliance.
- Particular expertise in regulatory mitigation activities related to Formal Agreements,
 Cease and Desist Orders and Matters Requiring Attention.
- Emphasis on administration, compliance, operations, finance, information systems, and organizational development.
- Experienced in Risk Management, and regulatory and compliance activities including GLBA and privacy in the traditional and Internet Banking environments.
- In-depth experience in process improvement, strategic planning, Business Continuity
 Planning, and the management of growth and change.

MR. COPELAND'S PROFESSIONAL EXPERIENCE

City First Bank of DC (\$140m assets) Washington, DC
August 2006- December 2009
Group Senior Vice-President, Chief Information Security Officer

Hired by the new CEO to oversee the restructuring and reconfiguration of all operational areas of the bank in order to rectify deficiencies specified in a Formal Agreement with the OCC executed in May, 2006. Specifically responsible for areas related to Compliance, Internal Control, Information Systems, Vendor Management, Deposit Operations, Security and Office Support Services. In November, 2008 the bank was released from the formal agreement by the OCC. I was directly responsible or involved with 9 of the 11 points that were successfully corrected. The bank recently completed it's second comprehensive OCC exam since the formal agreement was executed, with IT, Operations and Compliance rated outstanding.

Significant Accomplishments:

- Information Technology and Security
 - Developed and implemented Comprehensive Information Systems and Security Program
 - Developed and implemented Comprehensive Information Systems Policies
 - o Re-designed and implemented internal Information Systems Network
 - o Developed comprehensive IT Risk Management assessment
 - Established comprehensive Information Technology security systems and extensive proactive monitoring and incident response capability
 - Established and chaired the Information Technology and Security Steering Committee
- Vendor Management
 - o Developed and implemented Comprehensive Vendor Management Program
 - Performed Vendor Due diligence and complete Vendor Analysis of all critical vendors
 - Analyzed and renegotiated Financial Service Providers contracts at significant cost savings.
- Compliance
 - o Developed and Implemented and oversaw the GLBA risk assessment program

Served as an Ad-hoc member of the Board's Audit and Compliance committee

- Supported Coordination of Bank-wide compliance activities
- Deposit Operations/Electronic Banking
 - o Re-organized Deposit and Loan Operations Department
 - Re-staffed at reduced staffing levels. Established cross training program.
 - Established standard operating policies and procedures
 - o Implemented FedLine Advantage system
 - Changed vendors for electronic banking activities to provide improved service and new product offerings
 - Developed and managed Remote deposit product implementation
 - o Implemented Branch capture and complete Check 21 implementation

GNC Associates LLC, Potomac, Maryland Senior Executive Consultant, CEO

January 2005- August 2006

Perform high level consulting in the banking arena. Specialties include Operations/IT strategic planning, profit maximization, daily operations including back-office and operations, process improvement, risk management, Business Continuity Planning, and regulatory and privacy issues.

Cardinal Bank, NA (\$1b assets) McLean, Virginia Senior Vice-President- IT and Administration

April 2002- December 2004

Accountable for all day-to-day activities of the Informational Technology, Deposit Operations, Administration, and Facilities Departments. Responsibilities include IT and network management, administration and coordination with internal staff and outsourcing vendors; all aspects of deposit and back-office operations including check clearing and imaging; maintenance of existing facilities including headquarters and construction of new branches; and basic administrative functions including all purchasing activities. Co-Chaired compliance committee representing administrative, operational and retail issues.

Significant Accomplishments:

- Produced RFP and managed selection process for replacement of Core Processing and associated systems.
- Managed the consolidation and move of three locations into a new headquarters facility in Tysons Corner
- Re-engineered the entire data network and installed a fully integrated redundant Data and VOIP network reducing annual costs in excess of \$100,000.
- Upgraded all server capability and increased security, controls, flexibility and scalability of the IT systems in preparation for a significant growth surge.
- Produced RFP for Items and Image Processing and managed selection and conversion process. Project yielded significant increases in customer service, reduced staffing and hard cost savings in excess of \$125,000 annually.
- Managed the opening and continued operation of 5 new branch office facilities (from an original 8) with no increase in staffing.

Independent Consultant March. 2002

January-

Reviewed the most recent Office of the Controller of the Currency Information Technology Examination report for Cardinal Financial Corporation. Analyzed operations and recommended appropriate policy and procedural changes to address issues raised in the report. Wrote Gramm Leach Bliley compliant formal corporate policies and procedures for Information Systems and Security and related operational and administrative activities. Implemented these policies, procedures and best practices within the organization.

Developed and wrote the Information Systems and Operations Strategic plan for the holding company and its subsidiaries. All policies, procedures and documentation were approved by the

Board of Directors, the Audit Committee, the OCC and other appropriate regulatory agencies.

Online Resources Corporation (www.orcc.com), McLean, Virginia Director, Risk Management

2001

Responsible for the creation, management and oversight of the company's Risk Management related functions, including Product and Regulatory Compliance, Operations Internal Control, Internal Audit, Disaster Backup, and Corporate Business Resumption Planning. Ensure that official company policies comply with all appropriate laws and regulations, and that those policies were appropriately implemented and followed throughout the company. Served as Company liaison with external auditors and regulatory authorities (FED, FFIEC, FDIC, OCC, OTS, and NCUA), industry trade groups, and financial institution clients regarding compliance, audit and regulatory issues.

Director, Technical and Project Support

1999-2000

Developed and managed the Second Level Technical Support group for a leading Internet banking and bill payment financial service provider. Responsible for triage and resolution of highest level critical operational and customer support issues. Managed all projects related to enhancement activities and process improvements for the Call Center and back office operations departments within the Operations Group. Prepared user requirements and coordinated implementation efforts for support applications affecting multiple departments, and remote Financial Institutions.

Summit Resources, LLC, Potomac, Maryland Managing Member

1995-1999

General business and technical consulting. Specialist in work-outs, turnaround and operational troubleshooting. Services include strategic planning, organizational structure analysis, needs requirements analysis, efficiency analysis, reengineering and right-sizing, network design and implementation

Computer Mart, Inc.

DBA Computer Renaissance- Rockville, Maryland President (Owner)

1996-1998

Organized, owned and operated a Computer Renaissance franchise in Rockville, Maryland.

Ameribanc Savings Bank, FSB, Annandale, Virginia (1.3b assets) 1982-1995

Senior Vice-President, Administrative Support (Division Head; Member of the Executive Management Committee; Chairman, EDP Steering Committee; Member, Asset Review Committee, Asset/Liability Management Committee, and Compliance Committee) 1988-1995

First Vice-President, Operations 1987-1988 Vice-President, Operations 1986-1987 Vice-President, Automated Systems 1985-1986 Vice-President, Controller 1982-1985

Responsible for all administrative and operational activities of the following departments:

Information Systems- Responsible for requirements analysis, planning, design, implementation, and daily management of all automated processes including information systems, and data and voice communications, and networks for company-wide operations and specific support of other internal departments. Served as liaison with regulators, and independent auditors. Coordinated compliance activities and developed regulatory reporting capability for retail and lending activities.

Deposit Operations- Managed customer service and branch support functions for internal departments and external customer base, including call center and customer account service departments, check processing, and internal and external mail services.

Administration- Oversaw corporate administration functions, including Corporate Policy and Procedures, Contingency Disaster Planning, and internal communications. Provided administrative and contract administration support to the other divisions.

Purchasing- Managed all centralized purchasing activities of the company for the main office and all

remote locations. Selected vendors and negotiated contracts for all corporate and peer division purchasing activities. Responsible for ongoing vendor relations and oversight.

Security- Responsible for all aspects of internal, physical and data security: company wide.

Facilities- Managed all activities related to the company's facilities, including new construction or acquisition of leased facilities as appropriate, and ongoing maintenance. Built, managed and maintained company occupied facilities, both owned and leased. Managed leasing activities of company owned properties, including office buildings and strip centers.

Directly supervised seven staff, including 5 vice-presidents, with an overall staff count in excess of 100 employees throughout the division.

Significant Accomplishments:

- Built the Administrative Support Division and its subsidiary departments from creation. Effectively
 evolved all administrative support functions as the institution grew from \$175m in assets and 5
 branches to \$1.3b in assets and 32 branches in 3 states
- Managed the development, installation, and ongoing operation of all automated systems throughout the bank
- Reengineered all back office operations and installed fully integrated in-house information systems at significant cost savings
- Designed and implemented computer integrated bank-wide call distribution system to manage customer service and inquiry activities for various internal divisions
- Implemented in-house items processing; migrated to high speed and POD with no downtime
- Installed fully integrated Client/Server based workgroup LAN throughout the main office with seamless connections to 32 remote locations
- Planned and managed the implementation of the largest operational frame relay WAN in Virginia
- Designed and implemented complete Corporate and Information Systems Contingency Disaster recovery plans for all operations including information systems, branch office operations and all administrative functions
- Designed, implemented, and maintained Corporate Policies and Procedures
- Created Security Department and implemented systems for physical and data security
- Reduced risk and losses through implementation of automated kiting detection system
- Reorganized facilities leasing, construction, and maintenance processes and reduced operating expenses significantly

First National Bank of Chicago, Geneva, Switzerland Assistant to the General Manager

1979-1981

Provided general operational and administrative support to the General Manager. Assisted in coordination and interface with main office in Chicago and International Systems department in London. Performed systems and operational procedural analysis. Managed installation of Tandem in-house processing system in Geneva and assisted other European branches with their installations.

Yorkridge Federal Savings and Loan Association, Pikesville, Maryland 1973-1979 Yorkridge Service Corporation Assistant Treasurer- Controller

Responsible for all administrative functions including accounting and report preparation, data processing, investments and liquidity management, branch administration, human resources, security, and facilities. Liaison between correspondent banks and major depositors. Involved in management of subdivision real estate development activities including coordination with builders and banks on behalf of development subsidiary.

American Health and Life Insurance Company, Baltimore, MD Expense Accounting and Cash Disbursements Supervisor

1970-1973

Responsible for expense allocation, accounting, review, control, and reporting. Supervised and controlled issuance of all expense and claims disbursements. Designed expense allocation and accounting system.

EDUCATION

M.A., Management and Finance/Economics (Dual Concentration)

Webster University, Geneva, Switzerland (Extension campus of Webster University, St. Louis, Missouri)

B.S., Management, (Accounting minor)

University of Baltimore, Baltimore, Maryland

FINANCIAL SERVICE PROVIDERS EXPERIENCE

Fidelity National Information Systems

- Fidelity Premier/Fiserv Core Processing
- MISER core processing
- · Ecom and Ecorp Electronic Banking
- Image Processing: AFS and ImageCentre
- Fraud Protection Products
- Branch Capture
- · Remote capture

Digital Insight (Intuit)

- Internet Banking
- · Cash Management

Metavante

Bill Payment

OnLine Resources

- Internet Banking
- Bill Payment

iPay Technologies

- Internet Bill Pay
- Internet Business Cash Management

PROFESSIONAL REFERENCES AVAILABLE ON REQUEST

NEIL C. COPELAND

26 Clementina Court, Palm Coast, FL 32137 Telephone: (386) 445-4583 • Email:neil@ncopeland.com

CIVIC ACTIVITIES AND PROFESSIONAL MEMBERSHIPS

Montgomery Child Care Association, Finance Committee, Chairman 1989-1993

Montgomery Child Care Association, Treasurer/Member: Board of Directors 1989-1993

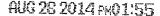
Beverly Farms Daycare Center, Parent Council, Member/Treasurer 1987-1988

Columbia Council, Columbia, Maryland, City-Wide Budget Committee, Member 1978-1979

Long Reach Community Association, Columbia, Maryland, Budget Committee, Chairman 1976-1978

Columbia Council, Columbia, Maryland, Human Resources Sub-committee, Chairman 1978-1979

Financial Managers Society for Savings Institutions, Member 1973-1979 1982-1995





VOLUNTEER ADVISORY BOARD/COMMITTEE MEMBER INFORMATION UPDATE SHEET AND INQUIRY REGARDING REAPPOINTMENT

Please complete this form and return it to the City Clerk's Office (e-mail or fax is acceptable).

Please be advised that background screening of all applicants is required.

ALL CITY BOARDS AND COMMITTEES ARE SUBJECT TO THE SUNSHINE LAW AND PUBLIC RECORDS LAW.

PLEASE CHECK THE BOARD/COMMITTEE YOU ARE SERVING ON:

	Beautification & Environmental Advisory Board	Leisure Services Advisory Committee
	CDBG Citizens Advisory Task Force	Planning & Land Development Regulation Board
V	Code Enforcement Board	Volunteer Firefighters' Pension Fund Board

PLEASE CHECK BOX TO INDICATE IF YOU ARE INTERESTED IN BEING REAPPOINTED: (Yes)

PERSONAL INFORMATION TKLINKENDER E-mail KKLINKENBERG ECFLICE COM Residence Address: State: FLORIDA Zip: 32137 PO BOY 353577 Mailing Address (If Different from Residence): **Business** Home Phone Phone: Are you a registered voter in the City? Yes No Which District: How long have you been a resident of Palm Coast? RETIRED What is your Occupation? Employer? If retired, please list your Occupation before retirement: Thank you for the time and effort you extend to the City of Palm Coast as an Advisory Board/Committee Member and our sincere appreciation for your help.

RETURN TO:

City Clerk's Office City of Palm Coast

160 Cypress Point Pkwy., #B-106 Palm Coast, Florida 32164 PHONE:

FAX:

386-986-3713 386-986-3714

EMAIL: WEBSITE: bredline@palmcoastgov.com www.palmcoastgov.com





08-05-11P02:55 RCVD

VOLUNTEER BOARD AND COMMITTEE APPLICATION

Thank you for your interest in serving the City of Palm Coast.

Your completion of this application is necessary so that the members of the City Council can thoroughly review each application as part of their consideration of your appointment.

Please be advised that background screening of all applicants is required.

Résumés may be attached.

Please check the Board/Committee/Council for which you are applying:

Beautification & Environmental Advisory Board*		Planning & Land Development Regulation Board* *
Code Enforcement Board*		Utilities Advisory Committee
Leisure Services Advisory Committee		Volunteer Firefighters' Pension Fund Board*
Flagler County Housing Task Force/Affordable Ho Council application: Citizen from the City of Palm Coast r	represent	ing essential services personnel
Representative of residential home I	_ _	·
equires that appointee file a Financial Disclosure Fori thereafter with the Flagler County Supervisor of Elec		the City Clerk at time of appointment and ANNUALLY
equires at least one board member to be appointed fr		EH City Council District, when possible.
LL CITY BOARDS AND COMMITTEES ARE SUBJE	ЕСТ ТО	THE SUNSHINE LAW AND PUBLIC RECORDS LAW.
APPOINTMENT V Yes No		
PERSONAL		
Name: KEN KLINKENDERG	_	mail address KKLINKENBERG BCRITT.
•		
Residence Address:		District # B.P.
City: PALM COAST Sta	ate:	Zip: <u>32135</u>
Mailing Address (If Different from		Kenneth Klinkenberg
Residence):		PO Box 353577 Palm Coast, FL 32135-3577
Home Phone	!	
Date of Birth: <u>11/20/35</u>	F	lace of Birth: WyC
How long have you been a permanent resident of Palm	Coast?	1994
What year did you become a continuous resident of the	City of F	alm Coast?
List all places of residence for the last five years.		
	City & State	- From To
Addiess	City & State	FIOII 10
Kenneth Klinkenberg		
DO Day 250577		
PO Box 353577 Palm Coast, FL 32135-3577		
PO Box 353577		

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no, explain:						
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Are you or have you ever been a member of the Armed Forces? Yes No Date of Service: ARCT 1954		
Branch or Component: PRIDY	en a member of the Armed Forces? Yes 🗌 No	
Date and Type of Discharge: HOWOR ABLE SUP 1956 FEREST/ACTIVITIES/COMMUNITY AND/OR CIVIC INVOLVEMENT? Are you currently or have you ever served on any City Volunteer Board or Committee? Fyes, which Board or Committee? BOARD List any business, professional, occupational, civic, or fraternal organizations or community groups of which have been a member during the past five (5) years. Name of Organization(s) BALIFICATIONS FOR APPOINTMENT State your experiences and interests or elements of your personal history that qualify you for this appointment. BLEE ON THE STORM SUPPLY WAS SUPPLY AND SUPPLY WAS SUP	7954 to sept 1956	
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7.

8. ACKNOWLEDGMENT

If required by	law, will you file a financial disclosure statem	ent? [☐ Yes	☐ No
subject to financial	esponsibilities associated with being a member of the disclosure laws and ex parte communication is the disclosure and City rules of conduct.			
	adequate time to serve if appointed and thate to which I am appointed.	t I will serve in a	accordance with the	he requirements of the
	ting this application below, I am authorizi a general criminal records check and other			
Kenneth y Signature	Hunderberg_	Date	8/5/11	
NOTE:	If you have questions concerning the du or Committees please contact the City C		nsibilities of any	of the above Boards
RETURN TO:	City Clerk's Office City of Palm Coast 160 Cypress Point Parkway, Ste. B-106 Palm Coast, Florida 32164	PHONE: FAX: EMAIL: WEBSITE:	386-986-3713 386-986-3714 bredlline@paln www.palmcoas	

ALL CITY BOARDS AND COMMITTEES ARE SUBJECT TO THE SUNSHINE LAW AND PUBLIC RECORDS LAW.

*SUNSHINE LAW: The primary purpose of Government in the Sunshine Law is to assure public access to the decision-making processes of public boards and commissions. The Sunshine Law extends to discussions and deliberations as well as to formal actions taken by boards and commissions.

Should you not be selected at this time, your application will be kept on file for consideration for six (6) months.

Should you wish to be considered for another board, committee, or task force during that time, you must contact the City Clerk's Office and request reconsideration.



Volunteer board and committee application 2014 amos:14

Thank you for your interest in serving the City of Palm Coast.

Your completion of this application is necessary so that the members of the City Council can thoroughly review each application as part of their consideration of your appointment.

Please be advised that background screening of all applicants is required.

Résumés may be attached.

Pleas	se check the Board/Committee/Council for which you are	app	olying:
	Beautification & Environmental Advisory Committee		Planning & Land Development Regulation Board * •
×	Code Enforcement Board th		Volunteer Firefighters' Pension Fund Board
	Leisure Services Advisory Committee		
	Flagler County Housing Task Force/Affordable Housing Citizen from the City of Palm Coast representing e Representative of residential home building indus	esser	visory Council: Itial services personnel
	opointees must file a Financial Disclosure Form 1 with the thereafter with the Flagler County Supervisor of Election equires at least one board member to be appointed from	IS.	
AL	L CITY BOARDS AND COMMITTEES ARE SUBJECT	TO	THE SUNSHINE LAW AND PUBLIC RECORDS LAW.
RE-A	APPOINTMENT Yes No		
1.	PERSONAL		
	Name: <u>Kimble Medley</u> Residence Address: <u>A9 Louis Ville</u>) City: <u>Palm Coast</u> State: Mailing Address (If Different from	E-E-	mail address Kimble Medley @gmail.com District # 2 (18.12.) Zip: 32137
	Residence): Home Phone 38 283 9414 Date of Birth: 3/19/60 How long have you been a permanent resident of Palm Coa What year did you become a continuous resident of the City	F ast?	Place of Birth: Rockledge, Florida Soptember 2004 Palm Coast? 2004
	List all places of residence for the last five years.		
		State 7	From To 9/2004 9/2005
	6 Colorado Dr PC 74 Rymshaw Dn PC 59 Berkshire IN PC 911 Riverview Dn (Tidelands)	70 70 PC	9/2005 9/2006 9/2006 9/2007 9/2007 9/2009 2 9/2009 9/2010
	300 Bella Harbor Ct po	9	9/2010 9/2012 Revised 1/18/13

Have you ever used of the set of		marria	/ ^	e Ricketts) ert)	□ No
Are you a citizen of the lift no, explain:	ne United States?		Yes □ No		
If you are a naturalize	ed citizen of the Ur	nited States, da	te of naturalization:	-	
and employment history.			See attac	oplicant) (If retired, please s hed	till list your previous occup
If retired, please list	•				
			Current Employer		
Current Business A	agress:		1. 190 A. 20 E		
<u></u>				Phone #	
City		<u>State</u>	<u>Zip</u>	<u> </u>	
	n, or job title and p	ing the last five	years. Include em	oloyers' name, business	address, type of
List all of your empl	n, or job title and p	ring the last five period(s) of emp	years. Include empoloyment.	oloyers' name, business	
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Are you or have you e	ver been a member of the Armed Forces?
ate of Service:	
ranch or Component:	
Date and Type of Discl	narge:
TEREST/ACTIVITIES	S/COMMUNITY AND/OR CIVIC INVOLVEMENT?
Are you currently or har If yes, which Board or Committee?	ve you ever served on any City Volunteer Board or Committee?
	essional, occupational, civic, or fraternal organizations or community groups of which you luring the past five (5) years.
	See attached résure
UALIFICATIONS FO	
State your experiences Throughout have been Matters 1	s and interests or elements of your personal history that qualify you for this appointment. MY WORK and Educational experience, I SIVEN THE OPPORTURE, to research subject of order to agin a better under Standing, include effective verbal and written communic y degree(s), professional certification(s), or designation(s) related to the subject matter of this
State your experiences Throughout have been Matters i Skills also Have you received an appointment? If yes, li	s and interests or elements of your personal history that qualify you for this appointment. MY WORK and Educational experience, I SIVEN THE OPPORTURE, to research subject of order to agin a better under Standing, include effective verbal and written communic y degree(s), professional certification(s), or designation(s) related to the subject matter of this

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Name of Business	Relationship to the Business	Business Relationship to Ad	gency
If yes, provide the informat	old any occupational or professional licenses ion below. If any disciplinary action (fine, pro st you by the issuing authority, state the type Original Date of Issuance Issuing Autl	obation, suspension, revocation, disbă e and date of this action.	rment,
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and come event or a What is your understandin The commit	prepared whether meeting that could got the relationship of this Board or Committee is designed	the meeting is a decision the level a decision the city Council? many to assess lake	<u>z Sco</u> ut on impaci t
use relation	fissues so that sed, a healthy ex provided, and enfo	t Citizen Comple	aints Palm nieved.
EFERENCES - Please	list three references (business and/o	er personal) + PC 32137	213 Lls
Erray Marka	Al Lochise ('		プラ やし
Frank Mecke Name, Address & Telephone Number	ighlin P.O.Box 3514		

10. ACKNOWLEDGMENT

If required by law, will you file a financial disclosure statement?

Yes

П No

I understand the responsibilities associated with being a member of a City Board or Committee and that I may be subject to financial disclosure laws and ex parte communications rules and that I will be subject to the Code of Ethics for Public Officers and Employees and City rules of conduct.

I certify that I have adequate time to serve if appointed and that I will serve in accordance with the requirements of the Board or Committee to which I am appointed.

Further, by executing this application below, I am authorizing City staff to perform a personal background screening, which shall include a general criminal records check and other checks relative to the board or committee for which I am applying.

NOTE:

If you have questions concerning the duties and responsibilities of any of the above Boards

or Committees please contact the City Clerk's Office.

RETURN TO:

City Clerk's Office

Kimble Medley

City of Palm Coast

160 Cypress Point Parkway, Ste. B-106

Palm Coast, Florida 32164

PHONE: FAX: 386-986-3713

386-986-3714

EMAIL:

bredline@palmcoastgov.com

August 27, 2014

WEBSITE: www.palmcoastgov.com

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SUNSHINE LAW:

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Should you not be selected at this time, your application will be kept on file for consideration for six (6) months.

Should you wish to be considered for another board, committee, or task force during that time, you must contact the City Clerk's Office and request reconsideration.

KIMBLE MEDLEY

29 Louisville Drive, Palm Coast, FL 32137 | 386-283-9414 (home) / 386-864-5162 (cell) | kimblemedley@gmail.com

EDUCATION

Embry Riddle Aeronautical University

Masters of Science in Leadership Fall 2014 - Present

Daytona State College – Flagler/Palm Coast Campus

Bachelors of Applied Science – Supervision and Management Fall 2012 – Spring 2014

President's List: Fall 2012 - Spring 2014

Graduated with High Honors

Daytona State College – Flagler/Palm Coast Campus

Associate of Arts Fall 2009 – Spring 2012

Graduated with High Honors

President's List every semester since Fall 2009

DeLand Senior High School, DeLand, Florida 1976 - 1978

High School Diploma

Honors Courses: English, Mathematics, History

Foreign Language: 5 years Spanish

AWARDS & ACCREDITATIONS

Who's Who Among Students in American Universities & Colleges	May 2012 - Present
Daytona State College Hall of Fame	May 2012

Daytona State College Flagler/Palm Coast Campus Service Award May 2012

President's List Each Semester Fall 2009 – Fall 2014

Florida Ready to Work Gold

Fellow Life Management Institute (FLMI)

Health Insurance Associate of America (HIAA)

1990

National Honor Society 1977-1978
Spanish Honorary Society 1977-1978

Sobresaliente Competition Award 1977

ACTIVITIES

Daytona State College Flagler/Palm Coast Campus

Bachelors of Applied Science (BAS) Club – Member Fall 2012 – Spring 2014

National Conference for College Women Student Leaders

Speaker at Nunamann Hall Dedication Ceremony

May 2013

September 2013

Rotaract Club Flagler/Palm Coast Founding Board Secretary Fall 2012

KIMBLE MEDLEY PAGE 2

President Outreach Club Organized "Ryan's Hope" campus team for Feed Flagler program	Fall 2010 – Spring 2012
Vice President Psychology Club Promoted, Developed, and Organized Community Sidewalk Sale, Child Safety and Fingerprinting Event, Community Old Fashion Halloween Party and Easter Events, Published Child Safety Newsletter "Do You Know?", Organized Club Movie Nights, Participated in Campus Welcome Back and Open House Nights	Spring 2010 – 2012
Founding Secretary Flagler/Palm Coast Campus Veterans Club Helped organize and coordinate club activities with other clubs and main campus	Fall 2011 -Spring 2012
DeLand Senior High School, Deland, Florida	
National Honor Society Member Attended monthly club meeting and participated in club fund raising projects	1977-1978
Spanish Honorary Society Attended State competition, active member and President of Spanish Club	1977-1978
Avante Garde Dance Club Participated in club's annual show held at school's auditorium, attended all club functions and fundraisers, maintained required GPA for dance class for club standing	1977-1978
Student Government Association Junior Class Representative	1976-1977
DeLand Cheerleading Squad "Billy" Bulldog School Mascot	1977-1978

COMMUNITY

Re-Elect Nate McLaughlin County Commissioner

Provide Research to Election Law Questions

Review and Apply Florida Election Laws Chapter 97-106

Palm Coast and the Flagler Beaches, Flagler Chamber of Commerce January 2013 - Present Tourism Ambassador

Visit local places of interest and submit articles and photos for publication

KIMBLE MEDLEY PAGE 3

Flagler County Citizen's Academy

Aug. 2013 – Sept. 2013

Fall Term Grand Jury – Grand Juror

December 2012 – July 2013

Candidate for Supervisor of Elections

January 2012 - August 2012

Participated in all Primary Campaign events, debates,

managed campaign workers and volunteers

Organized and attended fundraising events

Conducted door-to-door walking campaign

Boy Scouts of America

Former Troop Committee Chair – Boy Scout Troop 281, Palm Coast, FL 2007 – 2009

Troop 402 Scout Parent, Court of Honor Committee, Scout-Parent Coordinator 2

2009 - 2013

Participate in Troop Fundraisers and Scouting for Food Program

Plan, Organize, and Manage quarterly Court of Honor ceremony and dinner

Assist with Scout Board of Review

Attend Troop camping functions, such as Webelos Woods, Scout Camporees, and Scout Sunday as Scouting Adult

KIMBLE MEDLEY PAGE 4

SKILLS

ORANIZATIONAL

- Developed and introduced work-flow process for Circuit Civil Flagler County
- Developed, coordinated, implemented foreclosure information for Clerk's website
- Conducted weekly foreclosure sales
- Kept accurate records of all sales

LEADERSHIP

- Submitted recommendations for work-flow improvements to senior management
- o Planned and implemented department meetings as department facilitator
- Reviewed annual budgets
- Oversaw and motivated 50 club members to develop campus events such as community sidewalk sale and Halloween party.

COMMUNICATION

- Published and distributed monthly newsletter to club members
- Delivered speech for Nunamann Hall dedication
- Completed courses in microcomputer applications and broadcast research and newswriting
- Conversational Spanish

EXPERIENCE

Candidate	Flagler County Supervisor of Elections	Sept. 2011 – Aug. 2012
Deputy Supervisor III	Supervisor of Elections, Bunnell, FL	Jan. 2009 – Aug. 2009
Deputy Clerk	Clerk of Circuit and County Court, Bunnell, FL	Nov. 2006 – Jan. 2009
Deputy Clerk	Collier County Clerk of Court, Naples, FL	April 2004 – Aug. 2004
Owner	One Quest Inc., DeLand, FL	Oct. 1995 – July 2004
Senior Underwriter	American Pioneer Life Insurance, Orlando, FL	Nov. 1982 – Oct. 1994