

Objective

Seeking a position on the Flagler County Board of County Commission to better my community.

Qualifications

Proven ability to build relationships with government officials and staffs and to implement legislative priorities. Established rapport with local, state and federal representation and staff. The motivation and research skills to be able to perform all duties asked of me.

Work History

2007 - Current Flagler Home Builders Government Affairs Director

- *Lead advocate. Worked directly with state and local government to enhance and protect the business atmosphere for the home building industry and its related trades;*
- *Coordinate education, marketing, and advocacy special events;*
- *Gather and report local housing data;*
- *Maintain and update content for five association websites.*

2006 - 2007 Bourdeau Financial Licensed Mortgage Broker

- *Counseled clients on loan products available from different wholesalers and guided them through the entire loan process from application to closing.*

1995 - 2005 Florida Formal Wear Store Manager

- *Analyzing sales figures and forecasting to ensure maximization of sales and profit;*
- *Promoting the organization locally by liaising with local schools, newspapers and the community in general;*
- *Implemented technology for recording sales, data analysis and forward planning;*
- *Overseeing stock levels and making key decisions relating to the constant demands of stock control and management;*
- *Organizing special promotions, displays and events;*
- *Initiating change to streamline processes and efficiencies. Developed and implemented website to ensure effective competition within the local market.*

1989 - 1995 Food Lion, Inc. Assistant Store Manager

- *Direct authority over all store associates and responsible for the entire operation in the absence of the Store Manager*
- *Use most current tools and resources to identify opportunities and develop action plans to increase sales and profit*
- *Identify staffing needs; interview, selection and training processes for new associates*
- *Accountable for achieving budgeted financial results; sales, profitability and wage percent*
- *Ensuring proper inventory preparation and accurate counts*

Education

1988 - 1990 Embry-Riddle Aeronautical University, Daytona Beach Community College

1984 - 1988 Westwood High School, Washington Township NJ

Community Involvement

City of Palm Coast, Councilmember

Flagler County Soil & Water Conservation District, Treasurer

Flagler County Futures Committee

Flagler County LDC Re-write Committee, Vice-Chair

River to Sea Transportation Planning Organization

James F. Holland Foundation

Florida Department of Juvenile Justice Circuit 7 Juvenile Justice Council

Lehigh Trail Management Plan Update Advisory Committee

Chair, Flagler Votes Committee

Women's Council of REALTORS

SKILLS

Impeccable research and development skills

Ability to concept, tactically plan and implement strategies

High level of communication including extensive public speaking

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